



2026-2027 Burnt Hickory Weekday Education Registration Instructions

There are Multiple Steps in the Registration/Admissions Process:

- 1.) **Complete the Registration Request Form** – A link will go live on our website www.burnthickory.com/weekday on Tuesday, February 3, 2026 at 10 am to complete the Registration Request Form. Completing this form will enter you into our registration queue, but it does not guarantee an opening. **This form will date and time stamp your request and this will be the order we use for registration.** This form asks for information about your student(s) and family. Please list all children in your family (even if not attending Weekday) and any other family members that live with you. There will be a place to make your 1st choice and 2nd choice class preference for each student.
- 2.) **Complete the Brightwheel 2026-2027 Enrollment Packet** – You will receive an email from Brightwheel inviting you to start the Enrollment Process. You will see multiple forms to complete.
 - a. Complete the Enrollment Form
 - b. Complete the Financial Commitment and School Policies Agreement – We require this document to be electronically signed. Please **initial** each line.
 - c. Upload current Immunization Form – You will need to have a scanned up-to-date Georgia Immunization Form #3231 (or Notarized Religious Exemption Affidavit) available to upload.
 - d. Upload Birth Certificate – You will need to have a scanned Birth Certificate available to upload.
- 3.) **Pay registration fee within 48 hours of receiving invoice in Brightwheel** – Once the above steps have been completed and processed by our office, you will be invoiced through Brightwheel for the registration fee. **The registration process to secure a spot in a class for the 2026-2027 school year is not complete until this fee has been paid and forms are uploaded. You will receive a confirmation message through Brightwheel when registration is complete.**

Any questions can be emailed to weekday@burnthickory.com.