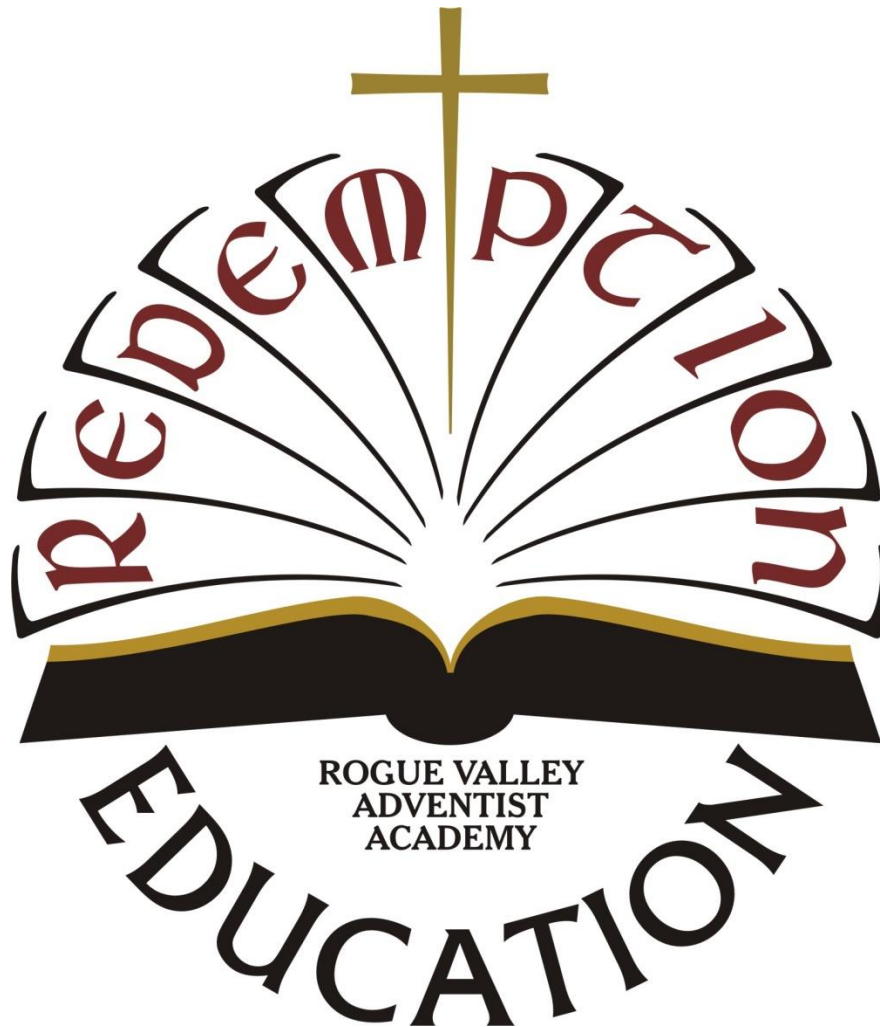


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As the Children of Israel erected monuments to remind themselves of God's leading so we at Rogue Valley Adventist Academy have designed our logo to constantly remind our students, staff, and parents of the overriding reason why we exist. We exist to reveal Christ, the source of all knowledge, and His redemptive power to all students.

*The book Education tells us; "To restore in man the image of his Maker, to bring him back to the perfection in which he was created, to promote the development of body, mind, and soul, that the divine purpose in his creation might be realized--this was to be the work of redemption. **This is the object of education, the great object of life.**"*

Education p. 15

*"In the highest sense the work of **education** and the work of **redemption** are one.*

Education p.30

Faculty Affirmation

The faculty of the Rogue Valley Adventist Academy accepts you unconditionally as an individual and recognizes that each of you have unlimited potential and value. Therefore we pledge to:

- 1. Affirm you as a person and appreciate you for who you are.*
- 2. Create an atmosphere that enhances your ability to accept, appreciate, and respect others.*
- 3. Develop your potential to become a life-long learner, critical thinker, and participant in a democratic society.*
- 4. Challenge you to accept Christ as your personal redeemer and savior.*

*Adam Schilt
Nancy Allan
Tanya Oliver
Krystal Gregory
Brad Bennett
Kayla Gonzalez
Jared Cook
Shawn Perry
John Peacock
Ashley Rich
Kenton Gonzalez
Yolanda Zamora
Judy Wood
Michael Glasgow
Cynthia Ward*

MISSION STATEMENT

To educate, mold, and inspire service through a personal relationship with Jesus Christ

GUIDING PRINCIPLES

Christ and His redemptive power and grace are the centerpiece of each class taught and all school activities.

Teachers model and present Christ, the source of all knowledge, in a caring, loving, nurturing personal relationship with students.

Students are prepared and challenged to their highest potential in the search for truth, excellence and the joy of service.

VALUE SYSTEM

Rogue Valley Adventist Academy's values serve as guidelines of behavior for staff and students for the accomplishment of our vision. We state values because life is about value choices and conflicts. The following set of values guide decisions in all aspects of school life at RVAA.

1. *Honor God in all we do*
2. *Build relationships based on trust and respect.*
3. *Strive for integrity and excellence in all programs and activities*

GOALS of SDA EDUCATION

Surrender one's whole life to God; develop a relationship with Jesus Christ; and allow the Holy Spirit to work in one's life.

Desire to know, live and share the message and mission of the Seventh-day Adventist Church

Develop a sense of self-worth, skills in inter-personal relationships, an understanding of the responsibilities of family membership and the ability to respond with sensitivity to the needs of others.

Develop an understanding of cultural and historical heritages, affirm a belief in the dignity and worth of others and accept responsibility for local, national and global environments.

Accept personal responsibility for achieving and maintaining optimum physical, mental and spiritual health.

Adopt a systematic, logical and biblically-based approach to decision-making and problem-solving when applied to a developing body of knowledge.

Recognize the value and importance of effective communication and develop the requisite skills.

Function responsibly in the everyday world using Christian principles of stewardship, economy and personal management.

Develop an appreciation of the beautiful, both in God's creation and in human expression, while nurturing individual ability in the fine arts.

Develop a Christian work ethic with an appreciation for the dignity of service.

PHILOSOPHY

In accordance with the long standing principles of Adventist education, RVAA believes in educating the complete individual, including developing the spiritual, intellectual, physical, and social aspects of each student. A high degree of excellence in education is pursued in all areas.

God is recognized as the ultimate source of truth and knowledge. All aspects of the school program are structured in light of this truth. The goal of RVAA is to provide a safe environment in which caring Christian teachers point their students to the redeeming grace of Jesus. Parents and teachers are co-workers to direct students in acceptance of God as Savior and master.

HISTORY

Rogue Valley Adventist School is a Kindergarten through 12th grade Seventh-day Adventist school located in the beautiful Rogue River Valley with all the advantages of a country location and a grand view.

The school began as a little one-room school in 1908. It was attached to the back of the Medford church, which was located at 617 N. Riverside. Two rooms were built over the church as living quarters for the teachers. After a fire at the Riverside Street church, a new church was built on the corner of Edwards and Beatty Streets in Medford with a small building behind the church to house the school.

This church school became part of Rogue River Academy in 1926 when it was built at its present location on South Stage Road. Thirty acres of land for the building site was purchased from the Minear family at a cost of \$30 per acre. The original academy plans were for a one-story, 10-grade school, but applications from 11th and 12th grade students resulted in the building of a two-story school with these two grades included. Construction began in the summer of 1926 and was completed in time for classes that fall. Included in the building were four classrooms, chapel seating 200, a library, and a combined music room/principal's office. Seven pot-bellied stoves kept the school warm!

Six 12th graders were the first graduates of the academy in the spring of 1927, and the school continued as a 12-grade school until nearby Milo Academy opened in 1956. The school went to 10 grades and became Rogue River Junior Academy.

In 1960 a new school plan was built and the original school building was demolished. Since then more classrooms and a gymnasium were added, resulting in the current school complex. The present plant consists of eight classrooms, a library, a cafeteria, a band/choir room, an art room, science lab, mechanics shop, a computer lab, a piano room, a chapel/assembly room, a Pathfinder room, a Student Association Center, a counseling office, an office complex, and a gymnasium. Kindergarten was added to the school program in 1986 and Pre-Kindergarten in 2007. In April of 1993 the school name was changed to Rogue Valley Adventist School.

The decision to once again expand the school to a senior academy resulted from families that wanted their children to attend all four years of high school at a local Adventist school. As a result, grades 11 and 12 were added in the 2004-2005 school year. In the fall of 2009 the school name changed to Rogue Valley Adventist Academy.

In the fall of 2015 a challenge was presented to the RVAA community to raise \$300,000.00 with a matching donation of \$600,000.00 to be given to revitalize the aging facility and campus. Thanks to the hard work of community members, and the generous donations of so many, we now have updated much our facility and enjoy a beautiful campus. God has truly blessed our school.

