

— Kids Ministry Director —

Job Description

FIRST BAPTIST CHURCH OF WENTZVILLE, MO

REPORTS TO:

Discipleship and Communications Pastor

PEERS WITH:

Other Director Level Positions

POSITION TYPE:

Full-Time Salaried OR Part-Time Salaried, 25 hours/week (flexible schedule)

PURPOSE OF THE POSITION:

The Kids Ministry Director helps FBCW lead each family and every generation to know and follow Jesus by leading FBCW's ministry to kids (1st-5th) and their families.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Brainstorm, cast, and implement vision for FBCW's Kids Ministry.
- Determine and implement the most effective strategies for leading kids to know and follow Jesus.
- Recruit, equip, mobilize, and provide ongoing support for a team of kids ministry volunteers.
- Administrate FBCW's weekly Kids Ministry environments on Sunday mornings and Wednesday nights.
- Oversee FBCW's Kids Ministry budget and expenses.
- Determine (or develop) and implement curricula for all pertinent Kids Ministry environments.
- Foster a ministry partnership with parents in the discipleship of their kids.
- Develop and administrate FBCW's yearly and seasonal Kids Ministry programs and events (VBS, etc.)
- Manage FBCW's yearly calendar of events pertaining to the Kids Ministry.
- Keep the church and parents informed of all Kids Ministry related items throughout the year.
- Manage attendance and visitor engagement processes for the Kids Ministry.
- Manage supplies for the Kids Ministry.
- Oversee the use of all Kids Ministry spaces to ensure proper guidelines are followed.
- Oversee decision counseling for kids at FBCW.
- Create strategies for reaching unchurched families within the community.
- Represent the interests of kids and their families in staff meetings and in the making of decisions.
- Collaborate with church staff to strategize effective ways of including kids into the life of the church at large.
- Implement and enforce child safety measures within the Kids Ministry.
- Attend regular staff meetings.
- Prepare for and attend meetings as scheduled with direct report.
- Other duties as assigned.
- NOTE: The full-time version will also incorporate all duties of the Pre-School Ministry Director Position.

COMPENSATION:

Full-Time and Part-Time ranges available upon request.

QUALIFICATIONS:

- Be a member of FBCW or be willing to become a member.
- Align with FBCW's beliefs, missions, and values.
- Have previous experience serving on staff or as a volunteer in a kids ministry or related ministry.