

APPLICATION AND EXHIBITOR GUIDELINES FOR THE ANNUAL CHRISTMAS BOUTIQUE AND BAKE SALE

Saturday, December 5, 2026

It is the intention of the Guardian Angels Women's Club of Guardian Angels Catholic Church, Oakdale, MN to limit the Annual Christmas Boutique to exhibitors who make their own **ORIGINAL, HANDCRAFTED ITEMS, NO COMMERCIAL ITEMS ALLOWED.**

A space is not considered reserved until an application and payment is received by the Committee. **EARLY REGISTRATION IS IMPORTANT!** The Committee reserves the right to make the final judgment on which exhibitors will be allowed to display their items. We reserve the right to limit the number of vendors selling similar products (examples jewelry, mittens, jams/jellies). This provides better opportunities for the sellers of those products as well as encouraging product variety. Please be specific as to the items you wish to display on the application. Providing a picture(s) is encouraged. You will be contacted as to whether or not you will be accepted. **A CONFIRMATION WILL BE SENT TO YOU VIA MAIL OR EMAIL.** If you have questions regarding your confirmation, please call at 651-738-2223 or email boutique@guardian-angels.org.

PLEASE USE THE ON-LINE APPLICATION TO PAY WITH A CREDIT CARD. CLICK [HERE](#) FOR LINK TO WEBSITE. THE MAIL IN APPLICATION FOLLOWS THE EXHIBITOR GUIDELINES.

EXHIBITORS GUIDELINES

EVENT INFORMATION

1. The Boutique is sponsored by the Guardian Angels Women's Club. Proceeds from this event support our work within our parish and local community.
2. The Boutique is limited to exhibitors who make their own **ORIGINAL, HANDCRAFTED ITEMS**. Any exhibitor displaying unapproved items will be asked to remove those items during the sale. **Please note:** Exhibitors with scented items (i.e. soaps, perfumes, oils, etc.) must keep items wrapped or capped for comfort & safety of all.
3. **ONLY GUARDIAN ANGELS WOMEN'S CLUB CAN SELL BAKED GOODS & CANDIES.** Store-bought, individually wrapped candies may be used within items to help showcase the use or purpose of handcrafted items but may not be sold individually or separately.
4. The sale takes place Saturday, December 5, 2026, from 9 am to 4:00 pm. **EXHIBITORS ARE EXPECTED TO BE THERE THE ENTIRE TIME.** If you must leave unexpectedly, contact a Women's Club member. Someone is always at the Raffle table.
5. **Parking: ALL EXHIBITORS ARE ASKED TO PARK IN THE LOWER CHURCH PARKING LOT AFTER SET UP.**
6. **LUNCH will be available for purchase and delivery.** Donuts and rolls will be available for purchase in the morning. Free coffee (8 oz. cup) is available for exhibitors from 7 am to 9 am.
7. **Exhibitors processing credit cards need to provide their own secure network (hot spot).** Guardian Angels only provides an open unsecured network for other activities such as searches, etc.

RESERVATION INFORMATION

1. **EXHIBITOR SPACES MEASURE 8 FEET WIDE BY 6 FEET DEEP AND ARE AVAILABLE FOR \$50.** An exhibitor may rent either one space or two (limit of two per vendor). Space requirements will be strictly enforced for traffic flow safety – **NO CHAIRS OR DISPLAY ITEMS CAN BE SET BEYOND THE TAPED LINES** of your space. Please keep this in mind when planning displays and during set-up.
2. You may provide your own table. However, six-foot rectangular tables are available for rent for \$20 each. **IF A TABLE IS NOT RESERVED, WE CANNOT GUARANTEE TABLE AVAILABILITY ON EVENT DAY.**
3. Although we cannot guarantee the availability of electricity, you should indicate your need for electricity on the application, and we will try to locate your space near an outlet. **PLEASE BRING YOUR OWN EXTENSION CORDS AND DUCT TAPE** for securing electrical cords to the floor.
4. If you have a special need or location preference, please assist us by sending in your application early! We will do our best to accommodate your request.
5. We will **send you a confirmation** by mail or email after your application has been approved. If you have questions regarding your confirmation or have not received a confirmation (after sending in your application), please give us a call at 651-738-2223 or email boutique@guardian-angels.org.
6. In addition to the application, the **Archdiocese requires all Exhibitors to sign an Indemnity Agreement.** Please include this signed agreement with mailed application. If you register online, the agreement will be part of the application. An electronic typed signature is acceptable.
7. **CANCELLATIONS:** A full refund will be made only if a replacement exhibitor can be found.