SPIRITUAL DEVELOPMENT

As students learn of God's love for them and for all mankind, they experience a personal relationship with Him, accept His plan of redemption for their lives, and find their true self-worth and future. They become acquainted with the Bible as God's word and study God's revealed will to them through its teachings. As they explore the mysteries of the world of nature and an unfolding universe, their faith in God is strengthened. Students learn to look outside of themselves and find their greatest joy in unselfish service to others.

ACCREDITATION

Rogue Valley Adventist Academy is supervised and accredited through Oregon Conference of Seventh-day Adventists. It is also fully accredited with MSA/CESS

SCHOOL BOARD

Rogue Valley Adventist Academy is owned by the Oregon Conference of Seventh-day Adventists. The Academy is operated by six constituent churches in the Rogue Valley; Valley View, Medford Spanish, SonRise, Ashland, Samoan, and Medford SDA churches. The school board is comprised of representatives from each of the churches. The representatives meet on a monthly basis to determine operating guidelines and policies. Board meetings -except executive sessions-are open to all constituents. Board members are the constituents' voice in school matters.

COMMITTEES & VOLUNTEER GROUPS

Rogue Valley Adventist Academy depends on volunteer support to function efficiently. The following committees guide and assist administration in advancing the school. Committees are voluntary and membership is set up by board leadership.

- Building and Safety
- Finance
- Fundraising
- Home and School
- Public Relations
- Technology
- School Improvement
- Athletic Boosters

NON-DISCRIMINATORY POLICY

The school does not discriminate on the basis of race, color, or national or ethnic origin in their administration policies, scholarships, and other school-administered activities and programs.

SPECIAL EDUCATION POLICY

The school recognizes that, because of heredity and environment, some students have special needs. The school is committed to accommodating such students if possible. Unfortunately, the school does not have the facilities or personnel to accept all students with special needs. While recognizing the difficulty of funding special education programs, the administration is committed to arranging for special services for such students as necessary. **The school may require students to participate in special education programs.** Such participation may also be initiated by parents and/or guardians. Parents and/or guardians may appeal students' required participation in special-needs programs.

OFFICE HOURS

Rogue Valley Adventist Academy is open during the school year from 7:45 A.M. to 4:00 P.M. Monday-Thursday. On Friday, the office is open from 7:45 A.M. to 12:30 P.M. During the summer, the office is open 9:00 A.M. to 4:00 P.M. Monday-Thursday. Appointments outside of regular office hours can be arranged by calling the office at 541-773-2988.

EMERGENCIES

In emergencies, the school will attempt to contact a parent or guardian of any student involved. However, if a parent or guardian cannot be reached, and if immediate medical aid is necessary, a teacher, administrator, or Staff member will take the student to receive necessary aid. Consent to treat forms must be signed at registration time.

GRIEVANCE POLICY

The success of the school depends largely upon cooperation between parents, teachers, and students. Parents concerned about a report, criticism, or complaint made by a teacher or another parent regarding their student should take the following actions:

1. The concerned parent should speak with the teacher or staff member involved.
2. If speaking with the teacher or staff member fails to resolve the parent's concern, the parent should notify the administration of the problem.
3. If notifying the administration fails to resolve the parent's concern, the parent should contact the School Board Chair.
4. If contacting the School Board Chair fails to resolve the parent's concern, the parent should contact the Superintendent of the Oregon Conference of Seventh-day Adventists.
5. If contacting the conference fails to resolve the parent's concern, the parent should contact the Education Superintendent of the North Pacific Union.

Please follow the above steps in the order they are listed. Please do not contact any substitute teachers but always begin conversations with the regular teacher.

STUDENT CODE OF CONDUCT

While at school and all school sponsored activities, students are expected to follow these rules:

1. Be in assigned place with appropriate materials, ready to work in the designated time that class begins.
2. Keep hands, feet, and objects to yourself.
3. Use school appropriate dress, language and behavior at all times.
4. Be polite and respectful.
5. Follow instructions and class rules.

School attendance and participation in class are an essential part of the education process. Regular attendance at school is necessary for students' success and to achieve the maximum possible benefits from their educational experience. All students are encouraged to be present and prompt. School attendance is the responsibility of parents and students. It is our hope at Rogue Valley Adventist Academy that you share this same commitment.

A conscious effort is made to maintain standards of conduct which reflect the spiritual heritage of Seventh-day Adventists. Rogue Valley Adventist Academy also seeks to maintain social standards that are upheld by the Seventh-day Adventist Church, and it interprets the presence of the student on campus as evidence that he or she has chosen this school because of the way of life it espouses. Admission is a privilege that entails acceptance of individual responsibility for honor, integrity, and self-discipline.

Minor deviations from expected behavior are typically addressed by the principal. More serious issues are addressed by the Student Affairs Committee. The degree of discipline administered by the committee may be contingent upon the level of cooperation and honesty exhibited by the student and /or parents during the investigation and interviewing process following an incident.

Academic Honesty & Integrity: Because optimum learning occurs only when each student does his/her own work, RVAA places a strong emphasis upon academic honesty and integrity. Cheating and plagiarism involve the taking and passing off as one's own answers, work, or ideas of another. Cheating and plagiarism are serious breaches of honesty and justice, and will result in the loss of credit for the work both for the student passing the work off as his/her own and for any student who cooperates or participates in any way. Consequences for academic dishonesty may be severe and may result in the student being asked to withdraw from school.

Discipline Policy: RVAA wishes to foster a strong Christian character in every student and to enable them to develop self-control, self-government, and responsibility. The basic guidelines for student conduct grow out of the school's mission and philosophy. Respect for the right of others, applicable state laws, insurance regulations, care of the school property, and church stands are all considered in determining specific behavior and guidelines. Some school rules are overtly spiritual in nature, while others are part of the need for orderly and safe conduct while at school. The desire to maintain harmonious relationships among the faculty, students, and school constituents is also a

factor in determining RVAA standards. The following guidelines govern the entire curricular and extracurricular program of the school. These guidelines are simple and straightforward but are not meant to be all inclusive. Students are expected to abide by the regulations.

The Code of Conduct applies to all school related functions. Additional regulations adopted by administration and publicly announced will carry the same force as those printed in the handbook.

- Respect is to be shown at all times to God as our Creator and Redeemer and to teachers, staff, volunteers, and fellow students.
- Considerable emphasis is placed on intangibles such as attitude, spirit, cooperation, and positive contribution to the spiritual, social, and academic atmosphere of RVAA.
- To develop a strong moral character, RVAA will not permit dishonesty, theft, foul language, or any other misconduct at school or school related functions.
- Respect for school property and property of others is to be shown at all times.
- When accidental damage to school property occurs and is reported immediately there will be no penalty other than restitution. (Accidental damage is often covered by personal liability insurance.) Willful damage or destruction of school property will call for restitution and additional discipline.
- Each student is to behave in a courteous and cooperative manner at all times. Any behavior that could result in harm to another will not be tolerated at RVAA. The standard of good conduct is expected at school and at all school sponsored functions.
- Play fighting, hitting, or pushing is not permitted.
- Continued disregard of school policies could result in disciplinary actions.
- Possession of weapons, dangerous objects, or explosive devices is not permitted and will result in immediate suspension and possible expulsion. Imitation or toy weapons are not permitted and may result in suspension.
- Inappropriate sexual language will not be tolerated.
- Magazines, music, books, pictures, etc. that are brought to school should be in harmony with Christian values and standards. Inappropriate items are not allowed and will be confiscated.
- Students are to adhere to the RVAA dress code. Students who remain on campus after their last class must continue to dress according to the dress code.
- RVAA upholds a no jewelry policy.
- The school is not responsible for personal possessions. Students are advised to keep their lockers locked and not bring valuable possessions to school or take them on school outings.
- Grades 9-12 are allowed to use their cell phones in designated locations during designated times. The school is not responsible for lost, stolen, or damaged items. Grades K-8 cell phones are not to be seen or heard during the school day.
- The use, possession, or distribution of tobacco, alcoholic beverages, non-prescribed drugs, narcotics, and controlled dangerous substances by RVAA Students is prohibited and is cause for immediate suspension and possible expulsion.
- Food is to be eaten only at appropriate times and in appropriate places.
- Students may use computers and the internet only for classroom purposes or with

permission. Any violation of this may result in loss of computer privilege and/or disciplinary actions.

- RVAA's campus is a closed campus. All students must remain on campus during the school day.
- The laws of the state and local government are to be respected and obeyed.

