

*We are a community of all ages gathered by God's grace
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Good Shepherd Lutheran Church
Council Minutes
August 17, 2025

MINUTES – Good Shepherd Lutheran Church Council Meeting
Sunday, August 17, 2025

Present: Pastor Andrew, Anna-Marie Plyler, David Lucas, Deborah Whitlow, Don Caughman, Jan Haigler, Kate Ferlauto, Mary Margaret Hoy, Richard Inman, Sid Havird.

Absent: Barbara Nagy, Becky Shealy, Chris Herrmann,

Call to Order: In the President's absence, Vice President Lucas called the meeting to order at 6:30 p.m.

Devotion: Kate Ferlauto gave the devotion followed by prayer.

Adoption of the August 17, 2025 Council Agenda.

Having no changes, Vice President Lucas declared the Agenda **Approved**.

Approval of the June 22, 2025 Council Minutes

Vice President Lucas asked if there were any comments or corrections to the June 22, 2025 Council Minutes, having none, Mr. Lucas called for a motion to approve. Richard Inman moved to approve the minutes, Don Caughman provided the second. The motion was **Unanimously Approved**.

Attendance and Membership for June, 2025

<u>2025</u>	<u>9:30</u>	<u>SS</u>	<u>YouTube</u>		<u>2024</u>	<u>9:30</u>	<u>SS</u>	<u>YouTube</u>
6/1/2025	91	34	24		6/2/2024	90	22	31
6/8/2025	90	26	54		6/9/2024	78	37	57
6/15/2025	79	23	33		6/16/2024	76	45	24
6/22/2025	84	20	22		6/23/2024	84	18	35
6/29/2025	102	41	25		6/30/2024	80	21	32
Average	89	29			Average	82	29	

Attendance and Membership for June, 2025

<u>2025</u>	<u>9:30</u>	<u>SS</u>	<u>YouTube</u>		<u>2024</u>	<u>9:30</u>	<u>SS</u>	<u>YouTube</u>
7/6/2025	83	21	24		7/7/2024	83	27	43
7/13/2025	95	30	24		7/14/2024	72	19	30
7/20/2025	91	21	31		7/21/2024	90	20	44
7/27/2025	95	43	32		7/28/2024	76	20	33
Average	91	29			Average	80	22	

Note: YouTube numbers reflect number of views, not number of people viewing.

Total Membership as of 12/31/2024: 568
Total Active Members 12/31/2024: 397

Current active Realm membership at the time of the June 2025 Council Meeting: 398
Members Added since the May 2025 Council Meeting: 0
Members Removed since the May 2025 Council Meeting: 1
Jeannine Jameson: Adult, Removed - Death
Current active Realm membership at the time of the August 2025 Council Meeting: 397

Reports

1. Treasurer's Report: June and July Written Reports Submitted:
2. Realm Financial Reports: June and July Written Report Submitted.
3. Pastor Andrew's Report: Written Report Submitted.

Standing Committees:

1. Communication – Don Caughman: No Written Report Submitted.
2. Evangelism Committee – Sid Havird: No Written Report Submitted.
3. Finance Committee – David Lucas: Written Report and Report Addendum handed out at the meeting.
4. Gifts Committee – Kate Ferlauto: Written Report Submitted. The 2025 Time & Talent information was given to Council members for them to review and edit any updates/changes for the coming year.
5. Learning Committee – Barbara Nagy: No Written Report Submitted.
6. Parish Life Committee – Deb Whitlow: Written Report Submitted.
7. Property Committee – Richard Inman: No Written Report Submitted.
8. Social Ministry Committee – Mary Margaret Hoy: Written Report Submitted.
9. Worship Life Committee – Becky Shealy: No Written Report Submitted.
10. Youth & Children Committee – Chris Herrmann: No Written Report Submitted.

Ad Hoc Committee Reports:

1. GSLC 75th Anniversary Committee - Nancy Hyatt Written Report Submitted

Congressional Committee Reports:

1. Mutual Ministry Committee – Bruce Shealy Written Report Submitted

Old Business:

1. Status of Mutual Ministry replacement for vacated term.
Suzanne Sanders has agreed to be nominated to serve out the remaining term vacated by Stacey Cohl. Vice President Lucas asked if there was a motion to approve Suzann Sanders serving on the Mutual Ministry Committee. Jan Haigler moved to approve Suzanne Sanders as a member of the Mutual Ministry Committee, the second was provided by Deb Whitlow. The Motion was Unanimously Approved.

