

ST. MARY'S EPISCOPAL CHURCH  
VESTRY MEETING  
MINUTES  
May 25, 2023

**Present:** Senior Warden-Marlo Pratt, Junior Warden-George LeBlanc, Treasurer-David Brierley, Clerk-Mattie Gustafson, Lee Ferreira, Cory Thurston, Alex Simmons, Richard Updegrave, Rita Verespy, Anne Wood, and the Rev. Jennifer Pedrick.

**Absent:** John Corbishley and Lauren Lema.

Jennifer opened the meeting at 6:00 p.m. with a prayer.

**Reconnecting with each other in the presence of God – Jennifer**

Jennifer asked two questions: 1) What gift (s) do you have? 2) What gifts do you see in others at St. Mary's? The Vestry broke into small groups to discuss.

Many individual gifts were shared. And a consensus arose about the collective gifts represented by various Vestry members, who bring and use those gifts for our church community. It was agreed that for such a diverse group, we listen attentively to each other and work well together.

**Updates from the Rector - Jennifer**

**Bequest to the church**

Richard U. made a motion, seconded by George L. to accept an anonymous bequest, and the Vestry will, at the appropriate time, establish an endowment fund, which funds will be used exclusively for repairs and improvements to the property at St. Mary's Episcopal Church. The motion passed unanimously.

Rita made a motion, seconded by Lee, that we add the following to the above motion: The Rector will maintain a confidential file containing details of this bequest, which will be released upon Vestry approval. This addition passed unanimously as well.

**Sea Rose Montessori School**

The Sea Rose School will be closing after the current school session.

- They have agreed to pay the rent forbearance they were granted in the Spring of 2020, and the full amount of the rent for June and July 2023.
- They have agreed to forego formal efforts to wind up the organization until after Sea Rose has officially vacated the property.
- They will vacate the property by July 30<sup>th</sup>.

### **Island Child Care Center Parking request**

Island Child Care is again seeking parking spaces from St. Mary's. The number of spaces they are asking for and the cost for those spaces are still being decided. Jennifer will be in touch with Jeff Belden of the Sarah Gibbs Trust to keep him informed.

### **Staff Reviews**

These have been completed and were very positive. One outcome of these reviews was the realization that job descriptions needed to be updated. This updating has been completed.

- Karen's Bible study ministry will be contracted for separately from her position as Parish Administrator.
- Jon's Letter of Agreement was updated.

### **Meaghan's transition**

The addition of an Associate Rector will inevitably bring some questions about administrative and pastoral flow of information. This information flow will eventually sort itself out, but in general, when Jennifer is away

- Financial and administrative questions will go to the Senior Warden and then the Junior Warden.
- Pastoral and Worship issues will go to the Associate Rector.

The Associate Rector will attend Vestry meetings and participate in all discussions, but will not be a voting member.

Peter Collins and Jennifer are working on a new and updated organizational structure.

### **Rest and Play Spiritual Practice (summer fun) – Marlo**

Pentecost will be the kick-off for our summer theme of rest and play. The following have already been scheduled:

- June 4<sup>th</sup> – Potluck brunch after the first outdoor service of the summer.
- June 23<sup>rd</sup> – Strawberry Sunday
- July 19<sup>th</sup> – Outdoor concert by Steel Appeal (George Zecher)
- August 23<sup>rd</sup> – Outdoor concert – Bar Fly

We will have outdoor games available for anyone to play – after the service on Sundays or even during the week.

### **Invite, Welcome and Connect update – Lee.**

- IWC has begun working on a pictorial church directory. Pictures were taken of several Parish members on May 14. Subsequently, a meeting was held with David Brierley and the IWC members to explore exact steps necessary to upload these pictures into Church Windows. Dates will be set for parishioners to have their photos taken around the Church.

We will be working on this during the summer, and our goal is to have all of the pictures and entries completed by September 1, and to have the new directory available by September 15.

- We are working on creating a map of the St. Mary's campus. The plan is to have these maps available in a plastic holder for folks to use while walking the grounds. We also hope to have a large map to hang in the Gathering Place.
- A labyrinth day is in the works. Jenny Williams has volunteered to lead this.
- 10 Welcome Cards were returned after the two services on Easter Sunday, representing at least 25 people. In conversations with people after each service, we learned these people came because of
  1. Our flag
  2. Our sign
  3. Our website
  4. A Google search

### **Consent Agenda**

- Richard made a motion, seconded by Alex, that we pass the Consent Agenda, consisting of the Vestry Minutes, the Junior Warden's Report and Treasurer's Report for April 2023. The motion passed.
- The meeting was adjourned at 7:15 p.m.

Respectfully submitted,  
Mattie E. Gustafson  
Clerk