At RVAA we seek to be a Christ-centered community in which each member is treated with respect and dignity. When students interact with each other, we request that they do it in a way that is wholesome and representative of Christian standards. There are some types of social behaviors which may be considered appropriate by popular culture but are inappropriate at RVAA including during school functions and school sponsored events. These include, but not limited to:

1. Sitting or lying on the lap of a friend or lying with one's head on another's shoulder or other body part.
2. Walking or sitting with arms around each other.
3. Kissing
4. Holding hands
5. Hugging (a brief hug of greeting may be appropriate)
6. Prolonged physical contact of any kind.

Students violation of the standards of behavior will result in disciplinary measures. Self-control, self-government, and acceptance of responsibility for one's behavior will be emphasized in each situation. Honesty and cooperation of the student can influence the final disciplinary decision. Every effort is made to help the student see the importance of cooperation with the school rules as a means of character development and good citizenship. It is the desire of RVAA's administration, faculty, and staff to deal in a Christ-like manner with every student, in every situation.

Discipline ranges from verbal counsel/warnings and fines, to suspension or expulsion from school. Most offenses may be dealt with by members of the faculty or staff, but offenses of a more serious nature will be handled by the discipline committee or the faculty at large. The final decision to expel a student will be made by the RVAA Board. The following steps may be taken when corrective discipline is needed:

- Conference between student and teacher involved. This may include a "time out" or cooling off period. Most offenses will be handled at this level.
- Conference that goes beyond teacher/student conference and may include teacher, student, parent(s), another staff member, or principal.
- Student Affairs committee will be called by the school principal or acting administrator. Suspension or other disciplinary measures may be voted at such a meeting. Expulsion may be recommended, to be acted upon by the RVAA Board. (Serious offenses may be handled at this level immediately.)

A faculty meeting may be called to consider serious situations or to act on recommendations from the discipline committee.

The RVAA principal (or acting administrator) has the authority to enact an immediate suspension in any situation where, in his or her judgment, it is warranted. School administrators have the right to search school lockers, desks, and personal property to enforce the school discipline policy.

After-School Detention: Occasionally it may be necessary to keep a student after school to complete class work or as discipline for minor infractions of school rules. Parents will be notified with a detention slip or a phone call at least twenty-four hours in advance of when a student is to be detained.

Handling of Major Offenses: The following infractions constitute examples of major infractions which will be handled in a firm manner:

- Disrespect
- Fighting
- Cheating or plagiarism
- Theft or vandalism
- Sexual misconduct
- Possession of firearms, fireworks, or other dangerous objects.
- Leaving school without permission
- Possession or drinking of alcoholic beverages.
- Possession or use of tobacco
- Possession or use of illicit or illegal drugs.
- In the case of major infractions, parents will be notified of the offense by phone or with a discipline notice.
- The student and parent(s) may need to meet with the principal to discuss the offense and its consequence.
- A meeting between the student, principal, and the discipline committee may be held to determine the recommendation for the student's future with RVAA.
- The first issuance of a discipline notice may be used as a warning, or may result in suspension of the student, depending on the severity of the offense as determined by the principal.
- Duplicate copies of all discipline notices are placed in the student's file and will remain there for the duration of the school year.

Due Process: Major disciplinary actions are carried out by the discipline committee, which consists of the principal and other staff members appointed by the administration. A student may request to have a teacher or staff member of his/her choice added.

ANTI-BULLYING

Everyone at RVAA is committed to making our school a safe and caring place for all students. We will treat each other with respect, and we will refuse to tolerate bullying in any form at our school. Our school defines bullying as follows:

“The tendency for some individuals to frequently oppress, harass, or intimidate others verbally, physically, or both, in and out of school.” It is not the minor behavior problems that are a part of growing up, such as horseplay, occasional good-natured teasing or even the odd physical scrap between persons of equal strength.

GENERAL POLICIES/PROCEDURES

Asbestos. Federal law requires a public announcement to be given to school patrons regarding any asbestos material in your school. A certified asbestos inspector has inspected the RVAA facility. The report is in the school file and available for those wishing to see it. The asbestos in the school is in a non-friable condition and presents no hazard to anyone at the present time.

Before- and After-School Care Supervision before school starts at 7:45 a.m. Classrooms will open no later than 7:55. After school, those walking, riding bicycles, or driving should leave campus immediately. Supervision continues until 3:45 p.m. Monday through Thursday. All students must be picked up by 3:45 including basketball home game days. On Friday, supervision continues until 12:15 p.m. Parents will be charged a late pick up fee of \$20 per child for any half hour or portion thereof which their student was left at school. Charges start at 3:45 p.m. Monday-Thursday, 12:15 p.m. on Friday, and 12:15 p.m. on half days. Late pick up fees will be charged to student accounts. **After 3:45 students may be picked up in classrooms.**

Class Trips/Field Trips. RVAA recognizes that excessive fundraising and spending has the possibility of making unnecessary drains on the community at large, that already donate generously to keep the school functioning. All funds raised in the name of RVAA are the responsibility and property of RVAA. School trips shall be restricted to the contiguous continental United States with the following specific monetary limitations; for the Senior Class Trip; \$500 per student, Eighth grade class trip; \$300 per student.

Closed Campus. RVAA maintains a closed campus; a student leaving campus without permission will be subject to disciplinary action. **Students finished with classes for the day should leave the**

campus in a timely manner. Students leaving campus may not return until after school is dismissed. Any students leaving school early, before their last class of the day, must sign out at the office.

Lost and Found Items. Lost and found items will be placed on the lost and found shelves. Items that have not been reclaimed after one week may be given to Goodwill or Community Services.

Search and Seizure. If school staff has reason to believe that evidence of a violation of school rules is contained in any personal student property, desk, locker, or other school property utilized by students, a search may be conducted to maintain safety and welfare of all students. Search of personal property will be conducted with the student present.

Property Rights. Each student is expected to respect the property of the school and of every member of the school. A student is required to pay for damages done by him or her to the school's or someone else's property. The student should exercise the same care when using school property or supplies as he/she would if the article used were his/her own.

Ski Program RVAA offers an optional five-week program during January and February. The school contracts with Mt. Ashland for snow ski lessons, equipment rental and lift expense. Each Thursday students, faculty and parents signed up for the program leave the school at 8:30 a.m. and return by 5:00 p.m. Students involved with the program are expected to have proper clothing to protect themselves from the weather. Students are responsible for fees applicable to this program.

Snow and Emergency Days. If RVAA needs to be closed due to weather or other emergency conditions, or school opening needs to be delayed, RVAA will follow the same schedule as the Medford School District. Check the Medford School District website at www.medford.k12.or.us/ If it is a late start day, school will begin at 10:00 a.m. School closure information can be found at on our Facebook page, a text will be sent on the Remind app, and we will change the message on the school answering machine. If weather conditions necessitate an early closing of the school, parents will be notified by text and/or phone.

Lunch Service. An optional lunch with beverage service is available Monday through Thursday at a nominal cost per meal. Payment must be made with the lunch order form. Lunches cannot be delivered to students at the school except by the parent/guardian. As a part of their education, students are expected to volunteer in preparing and serving the food; and cleaning up.

Medication at School. Any student who is required to take prescription medication during the regular school day must immediately give the medication to designated school personnel upon arrival. The school must receive: (1) a written statement from the physician detailing methods, amount and the time schedules the medication is to be taken, and (2) a written statement from the parent or guardian of the student indicating their desire that the school assist the student in matters set forth in the physician's statement.

Medication must be delivered to the school in the original container as delivered by the pharmacy to the parent or student. It must bear the original pharmacy label. This label must contain the name and place of business of the seller, the prescription number and date of the prescription, the name of the

person for whom the drug is prescribed, the name of medical professional who prescribed the drug and the directions for use.

Non-prescription medication requires a written statement from the parent or guardian indicating their desire that the school give the medication to the student and detail the date(s), amounts, and times that the medication is to be administered. The medication is to be delivered by the parent to the appropriate teacher.

School Telephone Usage. School phones are generally for school business only. In the event of an emergency, the secretary will get a message to your child or his/her teacher at the earliest possible opportunity. Student use of school phones requires permission from the teacher.

RVAA Gym Rental Policy Any organization or group wanting to use the gym must make arrangements with school secretary two weeks before the event. A deposit of 75.00 needs to be paid before gym is rented. If gym is left in the same condition as it was rented, the deposit will be refunded. Gym must be returned to the same condition as before the event.

- All trash must be removed and placed in the dumpster.
- All table and chairs must be put back where you found them.
- Gym floor must be swept and cleaned. (All food spills and juice spills must be cleaned up).
- Gym must be cleaned up immediately after the event.

TECHNOLOGY

This applies to all aspects of technology, such as, but not limited to Social Networking, Cell Phones, Computers, etc. Access to these devices is a privilege and not a right for any student. Teachers and administration will take appropriate action if a student is observed using their device inappropriately. Any student bringing their own electronic device to school knows they are to be used for educational purposes only. Texting, emailing, playing games, watching TV or movies, downloading music, using headphones etc. are not allowed during class time unless authorized by an RVAA staff member. Cell phones and other electronic devices can be used in between classes and during lunch break for high school students only. Study Hall is considered class time and electronic devices should only be used for educational purposes, unless authorized by the Study Hall supervisor.