New Business:

1. 2026 Budget Worksheets

Finance Chair handed out Budget Worksheets to each Committee Chair and reminded them that a written explanation is required for any increase in the budget.

Petitions and Communications

N/A

The Pulse

N/A

Executive Session

N/A

Adjourn

Vice President Lucas declared the meeting adjourned at 7:33 p.m. Pastor Andrew closed the meeting by offering prayer.

Respectfully Submitted: Anna-Marie Plyler

75th Anniversary

One of the biggest milestones of the past month (and past year) was the faithful celebration of 75 years of ministry at Good Shepherd! The staff, volunteers, and I worked hard to make this occasion a fitting tribute to the past. It is now time to make this a springboard to the future! Special thanks to all who helped make this year so memorable and the Homecoming Sunday event such a wonderful tribute.

Committee Business and Parish Activities

I have met with the 75th Anniversary Task Force, Shepherd's Visitors, Social Ministry Committee, and Executive Committee. I also attended the Summer Splash event and the Supper Club event. I also hosted the Rally Day celebration and led a lesson on Holy Baptism for our youth and children. We are gearing up for another year of involvement with MORE Justice. I am so proud of all our congregation does to share Christ's love in the community and world—let's keep it up!

Pastoral Care

With the faithful help of our Shepherd's Visitors, I continue to provide care and support for the congregation. The past month I made 5 home visits, 12 hospital/facility/nursing home visits, and made 34 pastoral care phone calls. I am continuing to work with the Mutual Ministry committee to strategize ways to maximize visitation effectiveness.

Worship

We have shifted to a new liturgy for the late summer/fall season. We have welcomed Jim Johnson back from his summer sabbatical and are busy planning worship and activities for the fall and winter seasons.

Teaching

I finished teaching a catechism refresher for our adult members. I have begun teaching Confirmation classes for the new academic year. We have added four new students to that class, for a total of 7. I've also continued to teach weekly bible study in person and online.

Continuing Education

The clergy support group I am a member of has resumed meeting this fall after our annual summer break. I find this group extremely helpful as we offer support, advice, and resources to one another, strengthening our congregations and personal lives. I will meet with them once a month throughout the fall, winter, and spring as I do each year.

Respectfully submitted,

Pastor Andrew Isenhower

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**Evangelism Committee Meeting Minutes
Good Shepherd Lutheran Church
August 27, 2025**

Present:

Sid Havird, Pat Quattlebaum, Gaye Tucker, Verna Sawyer, Don Caughman, Marion Eargle,

Absent: Pastor Andrew

Meeting Call to Order and Devotion: Sid Havird (5:30 pm)

The following items were presented and discussed:

Sid Havird opened the meeting with a devotion and prayer.

The following items were presented and discussed:

- 1) Fall Festival: The committee will work with Youth and Children to provide the festival for our members and the community. Evangelism Committee will cook and provide hot dogs and chips for this event. We will also have some extra candy for the Truck or Treat event. Need our church members to dress up and bring their cars to give candy to all the kids. Please invite friends to this event. The date is Sunday, October 26.
- 2) Outreach:
 - Visitor Packet: Gaye Tucker shared some information that can be used to develop a new packet for visitors. The packet will include a letter from the pastor, worship and Sunday School information, opportunities for adults, youth and children ,etc.
 - Inactive Members: After much discussion, the committee decided to send handwritten notes to members who have not been at worship in the past year. Don Caughman and Gaye Tucker are working on the list and send out the notes. The purpose of this is to let members know that they have been missed. It is not a means to clean up our inactive roll. Gaye will find out if Deborah can create a post card that can be used for the mailing.
 - Invite a Friend Sunday : We thought it would be a good outreach program to have a specific Sunday to invite a friend to church. We have not set a date for Invite a Friend Sunday.
- 3) Our committee suggest putting sign on the Fab Building and sign at the road into FAB parking area to identify GSLC. Would help visitors and provide more name recognition for GSLC. Will suggest this idea to Property Committee.

Adjourn:

Meeting was adjourned at 6:45 pm .

Respectfully Submitted:

Sid Havird / Chair

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**Finance Committee Meeting - MINUTES
Good Shepherd Lutheran Church
September 9, 2025**

PRESENT: Deb Embrey, Rod Kent, David Lucas, Janet Lockhart, Gloria Oakes, Becky Shealy

ABSENT: Jan Haigler, Karen Lucas

CALL TO ORDER: The meeting was called to order at 5:30 PM, by David Lucas, chairperson of the Finance Committee.

