



# Food Service Cook

FOOD SERVICE

PART TIME

Prepares food in accordance with applicable federal, state and corporate standards, guidelines and regulations with established policies and procedures. Ensures quality food service is provided at all times.

## RESPONSIBILITIES

### Food Preparation

- › Prepares high-quality food items according to standardized recipes and instructions to meet production, delivery, and service schedules.
- › Ensure that all food items are presented and stored in accordance with quality and safety standards.

### Service Assistance

- › Serves meals or prepares for delivery by using correct portioning, meeting outlined standards, ensuring that food is at the correct temperature and is attractive and tasty. Tastes all prepared food items.

### Cleanup

- › Cleans kitchen after preparation and serving, maintaining high standards of cleanliness.
- › Stores or discards excess food in accordance with safe food-handling procedures.
- › Keeps refrigerators and storerooms clean and tidy. Ensures food and supply items are stored per standards.

### Kitchen Operation

- › Operates and maintains kitchen equipment and inventory, and maintaining cleanliness and organization.

### Compliance and Safety

- › Adhere to health and safety regulations, food handling guidelines, and sanitation standards at all times.
- › Report any food safety concerns or equipment malfunctions to the Food Service Director promptly.

### Team Collaboration

- › Work collaboratively with other members of the staff to ensure smooth and efficient operations during events.
- › Communicate effectively with supervisors and coworkers to coordinate tasks and responsibilities.

## QUALIFICATIONS

### Detail-Oriented

- › Ability to follow recipes with great detail and work within commercial kitchen environment.

### Organized

- › Ability to proficiently receive orders and supplies to maintain proper stock.
- › The ability to handle multiple tasks and events simultaneously

### Collaborative

- › Ability to work well within a Christian ministry setting, with respect for the church's mission and values.

### Communicator

- › Strong communication and interpersonal skills.
- › Communication with other ministries: Maintain open communication with ministries regarding event progress to ensure quality service.

### Experienced

- › Previous experience in similar role is encouraged, but not required.
- › Willingness to train and learn as you go is desired.