RVAA holds a zero tolerance for misuse of any device and the internet. Disciplinary actions may include: immediate confiscation, a parent conference, or loss of privileges.

Students and staff members should regard their Internet presence as representative of the mission of RVAA. Expression inappropriate for the classroom is inappropriate for web sites, emails, or any other electronically networked media. All individuals are expected to conduct themselves in a manner of a representative of the school at all times.

RVAA does not allow anyone to publish texts, images, or any other information about RVAA and its students, faculty, or staff without the permission of the school's administration. Regardless of where a student accesses the Internet--at home, at school, or in any other place--the student is in violation of the school's policy if the student violates this prohibition.

All content including, but not limited to written expression, photographs, audio recording, video recording and artistic work published on the Internet must be in compliance with existing policies set forth by the School Board and policies published in the Student Handbook.

This policy intends to be inclusive of content published on social networking sites such as, but not limited to:

- Facebook
- Twitter
- YouTube

Examples of prohibited content include:

- Use of obscenities
- Attacks based on ethnic, racial, religious, or gender groups
- Use of copyrighted material without proper citation
- Bullying or harassing other individual inside or beyond the school

Students in High School are allowed to bring cell phones to school. These cell phones may be used to text with only, and only between classes and during lunch break. If a student needs to make a phone call, they must have permission by an RVAA staff member. Disciplinary action will be taken if a student uses their phone during class time without permission and/or is disrespectful to a staff member regarding their phone. Students found breaking policy will have cell phones confiscated as per the following schedule:

- 1st offense: Item taken away for 24 hours and given back at the end of school the following day, with parent notification.
- 2nd offense: Same as 1st offense, with the addition of, the student must then turn the item into the office each morning and collect it at the end of the school day for a length of time designated by an RVAA staff member.
- 3rd offense: Item will be taken away and returned during a meeting with the student and parent where a discussion will be had as to what steps will be taken to help student abide by the technology policy.

If parents of students in grades K thru 6 wish for their student to bring a cell phone to school, the phone must be given to their classroom teacher each morning to be kept in a secure location until the end of the school day. For students in grades 7&8 the phone must be handed in to the secure location designated by their teacher each morning, where it will be place in a locked file cabinet, and returned to the student at the end of each day. If any Elementary or Middle School student neglects to hand in their cell phone to their classroom teacher, and is later found with, or using, the cell phone, the cell phone will be taken from the student, the parent will then be notified, and the cell phone will be

returned only to the parent. At that time both student and parent will be notified that the student can no longer have a cell phone on campus for a length of time designated by a RVAA staff member.

PARENT INFORMATION

School Programs. We encourage parents to attend school programs with their children and to be responsible for knowing where their children are and what they are doing. The following rules apply at school programs:

- Students who come to a program will attend the program.
- Parental supervision is required for any playground usage.
- Students who are noisy during stage presentations will sit with their parents or other responsible adults.
- All regular school rules apply at school programs.
- Parents must provide child care during basketball game times.

Student Contact during School Hours. It is best to avoid contacting students or teachers during school hours. Parents taking students out of school during the school day must sign them in and out at the school office. Do not go directly to the student's classroom. If students forget their lunch, books or other items, please leave them in the school office to be given to the student.

Parent-Teacher Conferences. Two parent-teacher conferences will be held during the school year. Parents may also arrange to meet with a teacher at any time during the school year. Student progress reports can be viewed online.

Visitors. We encourage parents to visit their child's classroom. Please make prior arrangements with the school office for classroom visitation. Visitations shall be limited to observation only. Any desired conversation with the teacher must be planned for after school hours. **All individuals wishing to visit must check in at the school office.**

Non-RVAA Students: Students from other schools may visit classrooms with prior approval from the school administration at least one day in advance. Drop in visitors are not allowed. Student visitation is designed for **one** day only. Visiting students agree to abide by all school rules, standards, and policies. Student visitors will also need the Consent to Treatment form signed by a parent or guardian.

ADMISSION POLICIES AND PROCEDURES

Admission Approval. The Admissions Committee reviews all student applications each year and bases its decision on: class size; applicant's academic, social, and/or disciplinary history; and the school's ability to meet the student's needs. All new students transferring to RVAA must take a placement test prior to admission. Students of any religion or creed are considered for acceptance, provided they are willing to uphold RVAA Christian standards and principles while enrolled as a student.

Entrance Age of Students. A student must be at least four years of age by September 1 of the current school year to be enrolled in ½ day Pre-Kindergarten. Similarly, the age is five for Kindergarten and six for Grade 1.

Home Schoolers: RVAA honors and values home school education. Based on availability after full-time, regular students are placed in classes and activities, RVAA provides opportunities to enrich the home schooler's education through participation in achievement testing, computer training, music (band, bells, choir, and lessons), individual classes, week of prayer, and ski program. The home schooler will be permitted to take 1 to 3 classes as a part-time RVAA student. However, the home schooler will waive the right to receive an RVAA diploma unless credits are transferred to RVAA from an accredited home school institution and the student is registered at RVAA as a full-time student during their senior year. The home schooler will have the opportunity to participate in OSAA sports providing there is an opening after all full-time students have had the opportunity to enroll and if they live within the Medford School District

Immunization Requirements. Oregon state law requires that no student be admitted to school without written evidence of immunizations, signed by a parent or guardian. This evidence must be presented when the student applies for admission. Immunizations are not required if the parent or guardian having custody of the child files with the school a letter or affidavit stating that such immunization is contrary to his or her beliefs.

Registration: RVAA offers registration from February through early July for the following school year. Registration fees are listed in the Financial Policies section. Registering early helps the school plan for staffing, textbooks, and materials for the next school year. It also ensures the student of having a place at RVAA. Since class sizes are limited some classes do fill up, so registering early is encouraged.

ELEMENTARY

Parents should inform the school before class time if a student is ill for the day. If a student is to go home before the close of school, please notify the teacher in advance. We must have written or in person parental/guardian consent to permit any student to leave the school. Please do not take the child out of school during the day unless it is absolutely necessary.

Regular daily attendance is required by the state as well as by the school. When an extended absence is anticipated, the parent must make arrangements with the office and teacher(s) a week in advance regarding the work that will be missed so that the students' educational program will not be interrupted. Make-up work is due within one week of the absence. We request that this kind of absence be kept to an absolute minimum.

The teachers will counsel with the parent if the anticipated absences will adversely affect the student's grade. The student may receive a lower grade for the grading period.

According to Oregon State Law, acceptable excuses for non-attendance include: illness of the student, quarantine, or death in the family. (All info must be given via a note or phone call from a parent/guardian/physician). Any illness lasting more than 5 consecutive days may require a doctor's slip to return to school.

Cases of students who are repeatedly absent or tardy shall be referred to the principal for consideration. A \$5 late fee will be charged per family after five (5) tardies in one quarter. Fines will double upon each five (5) additional tardies within the same quarter, and a parent/student/principal conference may also take place at that time. Parents will be notified of tardy fines via mail. Fines are assessed at the end of each quarter and applied to the school bill. Students may be asked to withdraw from school if these attempts to correct the problem fail.

A student who is absent seven (7) or more days out of nine (9) weeks (one quarter), for whatever reason, may forfeit their period grades if all school work is not completed within a reasonable amount of time, which is to be determined by their teacher.

Class Trips and School Outings. Students are required to participate in all school functions during regular school hours. Failure to do so will result in an unexcused absence. If there is a valid reason why a student cannot participate, arrangements must be made by the parent with the teacher prior to the event

Field Trips. Each class is encouraged to take field trips during the school year. In some cases a small fee may be charged to cover expenses.

Chapel Assembly. An assembly is held each week in order to have time to worship God together. All students are expected to attend.

Sickness at school Students who become sick during the day must report to the office. It will then be determined whether a student needs to go home or rest for a while at school.

HIGH SCHOOL

Regular school attendance is a critical factor in achieving academic success and is also an important component of responsibility for post high school endeavors – whether attending college or in the workplace. The value of the daily classroom interaction between teachers and their students cannot be duplicated or substituted in any way. When students are absent they miss out on meaningful classroom discussions and explanations. Every day, teachers provide activities, labs, tests and quizzes that enhance and measure the learning experience of their students. Not only will the student miss out on the learning experience, but their participation and input is valuable to the class and missing class even one day will impact their grade. To help assure regular and punctual attendance, absences and tardies will be strictly monitored. Attendance will be taken for all classes, chapels, performances, community service activities, and study halls. The attendance record will become a permanent part of a student’s cumulative record. It will not be part of the GPA.