DEVOTIONAL: Gloria Oakes offered a devotion based on Psalm 25.

MINUTES: The minutes from August 12, 2025 were emailed to all members. Gloria Oakes asked for clarification on the postage meter contract extension with Pitney Bowes under New Business. Becky Shealy moved to approve the August minutes with rewording of that section. The motion was seconded by Deb Embrey and approved unanimously. The correction was distributed and approved by e-mail to read, *"Pitney Bowes has agreed to extend the postage meter contract for 60 more months at the same price we pay today from the end of the current lease. We have agreed to continue with Pitney Bowes, which gives us 5 more years under this contract."*

TREASURERS REPORT: Committee reviewed the Savings and Checking Accounts balances report, noting that an additional \$[REDACTED] was transferred from Reserve Fund to Operations in August. Total cash in the bank on September 2 was \$[REDACTED].

FINANCIAL SECRETARY REPORT: Deb Embrey reported that August was a good month for regular offerings. We received \$[REDACTED], slightly over [REDACTED]% of monthly budgeted need of \$[REDACTED]. In 2024, August offerings were [REDACTED]% of need, and in 2023, they were [REDACTED]% of need. Having a fifth Sunday in August contributed to the increased offerings. Deb's overall assessment of giving year to date is positive.

TABULATORS REPORT: Becky Shealy reported no problems with scheduling.

TECHNOLOGY SUBCOMMITTEE REPORT: Becky Shealy gave update on computer upgrades. Susan Sturkie is pleased with her new computer which has sped up her work.

The GSLC Foundation requested set up of 1 or 2 email accounts for use by Foundation officers. Microsoft is changing its account policies; we may have to pay for each account instead of receiving up to 10 accounts for the basic fee. Eric Kemp is checking on the new rules and cost.

OLD BUSINESS:

Committee reviewed Statement of Activities and Statement of Financial Position. Learning and Evangelism Committees show no expenditures to date this year but have planned expenses this Fall. Homecoming expenses appear high compared to fund budget. Some expenses will be covered by Parish Life and Worship Life Committees and by Memorials. Property Committee has about \$[REDACTED] left in its budget.

Financial Audit update: Becky Shealy reported Council is waiting for response from colleges on availability of students to do the review work. We also need to identify a qualified person to provide oversight of students.

Fun Fridays update: Susan Sturkie has been covering food and supply expenses with donations from parents and others.

Food Pantry update: Clients may receive groceries twice a month instead of once a month. Social Ministry has started a three-month trial of the new policy through October to assess impact.

Budget worksheets were distributed to all committee chairs. They are due to Finance by September 30.

Ice machine compressor was replaced rather than purchasing a new ice machine. The compressor needs a fan blowing on it at all times to keep it running properly.

NEW BUSINESS:

Committee will meet Thursday, October 9, at 5:30 pm to review budget request for 2026. Deb Embrey will have devotion.

Rod Kent raised question on protocol for requesting Sexton to program thermostats for private events. Becky Shealy will check with Parish Administrator on procedure for communicating thermostat requirements when events are scheduled.

Meeting closed at 6:25 pm with prayer.

Respectfully Submitted:
Janet Lockhart

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MINUTES - Good Shepherd Lutheran Church Parish Life Committee Meeting

Date: August 14, 2025 5:35 PM

Present: Bobbie Story, Laura Leigh Smith & Deborah Whitlow

Absent: Mike Weaver, Amy Kemp, Suzanne Sanders, Kappy Steck, Gloria Oakes, Elizabeth Whitlow

Call to Order and Devotion: Deborah Whitlow provided the devotion for the night

Meeting Minutes: Deb Whitlow has been told by Gloria Oakes that she no longer can devote time to the Parish Life Committee. Elizabeth Whitlow has moved to LA and is not able to continue with the Parish Life Committee.

The ice cream social was a hit. We had 4 store bought flavors and 3 homemade flavors. We had all the toppings you can think of and some yummy cookies.

Calendar updates:

-In an email vote we decided to cancel the September event.

Supper Club Details:

- Jan Haigler to donate the wine
- Bruce and Becky Shealy to donate the beer
- Social Hour at 5:00 Dinner at 6:00 PM
- Laura Leigh Smith to contact Parklane Seafood Catering for invoice
- Planning for 60 people
- There will be no child care, no one that signed up needed child care.
- Laura Leigh, Bobbie, and Deb Whitlow will make the dessert
- Planning to decorate FAB Friday afternoon around 2:00 PM
- The Fusco's will be out of town
- The meal will be fried fish, fried shrimp, and chicken tenders, mac n cheese, fries, baked beans, and green beans, tea, and lemonade.