SET-UP INFORMATION

1. Follow directions to Social Hall parking. **SET UP IS SATURDAY, DECEMBER 5, 2026, BETWEEN 7 AM AND 9 AM.** Early set-up on Friday will not be permitted. **ENTER THE CHURCH FROM THE LOWER (SOUTH) PARKING LOT.** Carts are available for you to use.
2. **DISPLAYS MUST BE REMOVED BY 6 PM ON SATURDAY.**
3. For reasons of safety and consideration, **DISPLAYS MAY NOT EXTEND BEYOND THE 8' BY 6' EXHIBITOR SPACE** for traffic flow safety. There may or may not be a wall behind your space. You may bring a backdrop to display your items, but it must be able to stand on its own.
4. Guardian Angels will not supply tablecloths for display tables.
5. Be sure to fill out an evaluation before leaving the boutique. We welcome your comments.
6. **PLEASE KEEP THIS INFORMATION FOR REFERENCE DURING THIS YEAR'S BOUTIQUE.**

Thank you for participating in our Annual Christmas Boutique. If you have comments or suggestions regarding the Boutique, we would like to hear from you. Please call the parish office at 651-738-2223 or email boutique@guardian-angels.org and they will get you in contact with one of the Committee members. We will do our best to make this event successful for you!

ANNUAL CHRISTMAS BOUTIQUE AND BAKE SALE EXHIBITOR APPLICATION

Sponsored by Guardian Angels Women's Club

Guardian Angels Catholic Church

Oakdale, MN 55128

EVENT DATE: Saturday, December 5, 2026: 9:00 AM – 4:00 PM

ENTRY FEE: \$50 for ONE 8-foot wide by 6-foot-deep SPACE (\$100 for TWO Spaces)

\$20 for a 6-foot TABLE rental. Please be aware of space requirements.

CIRCLE ALL THAT APPLY:

NUMBER OF SPACES NEEDED	0	1	2
6 FOOT TABLES NEEDED	0	1	2 (can only order 2 tables if have 2 spaces)
ELECTRICITY	YES	NO	
DO YOU HAVE A BACKDROP?	YES	NO	
# OF CHAIRS- NO CHARGE	0	1	2

Make check payable to **GUARDIAN ANGELS WOMEN'S CLUB** or pay via Credit Card (see page 2 for details)

Get your application in early. Applications will be confirmed by mail or email.

Please Print:

Name _____

Address _____

CITY _____ STATE _____ ZIP _____

DAY PHONE _____ EVENING PHONE _____

EMAIL ADDRESS _____

Make a **COMPLETE** list of the items you plan to display. New exhibitors, please provide a picture if possible:
(Please print)

Please **provide a short description** (less than 40 characters) to highlight your sale items. This will be made available to Boutique attendees that day!

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If food or candy is part of your display, please acknowledge that your items comply with our food policy:

☐ My items are not baked goods or candy for sale that would conflict with the Women's Club bake sale and cookie sale occurring as part of the Christmas Boutique. Any store-bought or individually wrapped candies included in my display are to showcase the use of the handcrafted item and are not for sale individually or separately. I understand that if my items are found to be in conflict, I will be asked to remove them from my display table.

I certify that the items I have for display and sale ARE PRODUCED BY ME AND/OR MY FAMILY, ARE ORIGINAL WORKS AND ARE NOT MANUFACTURED ITEMS. I have read and agree to the "Application and Exhibitor Guidelines for the Annual Christmas Boutique and Bake Sale".

SIGNATURE _____ **DATE** _____

In addition to your application please sign and mail the "Christmas Boutique Vendor Hold Harmless/Indemnity Agreement" with your application.

Mail checks VIA U.S. MAIL to:

Guardian Angels Church
Attn: Christmas Boutique
Guardian Angels Women's Club
8260 4th St. N.
Oakdale, MN 55128
Telephone: 651-738-2223