Attendance Grade

An attendance grade will be issued each quarter and become part of the student’s grade report. It will not be included in their GPA, but will impact a student’s eligibility for participation in co-curricular activities and student offices.

Attendance grades will be based on the following:

A+	0 Points
A	1 – 2 Points
A-	3 – 4 Points
B+	5 – 6 Points
B	7 – 8 Points
B-	9 – 10 Points
C+	11 – 12 Points
C	13 – 14 Points
C-	15 – 16 Points
D+	17 – 18 Points
D	19 – 20 Points
D-	21 – 22 Points
F	23+ Points

Each unexcused Absence = 3 points

Each unexcused Tardy = 1 point

Block periods count as two periods when assigning points.

*Any attendance grade below a C may jeopardize participation in athletics, class office, and/or SA leadership positions.

Attendance practices and policies

- In the case of an illness or emergency, parents are required to call the office by 8:30am.

- A student may be dropped from a class after missing 20% of the instructional time (or upon the 9th absence in one quarter). This does NOT include school related trips or absences. An extended illness will be dealt with on an individual bases.
- Excused or Unexcused absences count towards the 20%.
- Students who miss school due to illness or medical reasons will be allowed the same number of days to make up any missing work.
- Students who miss class because of school functions, such as sports or music tours, are not counted as absent from any class periods they miss. They are technically at school.
- Students are able to earn back one attendance point per day by having perfect attendance for that day, meaning no absences or tardies from any class or chapel, community service activity or performance.

20% Rule

Any student who is absent from a class for more than 20% of the periods in a quarter for any reason, except for school-related activities, will not receive credit in that class, and a WP (withdrew passing) or WF (withdrew Failing) will be recorded on the student’s transcript. Where special circumstances exist, a student may petition the Student Affairs Committee for review.

Perfect Attendance

Students with perfect attendance for a quarter will be able to participate in a special reward activity. Perfect attendance indicates that the student has NO absences or tardies, excused or unexcused, for any class or chapel, community service activities or performance for the entire school year.

Academic Requirements for Athletic Eligibility

Students must be academically successful by maintaining at least a C average in order to participate in the after-school athletic program. If a student does not maintain acceptable grades and attendance, they will be suspended from after-school athletics; at least until they next interim grading period. Students may not have more than one D in any given class per quarter in order to remain eligible. An F in any class, regardless of overall GPA, will also make a student ineligible. If grades have not improved by the next interim grading period, the student will remain ineligible for participating in the after-school athletic program until such times as grades improve.

DRESS POLICY

The appearance of students at Rogue Valley Adventist Academy should reflect the values associated with the school. Modesty, neatness, appropriateness, respect and gender distinctiveness are fundamentals of the dress code, no matter what the current standards and tastes of our society. Logos, messages, pictures, and/or sayings must harmonize with Christian values. The administration reserves the right to determine the appropriateness of any article of clothing.

GUIDELINES FOR ALL STUDENTS

RVAA enforces the following dress code:

- Dresses, skirts, and shorts must fall mid-thigh
- Pants or shorts must be worn at a modest waist/hip level without revealing undergarments or bare skin.
- The sleeve hem of sleeveless shirts or blouses must reach the tip of the shoulder and should not reveal any undergarments or show any skin along the body below the arm.
- Bare skin at the midriff shall not be revealed.
- Hood, sunglasses, earbuds, and headphones shall only be allowed outdoors.
- Clothing, word/graphics on clothing which interferes with the learning process or school climate, or unclean clothing or grooming that may threaten the health or safety of students or others in not allowed.
- Cosmetics, if worn, should be natural-looking and not attract attention to the person. For example, hair color is to be a natural color, if dyed.
- Shoes must be worn at all times, slippers and bare feet are not allowed.
- Tattoos, real or imitation are not allowed, marking on the skin with sharpies or similar is not appropriate for school.
- Pajama tops and bottoms are not allowed.

Unacceptable articles include the following:

- Clingy or tight fitting garments
- Sheer fabrics
- Cut-offs
- Clothing with holes or tears
- Clothing that is frayed above the knee cannot show underclothing or skin. Hole are permitted below the knee. Due to changing styles, there may be additional changes implemented during the school year.
- Jewelry (which may be confiscated)

Dress policy applies whenever a student is on campus and on all school sponsored activities including school trips.

Athletic Dress Code Policy. The purpose of this policy is to give direction and guidance, specific to sports attire, during approved RVAA sports activities. This policy is separate and distinct from the school dress code. The intent of this policy is to provide a guideline for sports attire that promotes modesty, safety, and functionality. In consideration of modesty, the following criteria should be considered: Sports attire should be chosen that reflects the core values and mission of the school and does not distract from who we represent. Sports attire should be such that it is not unnecessarily revealing, such as tight, clingy, short, or loose fitting clothing that exposes undergarments or the student. School administration shall be responsible for approving appropriate uniform attire.

Banquet/Special Events: When attending banquets, the guidelines listed under the Dress Policy section will apply with the following exception. Ladies may wear dresses that do not have sleeve; however, it is essential that dresses be modest.

WEAPONS POLICY

All persons (including students) are prohibited from bringing any firearm or weapon to school or to a school-sponsored activity. A student who possesses a weapon or who carries, exhibits, displays or draws any weapon or any object which can be mistaken as a weapon, or any item apparently capable of producing bodily harm in a manner which, under the circumstances, manifests an intent to intimidate another or warrants alarm for the safety of others, shall be subject to immediate discipline up to and including suspension or expulsion. Parents and the appropriate law enforcement agencies shall be notified. Appropriate counseling is required before the student can return to school.

SEXUAL HARASSMENT POLICY

Sexual harassment is unwelcome sexual advances or requests and other conduct of a sexual nature that is offensive. It can be spoken, written, or physical. It includes offensive pictures, graffiti, jokes and gestures.

Reporting Procedures: Students who have experienced sexual harassment should report the incident to school authorities as soon as possible. If the harassment is between students, the student may report the incident to a teacher, the principal, or an adult staff member. If the harassment comes from an adult, the student shall report directly to the principal or another responsible adult. False accusations are a form of sexual harassment.

ACADEMICS

Graduation Requirements To receive a regular diploma and to participate in graduation activities, eighth grade students must successfully complete all of their course work. In most cases, students who fail course work will be required to complete a summer-school program before receiving a diploma. In addition, all financial obligations to the school must be met in full before a student receives a diploma.

Key Learnings Key Learnings are a compilation of curriculum standards for grades K-8. They are written in a succinct and friendly format for educators, students and parents. **The Key Learnings provide an overview of the content that students should know and be able to do in each subject area and grade.** They were aligned with the North American Division curriculum guides, national standards, McRel Database (Mid-Continental Regional

Educational Laboratory) and Ten Sigma (a compilation of standards for 38 states) The Key Learnings can be viewed at www.npuc.org or www.rvaa.us

Goals The goal of Adventist education is to prepare young people to become Christian leaders in their communities and to prepare them for Heaven. In *Education*, page 21, Ellen G. White states, "True teachers aim to inspire...teachers are not satisfied with second-rate work. They are not satisfied with directing their students to a standard lower than it is possible for them to reach." Our Adventist educational goal has remained constant: Show children the love of Christ and teach to a higher standard.

Homework. Homework appropriate to a student's grade level may be used to reinforce, enrich and maintain skills taught in the classroom. **Conditions that often necessitate homework may include absence from school, need for additional practice, and failure to complete assignments during school hours, or need to reinforce a skill not yet mastered.** When a student is absent, parents may request homework assignments before 10 am and they will be available on the day requested after 3:30 pm. Homework sheets are a courtesy and do not absolve the student from checking with teachers upon return.

Late Assignments. Assignments are due on the date requested except in case of illness or other valid reasons. Late papers may be reduced in value or may not be accepted.

Testing MAP testing is conducted three times during the school year to assess student learning and abilities. It is very important for students to be present during the MAP Test weeks. Please do not schedule other appointments during this time. Test dates are listed on the school calendar.

Cumulative Records. Information contained in the student's cumulative record is confidential and is not released without written permission of the parent or guardian. Oregon state laws regarding protection of and access to the records are observed. Parents or guardians of students transferring in from other schools must sign a request for release of records to Rogue Valley Adventist Academy at the time of registration. When a student transfers to another school their records cannot be released to that school without a written request signed by a parent or legal guardian.

Records and Privacy. RVAA operates in compliance with the Family Educational Rights and Privacy Act (FEPR). It is our goal to maintain confidentiality regarding student information and records. Student information and records will not be disseminated without parental permission.

Acceleration The criterion for acceleration of a student is based on the following requirements.

- The student is expected to have a score which places him at the 90th percentile or above in each area of a standardized test (ITBS) and to have satisfactorily met the objectives in the Curriculum Guide in the basic areas – reading, mathematics and language skills – at the grade level preceding the one to which the student is to advance. This evaluation is to be made by the teacher in consultation with the office of education.
- The student must satisfactorily demonstrate evidence of emotional and social readiness for acceleration
- Teachers should not initiate a program for acceleration of a student before submitting a request to the office of education.
- Ordinarily, students at the elementary level should be limited to one acceleration experience.