Future Event Updates:

- October 5, 2025 Congregational Picnic & Games
- We will meet by email for the September meeting. Parish Life will supply the meat for the picnic.
- Send article to Deborah Mitchell for the September newsletter.

Adjourn:

Led in prayer by Deb Whitlow, Meeting was adjourned at 6:45pm

Respectfully Submitted:

Deborah Whitlow

Parish Life Events Calendar:

Oct. - Picnic & Games

Nov. - Hot Dogs for Heroes

Dec. - Cookies, Cards & Carols

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MINUTES - Good Shepherd Lutheran Church Social Ministry Committee Meeting

Date: September 9, 2025

Present: Don Caughman, Mary Margaret Hoy, Pastor Andrew Isenhower, Jim Johnson, Janet Lockhart, Cathy Milejczak, Anne Rush, Suzanne Sanders, Steve Steck, Kerry Stubbs, Susan Sturkie

Absent: Janice Haigler, Rod Kent, Susan Uehling

Call to Order: Mary Margaret Hoy called the meeting to order at 5:32 PM.

Devotion: Steve Steck gave the devotion followed by prayer.

Approval of Minutes/Actions: Mary Margaret Hoy asked for a motion to approve the minutes from the July 8, 2025, Social Ministry committee meeting. Cathy Milejczok provided the motion which was seconded by Steve Steck. A voice vote resulted in unanimous approval.

Committee Projects:

- **Food Pantry** – Anne Rush reported that the food pantry served 31 families with 103 individuals in July. August's food pantry clients were 42 families with 129 individuals, including 7 families who received food twice in the month as allowed by a recent change in guidelines. Totals for 2025 so far are 230 families and 770 people.
- **Meals on Wheels** – Don Caughman reported that our volunteers continue to serve 9 clients each weekday including one of our church members.
- **Fun Fridays** – Susan Sturkie reported that the Fun Fridays events are going fine. There were fewer volunteers for the last event, so anyone interested in helping is encouraged to let Susan know. Fun Fridays are funded through a \$5 per participant fee for each event that is used toward the supper and crafts with Susan spending no money of her own. If additional funding is necessary for Fun Friday events, there is money in the budget for Social Ministry that can be requested.
- **Ramp Ministry** – Steve Steck reported that two ramps had been built recently with one more scheduled for Saturday. Ramp applications are vetted, and if they are not approved because of lack of need or they are outside of our group's scope, the people are referred to another organization. More volunteers are welcome!
- **Family Promise** – Jim Johnson reported that Family Promise made good use of the [REDACTED] Foundation grant received by funding meals and activities for families in need and supporting people on the edge of homelessness with supplies such as sheets and towels and gift cards. The new Executive Director has been on staff for a long time and plans to meet with the supporting churches. Additional support is provided through the Alex English and Craig Melvin foundations.
- **MORE Justice** – Pastor Andrew Isenhower reported that MORE Justice is kicking off their annual cycle with their listening process to discuss justice issues of concern. GSLC will have two small group meetings with our MORE Justice team leaders, Anna Marie Plyler and Janet Lockhart, on Friday, 9/19 at 10:00 AM and Tuesday, 9/23 at 6:00 PM in classroom 1. Our church will also host a meeting for other churches this fall, and a community assembly will be held in October. MORE Justice is supported through grants and donations from businesses, individuals and congregations. For a congregation to be in covenant with MORE Justice as are several of our neighbor churches, a target of 1% of the church's proceeds is requested. Pastor believes this organization to be a worthwhile commitment and plans to discuss with council about how to fund a MORE Justice covenant, whether through the budget as a very visible commitment or a Foundation request. MORE Justice has lost some grants because less grants are available currently. Our congregation does much for the

mercy ministry and expanding our involvement in justice ministry would be a good supplement to what we already do. The Social Ministry committee gave a positive response for our church to look further at the options of becoming covenant with the MORE Justice organization.

- **A.C. Flora** – Pastor Andrew Isenhower reported that the noisy offering in August raised [REDACTED] to be used toward the Flora backpack program.

