



Crossroads Preschool Head Teacher

Job Description

OBJECTIVE

The Crossroads Preschool Head Teacher will lead the planning and facilitation of cognitive, social, emotional and spiritual growth for preschool-aged children in a safe, nurturing and loving environment. The Head Teacher will provide strong classroom leadership while partnering with families, staff and the Crossroads Preschool Director to create an environment where each child can learn, grow and flourish.

SCOPE

- Part-Time //9-23 hours per week
- Preschool Staff // Reports to Crossroads Preschool Director

RESPONSIBILITIES

NHC Staff

- Be a champion of NHC's vision and ministries
- Work collaboratively with NHC ministry staff to cultivate partnership and effectiveness
- Eagerly embrace additional opportunities to contribute to NHC's ministry impact

Crossroads Preschool

- Model school philosophy and policies to staff, children and their families
- Provide leadership and direction within the classroom, creating a warm, organized and engaging learning environment
- Plan and implement developmentally appropriate learning experiences that align with approved curriculum and early childhood standards
- Facilitate opportunities that support each child's cognitive, social, emotional and spiritual development while helping children meet individualized goals
- Establish and maintain clear classroom expectations, routines and procedures that promote safety, learning and positive behavior
- Create a loving and safe classroom community where children feel valued, known and encouraged to grow
- Collaborate with the Preschool Director, teachers and staff to ensure consistency in curriculum, classroom practices, safety and school policies
- Communicate regularly and effectively with families, building strong partnerships between home and school through daily interactions, conferences, special events and other opportunities
- Consistently display and share the love of Christ, taking every opportunity to teach and model biblical truth so that children and their families can grow spiritually
- Maintain accurate classroom records, lesson plans, assessments and other required documentation
- Supervise and provide direction to classroom assistants and volunteers, fostering a positive and collaborative classroom team
- Help ensure compliance with all applicable accreditation, licensing and health and safety standards
- Display a commitment to professional growth and training, engaging in on-site and off-site opportunities to strengthen teaching and leadership skills

- Maintain a rhythm of reflection by being observed and seeking feedback from other staff and the director
- Eagerly participate in school events, programs and other opportunities that contribute to the overall effectiveness and ministry of Crossroads Preschool

PROFILE OF PREFERENCE

- Christ-likeness characterized by 1 Timothy 3
- Alignment with NHC's Statement of Faith
- Love for young children and their families
- Strong classroom leadership, management and organization skills
- Ability to lead, encourage and collaborate with classroom staff
- Knowledge of early childhood social, emotional and cognitive development and standards
- Strong communication and relationship-building skills
- Ability to create a warm, engaging and structured classroom environment
- Commitment to partnering with families and supporting the whole child

QUALIFICATIONS

Must have a high school diploma or GED and at least a Child Development Associate credential (CDA), associate degree in Early Childhood Education or equivalent experience. Previous preschool classroom experience is preferred. Variance options are available and can be discussed.

HOURLY WAGE

\$18-22, based on experience and qualifications