All requests for acceleration should be made through the registrar and the Academic Standards Committee.

Retention Policy The following policy will be in effect for any possible retention of any K-8 students. Documented exceptions to these procedures may be made in special situations (e.g. special education students) with the approval of the school principal and Superintendent of Education.

- If the student is failing to make normal progress, the parents will be notified early, so that the school and home may cooperate in helping him/her achieve greater success.
- No student will normally be retained more than one year.
- The teacher will discuss possible retention with the principal prior to discussion with the parent.
- A student retention worksheet and parent letter must be on file at the school and the office of education.
- At the request of the principal or a parent, a review committee will be appointed by the Superintendent of Education to submit its recommendation to the school board.
- Parent notification of the recommendation to retain is to be given as early as possible in the school year, but no later than the end of the second report period (end of first semester). Notification of possible retention is to include a note on the report card. Exceptions (e.g., late enrolling students, etc.) must have the principal's approval.

ACADEMICS HIGH SCHOOL

Academic Probation. Parents are encouraged to view grades online. Any student, who receives a “D” or an “F” in any class at the end of any term, will meet with the Instructor and their parent to establish a plan to increase the grade for the next term. Any student with an “F” at the end of any term will also be placed on academic probation where a weekly appointment will be scheduled with the school registrar to review current classes and grades. Academic Probation also may mean limited access to extra activities until steady improvement in classwork is established. Extra activities are defined as Student Association events, RVAA Sports program, Mission Trip, Class Trips, or anything the Academic Committee deems not vital to the success of achieving a high school diploma.

Adding and/or Dropping Classes. Classes may be added or dropped during the first three weeks of the semester without penalty, with the exception of Music classes. *Music courses require a yearlong, two-semester commitment and can be dropped ONLY during the first three weeks of the FIRST semester.* Any student wishing to add or drop a class must fill out a drop/add slip and have it signed by the registrar, his/her parent, and teacher of the class. After turning in the completed slip to the office, the student may add or drop the class.

Class or Student Association Office Eligibility. All student officers are expected to exhibit Christian lifestyle on and off campus. Additionally, a minimum GPA of 3.0 is expected of major officers and a minimum GPA of 2.5 is expected of minor officers. Major offices are SA President and Vice President, SA Religious Vice President, SA Social Vice President, all class Presidents and Vice Presidents.

Community Service Requirements. RVAA recognizes the importance of teaching our students to support our church and local community. Each high school student will be required to complete 10 hours of community service each quarter. This will be part of their Bible grade. Students who participate in the high school Mission Trip, can use a maximum of 5 hours for the third and 5 hours for the fourth quarters of the current school year. Students who cumulatively complete more than 300 hours of community service during their four years of high school will receive a cord of recognition at their Senior graduation. Each high school student who attends a RVAA sponsored Mission Trip will receive 50 hours toward their cumulative community service hours.

Cumulative Records. Information contained in the student’s cumulative record is confidential and is not released without written permission of the parent or guardian. Oregon State laws regarding protection of and access to the records are observed. Parents or guardians of students transferring in from other schools must sign a request for release of records to Rogue Valley Adventist Academy at the time of registration. When a student transfers to another school his records cannot be released to that school without a written request signed by a parent or legal guardian.

Curriculum Overview The curriculum includes all of the experiences that a student has at school. Adventist educators accept the revealed will of God as the most important curriculum source. Since every subject is in some manner a disclosure of Him, efforts are made to present each one from a biblical perspective. This perspective views man as a participant in the great controversy. It does not look at man and his world as the central theme, but makes knowledge of Christ and His Word paramount. In each subject area, study is within the guidelines of Adventist principles.

Dual Course Credit. In conjunction with qualifying Universities, RVAA offers an opportunity for high school students to take college level courses on-line and receive high school and college credit for the classes. The Registrar has a list of Universities and available classes. Eligible students must be in grades 10, 11, or 12, and maintain a 3.00 GPA. Students in need of a scholarship to take the dual course credit classes must apply to the Finance Committee, they must be a full time student at RVAA, and can take up to two on-line college courses per semester.

Graduation Requirements: To receive any high school diploma and to participate in graduation activities and Senior Class Trip, senior students must successfully complete all of their course work. In addition all financial obligations to the school must be met in full before a student can participate in the graduation ceremony and receive a diploma.

High School Class Status: Progression to the next grade level for a high school student is based on credits received for each successfully completed class a student attempts. Students attending all four years of high school at RVAA must achieve the following guidelines to maintain their class status:

Freshman Status: 6 credits must be obtained by end of the first year of high school in order to be considered a Sophomore for the next academic year.

Sophomore Status: 13 credits must be obtained by end of the second year of high school in order to be considered a Junior for the next academic year.

Junior Status: 20 credits must be obtained by end of the third year of high school in order to be considered a Senior for the next academic year.

Senior Status: RVAA offers two diploma options, the basic diploma requires 24 credits, and the college prep diploma requires 26 credits to graduate.

Homework. Homework appropriate to a student's grade level may be used to reinforce, enrich and maintain skills taught in the classroom. Conditions which often necessitate homework may include absence from school, need for additional practice, failure to complete assignments during school hours, or need to reinforce a skill not yet mastered. When a student is absent, parents may request homework assignments before 10 am and they will be available on the day requested after 3:30 pm. Homework sheets are a courtesy and do not absolve the student from checking with teachers upon return.

Late Assignments. Assignments are due on the date requested except in case of illness or other valid reasons. Late papers may be reduced in value or may not be accepted.

Online Courses. In order to assure credit for home-school and online courses, a student must have approval of the Student Affairs Committee. Online courses are only allowed as a limited number of credits towards graduation requirements. Choice of online school must be approved by the registrar in order to receive credit. Seniors should complete all correspondence work needed for graduation by May 1 in order to have confirmation that each course is completed and the student has passed the course.

Records and Privacy. RVAA operates in compliance with the Family Educational Rights and Privacy Act (FEPR). It is our goal to maintain confidentiality regarding student information and records. Student information and records will not be disseminated without parental permission. The semester grades are official, and become part of a student's permanent record.

Study Hall Policy. Students in study halls must use their computer for class purposes only. Students will be expected to remain in their seats and use the time for study purpose. No eating allowed.

Transfer Credit. Transfer credit is defined as any course work that is not taken at RVAA. Course work from other institutions can only be accepted for credit if the school is properly accredited. The Academic Standards Committee reviews all outside credit requests and makes decisions on whether or not credit may be granted. *Note of transfer Credit from On-Line and/or Home Schools:* Request for credit from on-line schools or home schools needs to be made by the parent to the registrar at the time of application to RVAA. Approved on-line schools include but are not limited to, Griggs University & International Academy, Keystone National High School, and Andrews University. Credit from unaccredited schools are granted upon passing a national standardized competency test administered at RVAA and will be recorded as PASS/FAIL, with no affect on student GPA.

Valedictorian/Salutatorian Each year the senior(s) with the highest cumulative GPA are awarded the title of valedictorian. The senior(s) with the second highest cumulative GPA are awarded the title of salutatorian. These students are publicly honored at graduation.

MOTOR VEHICLE POLICY

Driving and parking vehicles at RVAA is a privilege and not a right. The following guidelines apply to the privilege of driving/parking a motor vehicle.

- Student must possess a valid driver's license.
- Appropriate insurance coverage must be on file in the school office.
- Vehicles must be in proper working condition.
- Vehicles must be locked at all times during the school day.
- Students are not to return to their cars for any reason at any time during the school day.
- Cars must be driven in a safe manner at all times, including appropriate speed while on campus. All traffic/speed signs must be followed.
- Students may not transport other students without written permission from both sets of parents. (driver parents as well as rider parents)
- All students will be required to park in assigned parking spaces.



ATHLETIC PROGRAM

At Rogue Valley Adventist Academy we are concerned with not only the intellectual dimension of our students, but also with growth and development spiritually, socially and physically. Interscholastic athletics are viewed from a Christian perspective. The development and demonstration of Christ-like traits are its overriding goals. As a student-athlete is challenged to excel in the pursuit of the approval of the Lord Jesus Christ, he or she is also to move toward emotional maturity and skill proficiency. Students are challenged to have a Christian attitude toward winning and not adopt the worldly attitude of winning at all costs. Participation in athletics and other activities is governed by OSAA of which Rogue Valley Adventist Academy are members. Participation is subject to the Academic Probation policy stipulations.