Old Business:

- **Noisy Offerings** – The future noisy offerings for 2025 are listed below.
 - November (11/30/25) – Pawmetto Lifeline
- **Monthly Emphasis** – The committee chose the October and November emphases as shown below.
 - September – The Free Medical Clinic
 - October – The Therapy Place
 - November – VA Food Pantry
- **School Supplies** – Janet Lockhart reported via email that the total cash contributions for school supplies were [REDACTED]. Bradley Elementary will receive ten [REDACTED] Walmart gift cards to be used for special needs and class rewards, while Forest Lake Elementary requested a [REDACTED] gift card for supplies. Thanks to Anne Rush for all the sorting and packing of supplies.

New Business:

- **Salvation Army Bell Ringing:** GSLC was asked to participate in the annual bell ringing for the Salvation Army on Saturday, December 13, 10 AM to 6 PM, at Lowes Foods on Forest Drive. The committee agreed, and Janet Lockhart and Pat Quattlebaum will coordinate this event.
- **Time/Talents Social Ministry Poster** – The committee discussed having a poster in the narthex to highlight Social Ministry projects for which people can volunteer on the Time and Talents card. Mary Margaret Hoy will coordinate this task.

Next Meeting: Tuesday, November 11, 2025, at 5:30 in Classroom 2

Devotion for November: Jim Johnson

Adjourn with Prayer: The meeting was adjourned at 6:34 PM after a prayer was offered by Pastor Andrew Isenhower.

Respectfully Submitted: Mary Margaret Hoy

Monthly Gift Report 2024 and 2025

Month/Year	Emphasis	Amount	Noisy Offering/Other	Amount	Food Pantry	
					Families	Individuals
January 2024	Woodyard Fund	██████	--	--	33	114
February 2024		██████	--	--	38	146
March 2024	Lenten Self Denial • Homeless No More • Providence Home • Women's Shelter	██████	A.C. Flora	██████	41	119
April 2024	TZ Farm Project	██████	--	██████	36	125
May 2024	Big Red Barn	██████	--	██████	31	104
June 2024	Project HOPE	██████	Camp Cole	██████	35	123
July 2024	Back Pack Programs Forest Lake, Conder, Bradley School Supplies Forest Lake, Bradley	██████	--	██████	50	162
August 2024	Free Medical Clinic	██████	--	██████	43	134
September 2024	Senior Resources (Andrew Boozer)	██████	Epworth Children's Home	██████	43	148
October 2024	Lutheran Disaster Response Ray & Ruth Anne Sipe	██████	--	██████	41	135
November 2024	VA Food Pantry	██████	--	██████	42	143
December 2024	Angel Tree ELCA Good Gifts	██████	City of Columbia Animal Shelter	██████	27	92
January 2025	Woodyard Fund	██████	--	██████	28	93
February 2025		██████	--	██████	26	98
March 2025	Lenten Self Denial** • Homeless No More • Providence Home • Women's Shelter	██████	Epworth Children's Home (Shrove Tuesday and Noisy Offering)	██████	35	131
April 2025	Lutheran Services Carolinas (refugees)	██████	--	██████	20	77
May 2025	Project HOPE	██████	--	██████	23	80
June 2025	Palmetto Place	██████	Tanzania (Baby Warmers)	██████	25	65
July 2025	Big Red Barn Retreat	██████	School Supplies	██████	31	103
August 2025	Lutheran Disaster Response Carolinas	██████	A.C. Flora Backpack program	██████	42	129
September 2025	Free Medical Clinic		--	--		
October 2025	The Therapy Place		--	--		
November 2025	VA Food Pantry		Pawmetto Lifeline			
December 2025			--	--		

* Because ELCA Good Gifts donations are sent directly to the ELCA and not through GSLC, no total amount can be provided.

** Per committee vote, includes \$██████ in surplus Angel Tree donations from December.

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Worship Life Committee Meeting Minutes

May 21, 2025

Attendees: Pastor Andrew, Nancy Hyatt, Pat Quattlebaum, Becky Shealy, Susan Sturkie, Jim Johnson, Kerry Stubbs, Marcia Woodward and Neal Inman.

The meeting opened with devotion.

The Minutes of the February meeting were approved as amended.

New Business:

Jim Johnson gave an update on his summer schedule and the arrangements that have been made for the music program during his absence.

The summer schedule was discussed. The decision was to leave the service times as they are. The adult classes will have summer schedule but there will be no children's summer schedule.

Old Business:

Nancy Hyatt reported that the 75th Anniversary celebration is moving right along toward our event on Sept. 14th. She announced that a caterer had been selected for the event.