BASIC DIPLOMA REQUIREMENTS

Basic Diploma (24 credits)

Bible	4 Credits
English	4 Credits
Science	3 Credits
(Earth Science, Biology, Physics, Chemistry)	
(two must be a lab science)	
Math	3 Credits
(Algebra I, Geometry, Algebra II)	
History	2 Credits
(World History, U.S. History)	
Government	1 Credit
Physical Education	1 Credit
Fine Arts	2 Credits
(Any combination of Art/Music)	
Technology	2 Credits
Health	1 Credit
Electives	1 Credit

COLLEGE PREP DIPLOMA REQUIREMENTS

College Prep Diploma (26 credits)

Bible	4 Credits
English	4 Credits
Science	3 Credits
(Earth Science, Biology, Physics, Chemistry)	
(two must be a lab science)	
Math	3 Credits
(Algebra I, Geometry, Algebra II, Pre-Calculus)	
History	2 Credits
(World History, U.S. History)	
Government	1 Credit
Physical Education	1 Credit
Fine Arts	2 Credits
(Any combination of Art/Music)	
Foreign Language	2 Credits
(Any language other than English)	
Technology	2 Credits
Health	1 Credit
Electives	1 Credit

Course Descriptions The following class descriptions adhere to NAD Curriculum Guide specifications.

BIBLE

Bible I

This course begins with a study of how God has preserved the Bible, how it came to be written in English, and the use of the many English translations. The course then turns to the Old Testament book of Genesis to see how God deals with sin and sinners. Finally the course goes to the New Testament book of Matthew and we see how God comes to Earth and lives, dies, and is resurrected.

Bible II

This course shows how God has always had a people. It begins with a study of the Old Testament book of Exodus and how God leads His people out of Egypt and gives them the Promised Land. It follows them through the time of the judges, kings, captivity, and restoration. It shows how God leads His church through the early centuries, the dark ages, the middle ages, the reformation, the Great Revival, the Millerite movement, and finally the formation of the Seventh-day Adventist Church.

Bible III & IV

The course is designed to guide students in a study of the foundational doctrines of the Seventh-day Adventist Church as found in the Bible and amplified in the Spirit of Prophecy. Areas of study include: the Godhead, the origin of sin, the Plan of Salvation, State of the dead and basic Christian Beliefs.

PHYSICAL EDUCATION

Physical Education I

A course designed to enhance basic physical fitness and motor skills through exercise and participation in team sports activities.

Health

An introductory wellness class. This course seeks to help students develop knowledge, understanding, attitudes, and lifestyle practices that enhance personal and community health. The class focuses on the teachings of the Bible and of Ellen G. White.

Mathematics

Algebra I

The main goal of Algebra is for students to develop fluency in working with linear and quadratic equations. Students will extend their experiences with tables, graphs, and equations. Students will solve linear and quadratic equations and inequalities and the systems of each of them. Students will extend their knowledge of the number system to include irrational numbers. Students will generate equivalent expressions and use formulas. Students will simplify polynomials and rational expressions. Students will study radical equations and the connections to Geometry. Students will use technology and models to investigate and explore mathematical ideas and relationships and develop multiple strategies for analyzing complex situations. Students will analyze situations verbally, numerically, graphically, and symbolically. Students will apply mathematical skills and make meaningful connections to life's experiences.

Algebra II

A primary goal of Algebra 2 is for students to conceptualize, analyze, and identify relationships among functions. Students will develop proficiency in analyzing and solving quadratic functions using complex numbers. Students will investigate and make conjectures about absolute value, radical, exponential, logarithmic and sine and cosine functions algebraically, numerically, and graphically, with and without technology. Students will extend their algebraic skills to compute with rational expressions and rational exponents. Students will work with and build an understanding of complex numbers and systems of equations and inequalities. Students will explore a variety of methods for solving systems of linear equations including matrices. Students will learn to identify the conic equations and their graphs. Students will use technology such as graphing calculators. Students will analyze situations verbally, numerically, graphically, and symbolically. Students will apply mathematical skills and make meaningful connections to life's experiences.

Geometry

The main goal of Geometry is for students to develop a Euclidean geometric structure and apply the resulting theorems and formulas to address meaningful problems. Students will use experimentation and inductive reasoning to construct geometric concepts, discover geometric relationships, and formulate conjectures and formal proofs. Students will employ deductive logic to prove theorems and justify conclusions. Students will extend their pre-existing experiences with algebra and geometry to trigonometry, coordinate geometry, and probability. Students will apply mathematical skills and make meaningful connections to life's experiences.

Pre-Calculus

RVAA has partnered with Andrews University to offer a dual credit, on-line, Pre-Calculus course to our Senior students. The additional cost of this course is the responsibility of the parents, and the student must have a SAT or ACT math score in order to take this course.

SCIENCE

Physics

The main goal of Physics is for students to gain a conceptual foundation and a mathematically based presentation of the topics. Students will discover the applications of algebra as they study the areas of mechanics, thermodynamics, vibrations and wave phenomena, optics, and electromagnetism. Students will be introduced to the topics of relativity and quantum mechanics. Students will develop a deeper understanding of the concepts by applying them in a laboratory setting. Students will apply physics concepts and make meaningful connections to life's experiences.

Chemistry

The main goal of Chemistry is for students to gain an understanding of the fundamentals of chemistry and the application of problem solving skills. Students will expand their knowledge of matter and atomic structures. Students will develop a foundational knowledge of chemical formulas and equations. Students will be introduced to several of the different branches of chemistry such as organic, inorganic and physical chemistry. Students will develop a deeper understanding of the concepts by applying them in a laboratory setting.

Biology

This course looks at the second great book written by God, nature. It examines all of the major plant and animal groups from one-celled creatures to complex life forms. During the year time will be spent looking through microscopes, dissecting a variety of creatures, going to the woods, grasslands, and beaches. Time will be spent in tide pools and with binoculars looking at birds.

Earth Science

This course looks at the larger creations of God. It examines the Earth with all of its complex patterns of rising mountains, carved valleys, moving plates, and molten interior. It will also look at the oceans, atmosphere, weather, and resources of the Earth. Finally it will look at the place the Earth holds in the Solar system and the complex universe that can be seen from Earth.

ENGLISH

English I

The primary purpose of this course is to develop the student's cognitive thinking skills and communicative abilities as a listener, reader, writer, and speaker while introducing the student to the finest quality of literature from around the world in a carefully balanced mix of classic and contemporary selections. These selections include short stories, nonfiction, fiction, dramatic literature, poetry and folk literature. Students will study grammar, usage and mechanics as well as

essential writing skills. The student's understanding will be demonstrated through writing assignments, projects and assessment.

English II

The primary purpose of this course is to develop the student's critical and cognitive thinking skills and communicative abilities as a listener, reader, writer, and speaker while introducing the student to the finest quality of literature from around the world in a carefully balanced mix of classic and contemporary selections. The selections include short stories, poetry, fiction, nonfiction, narratives, novels, essays, myths, speeches, parables, autobiographies and drama. Students will study grammar, usage and mechanics as well as essential writing skills. The student's understanding will be demonstrated through writing assignments, projects, and assessment. A research paper will also be required for this class.

Honors English

Honors English is an accelerated, challenging, project-based class, which is open to those juniors and seniors who have received or are receiving high academic honors in an English/Literature class. Honors English provides more of a college experience with less emphasis on daily work grades and more emphasis on tests and papers. Honors English includes great works from around the world. Students in Honors English do more independent reading, write more essays, major papers and deeper level thinking projects. The Honors English program is also completely online, meaning students receive their assignments and turn in their assignments on-line. Students in Honors English class are required to give presentations and present projects to other English classes on occasion.

American Literature

Students will develop and utilize reading, vocabulary, writing, literary, listening and speaking skills while studying and analyzing a variety of American literature selections ranging from the 1800's to the present day. These selections will include essays, myths, poetry, sermons, speeches, public documents, editorials, short stories, newspaper articles, letters, autobiographies and eulogies. They will develop their writing skills by completing assigned projects, poems, and essays. Students will learn of the various literary devices and historical terms illustrated in each selection. Students will be able to demonstrate these literary elements in their assigned writing and through assessment. Students will also gain knowledge of each author, the author's style and motivation. Class discussion, group and individual activities and grammar review are additional components of this class.

British Literature

Students will be studying the essentials of British and World Literature, beginning from the Anglo-Saxon period (449-1066) to the Modern World (1900's). These selections will include epics, poetry, articles, ballads, fables, narratives, parables, songs, speeches, tragedies, parodies, and sacred texts. Students will ultimately gain their ability to recognize and understand literary devices and historical terms. Students will also analyze the author of each selection, recognizing style and motivation. Students will perceive the context in which people lived and the impact that writing has on society today. Students will display their understanding through individual and group activities, assignments, projects, essays and assessment.

FOREIGN LANGUAGE

Spanish I

Introductory phrases for basic communication are taught along with such essentials as basic question words, days of the week, months, and numbers. Considerable time is spent on basic verb structures in the present tense to build a base for sentence structure and vocabulary. Students will learn some culture aspects specific to different Spanish speaking countries. The greatest emphasis in the class is on oral communication at the beginning level.