Upcoming Events:

Pentecost

Homecoming 9/14/2025

Reformation Sunday 10/26/2025

All Saints Sunday/ Memorial Dedication 11/2/2025

Our next meeting is scheduled for September 10th at 5:30 P.M. in Classroom 2.

Pastor Andrew closed the meeting with prayer.

Respectfully Submitted,

Becky Shealy, Chair of Worship Life Committee

Good Shepherd Lutheran Church

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Worship Life Committee Meeting Minutes

September 17, 2025

Attendees: Pastor Andrew, Becky Shealy, Susan Sturkie, Jim Johnson, and Neal Inman.

Becky Shealy began the meeting with devotion.

The Minutes of the May meeting were approved as amended.

New Business:

Jim Johnson gave an update on the Handbell Choir. He has 8 people who agreed to participate in this program. They will meet and determine practice times and times to play the bells in worship. The plan is to practice on Saturday and play the next day during worship.

It was reported that the audio was not very good for the Homecoming service that was streamed. It was decided that this would be checked into to determine if just during live streaming or all the time. Otherwise, Homecoming was a great success.

The budget for 2026 was discussed and the only change from 2025 was to add [REDACTED] to line item for piano and organ maintenance. It was noted that altar flowers showed a deficit between cost of flowers and reimbursement for the flowers. Becky will check into this.

It was noted that poinsettias will remain [REDACTED] each as it was in 2024.

Neal Inman suggested that we have a training for acolytes and crucifers using the Order of St. James program. Pastor Andrew advised that he had that in his plans for Confirmation Sunday School class.

Old Business:

We will wait for Nancy Hyatt to report on Homecoming event. She was unable to attend this meeting.

Upcoming Events:

Reformation Sunday 10/26/2025 with Brass

All Saints Sunday/ Memorial Dedication 11/2/2025 Bells to be presented to families. Neal Inman will order the bells when Deborah has compiled list of names for the dedication. Memorials will present any gifts that need to be recognized.

First Sunday of Advent 11/30/2025 – Chrismon tree will be placed in sanctuary without Chrismons.

Advent Wednesdays starting Dec. 3rd

– Services at noon and 6:30 P.M. Meal served following noon service and at 5:30 P.M. for evening services.

Children's Christmas Program Dec. 7th at 11:00 following worship service.

Good Shepherd Lutheran Church

Children's Christmas Program Dec. 7th at 11:00 following worship service.

Christmas Eve Services – 5:00 P.M. and 10:00 P.M. Both services will have strings. Ed Beaman will be asked to do lighting for Christmas Eve services.

Our next meeting is scheduled for November 12th at 5:30 P.M. in Classroom 2.

Pastor Andrew closed the meeting with prayer.

Respectfully Submitted,

Becky Shealy, Chair of Worship Life Committee

Good Shepherd Foundation Meeting

August 20, 2025, 5:30 pm

Attendees: Janet Lockhart, Donna Foster, Mike Sanchez, Steve Fink, Ed Woodward

- Meeting called to order at 5:40 pm
- Devotion by Donna Foster
- Discussion on possible audit
 - Determined that it can be an independent review rather than a professional audit
 - Different levels of audits to consider – unknown as to what the cost would be
 - Not obligated to do a 990 for the IRS
 - Goal – proof that the Foundation's financials are organized and the Foundation is operating in a consistent manner with no discrepancies
 - Ed Woodward volunteered to go through the papers/folders etc. of documents that are relevant to the Foundation. Mike Sanchez will provide the documents he has and Ed will comb through any additional files found in the church office
 - GSLC went to Microsoft 365 software system – Donna Foster will request two of the licenses to gain access to the cloud storage space with the intent of having the Foundation's information – ie. minutes & financials - documented online for ease of access, along with procedures in place for transferring and maintaining files from year to year
 - Ed Woodward suggested we ask Ephraim Ulmer what process is in place at Incarnation to conduct an audit – Ed will coordinate a Zoom call to discuss
 - Ed Woodward suggested we consider having FDIC insurance on at least a portion of the money in the account. However, FDIC only comes into play if the bank defaults
- Fall Foundation grant cycle
 - Donna Shealy has submitted the promotional flyer to Deborah requesting that it be included in the September and October newsletters and bulletins to solicit applications for a November 1 deadline
 - Thank you letters and/or photos from previous Foundation recipients should be gathered and posted on the information board to help with the publicity of the Foundation
 - Next meeting date – TBD – possibly the third week in November
- Meeting adjourned at 6:35 pm

Respectfully submitted: Steve Fink