Spanish II

Systematic review of content learned in Spanish I. Students will build on previous vocabulary base to learn more in-depth practical vocabulary. Past and future tense verb structure will be learned along with more difficult irregular present tense verbs. Elements of culture will continue to be studied as well. Oral communication continues to be emphasized and the instructor will usually target 50% of class communication in Spanish.

SOCIAL STUDIES

World History

This course looks at the different people groups in the world. It shows how civilizations formed in different parts of the world and how people groups moved, mixed, conquered, and disappeared. It goes back as far as recorded history and archeology will take us and brings us up to the present.

American History

This course starts with how it is believed the Native Americans arrived in North and South America. It continues with Columbus' accidental discovery and the exploration and exploitation that followed. Next the creation of the English colonies, their fight for freedom, and the creation of the United States will be covered. It follows year by year the events that have made America what it is today.

Government

States government, how they have changed over time, and many of the important decisions they make. This course looks at how the United States created its constitution, what the constitution says, and how it has been used to create the government that runs the United States. It looks at the checks and balances of the three branches of the United States and how they have been made by them. It explains how the individual can influence and interact with the United States government and the rights and responsibilities of the individual, the local, state, and federal governments.

COMPUTER SCIENCE

Computer Literacy and Microsoft Office Applications

The main goal of Computer Literacy is for students to gain a current understanding of the terminology of today's growing computer technology and a working knowledge of Microsoft Office applications. Students will gain fluency in the language of computers. Students will become familiar with the components of computer hardware and software. Students will gain knowledge of the current and past issues that have helped technology evolve since the introduction of computer technology. Students will consider computer ethics as they apply to the technology and the workplace. Students will become proficient in the use of Microsoft applications such as Word, Excel, and PowerPoint.

Keyboard

This freshman course is expected to increase keyboarding skills with drill practice and reinforcement of correct techniques. Students will learn to format and edit personal and business documents. Students will be expected to improve keyboarding speed with a minimum of 4 to 8 words per minute per quarter, with 97% accuracy.

FINE ARTS

Music

The Music program offers classes in Choir, Band, and Handbells. We strive to provide our students with a variety of music to excite their learning with inspirational up-lifting words, and encourage a deeper walk with God.

Art

The purpose of this course is to provide students with an understanding and appreciation of a variety of art by the instruction of two-dimensional and three-dimensional art forms. The course will concentrate on individual student skill development. Study will be given to the elements of design, composition, color and balance through the use of a variety of art media: drawing, painting, ceramics and printmaking.

ELECTIVES

Auto Mechanics

This course is intended to introduce students to motor vehicles. Some of the topics covered are driving safety, car purchasing, car maintenance, and insurance. Learning what tools are and how they are used is an important goal. There will be time spent in the shop working with tools on vehicles. Time will be spent learning about all of the major systems in a vehicle such as brakes, steering, electrical, heating, cooling, exhaust, and the power train.

Home Economics

This course will explain the basics of sewing and cooking. Students will be taught how to create clothing options as well as household decorative ideas. Healthy and nutritional recipes will be taught with a hands-on learning style.

FINANCIAL POLICIES

Tuition Rates Tuition payments are divided into 10 equal payments with the first payment due at registration. Tuition is due the 5th of each month and late past the 20th. A \$35.00 late fee will be assessed on all accounts not paid in full by the 20th of the month. If an account will not be current by the 20th of the second month, the school finance committee must be contacted before the 20th with a business office approved plan or the student will be required to withdrawn from school at the end of that school day until the balance is paid. The finance committee will only consider business office approved plans. Tuition is subject to change by a constituency meeting.

The following tuition rates apply for 2023-2024 school year;

High School \$9,240

7/8th Grade \$ 6,600

K-6th Grade \$ 4,960

K ½ time \$3,160

Multiple child discount is as follows: 2nd child 7.5% discount, 3rd child 20% discount, 4th child and each additional child 50% discount. This applies to tuition rates only.

Registration Fees

Registration Fee from February 1st thru June 1st is \$225 for Elementary and \$300 for High School. Registration Fee after June 1st is \$300 for Elementary and \$400 for High School.

Registration fees are none refundable unless applicant is not accepted for admission.

Foreign Exchange Student Charges: An additional fee of up to \$3000.00 will be incurred.

Miscellaneous Fees

The following is a list of additional fees in activities for students who participate: Athletics, Athletic Transportation, Textbooks for students in grades 7 and above, 6th grade Outdoor School, High School Bible Camp, and Senior Graduation fee.

Transcripts (High School) No charge for the first one, \$5.00 for each additional request.

Part-time Student Charges Students taking 5 or more classes are considered full time students and pay full tuition charges. Part time students (1-4 classes) are considered for acceptance if a classroom is not full with full time students. Once classes begin, a part time student will not be bumped for a full time student who is applying. Part time students will be charged tuition at the rate of \$150 per month per class.

Student Accident Insurance. Included in the school fees is payment of a secondary insurance policy covering student accidents. Students are covered for injury during school and all school-sponsored activities. There is no coverage for loss of personal property. An outline of coverage is available in the school office.

Student Aid Fund. It is the policy of the local Seventh-day Adventist churches to make it possible for each student to obtain a Christian education. This is accomplished through the freewill contributions from those who believe in Christian education and who wish to train potential workers for Christ. If you find that you are not able to pay tuition as required, please contact the student aid chairperson of your church immediately. Your church student aid committee will seek to provide supplemental student aid wherever necessary. To ensure the successful continuance of the student aid fund, it must be evident to all that parents not call for help beyond that which they can afford.

Unpaid Accounts. Returning students with an unpaid balance are not permitted to register until clearance has been obtained from the finance committee. RVAA cannot accept a student who has an unpaid account at a previously attended Seventh-day Adventist school until clearance is obtained from that school.

Student Labor. Opportunity is provided for some students to earn part of their tuition cost. The school will do its best to meet the needs of a student desiring campus work. Students employed by RVAA must apply at the office and meet the following requirements:

- Be at least 14 years of age
- Have a social security number.
- Be available to work on a regular basis.
- Be accountable for job performance.

All earnings are for school expenses and are applied to the student's account monthly. All work hours are verified by the student's supervisor and turned into the office monthly. If unable to work due to illness or other approved conflict, the students supervisor must be notified prior to the work assignment in question.

Mission Trip Financial Policy: RVAA is pleased to offer its student's mission trip opportunities. The following are financial policies associated with mission trips.

1. Payment deadlines will be set by the Mission Trip Director.
2. Should a student decide not to go on the trip refunds will be given only for that portion of funds that were directly paid by the student, (as per IRS regulation.)
3. Payments for expenses that have been prepaid are non refundable and non transferable.
4. Funds donated by a third party cannot be redirected to the student for any purpose, including future mission trips. (per IRS regulation) Funds not used will go into the Mission Trip general fund.

Fundraising Policy. RVAA school board recognizes the desire and need for fundraising.

- The school board maintains the responsibility to monitor, supervise, and oversee all fundraising activities associated with all school programs and activities.

- All fundraising activities must have prior approval from the principal with finance committee approval. The fundraising form should be submitted 30 days in advance and approved prior to any activity starting.
- Participation in fundraising activities is voluntary.
- If pre-funding is requested, verification of funds on hand in organization's account is required.
- The fundraiser must not detract or conflict with the overall fundraising efforts of the school.
- 10% of profit from any fundraising event will go into school operating. Finance Committee has the discretion to wave this fee.
- All fundraiser monies must follow accepted accounting procedures. All monies will be run through the RVAA business office and will be held in trust.

STUDENT AID GUIDELINES

We believe in and support Adventist Education. Monies from this program specifically support enrollment at RVAA, grades K-12. All families requesting student aid must complete the FACTS Student Aid Application by published deadline. Please note the following guidelines and details about the program:

Financial aid is for tuition only and excludes books, registration fees, lunch, sports and other extracurricular activities.

If the financial status of families changes during the school year, the committee reserves the right to alter the financial aid award amount accordingly.

Each student is to maintain good citizenship and grades.

Families applying for student aid must have completed or are currently enrolled in the "Financial Peace University."

All Seventh-day Adventist families receiving student aid funds are expected to be actively involved in their home church. Church attendance may be a factor when considering the eligibility, award and award amount.

Student aid may be provided to those whose income, as a result of schooling expenses at RVAA, is below than that necessary to maintain a subsistence standard of living. The Subsistence Income Figure is that which is established by the County Housing Authority for the current fiscal and will be made known to the Student Aid Committee.

If the income is at or below the Subsistence Income Figure, the maximum tuition will be up to 75% of the total tuition cost. All other income levels will be up to 50% of the total tuition cost.