



GATEWAY SEMINARY

Pacific Northwest Campus
2024-2025 Student Handbook



A WORD FROM STUDENT SERVICES:

Welcome! God's calling and providence has brought you to Gateway Seminary and we're glad you're here. Gateway exists to shape leaders who expand God's kingdom around the world. Every class you'll take, every paper you'll write, and every assignment you'll complete has the ultimate end of equipping you to reach the nations with the Gospel of Jesus Christ. Here at Gateway, God's kingdom is our passion.

As a student, you're important to the Gateway community. This handbook is designed to help you understand what seminary is about, answer common questions you might have, explain the services that are available to you, and outline our expectations for you as a Gateway student.

I especially want you to know that the Office of Student Services is here to serve you. Whether you've relocated across the country, are commuting to one of our five campuses, or are taking classes online, you're important to us and we want to help you succeed. What does it mean to succeed as a student at Gateway? It is not merely to obtain good grades, but rather, to grow closer to Christ through His Word and expend yourself in service for His name's sake.

As you read this handbook and begin your seminary journey, you will have questions. Please do not hesitate to contact us for answers or for help with personal matters. My office is located on the ground floor of the Ontario Campus Building, room 108. You can call me directly at (909) 687-1450 or email me at kristenferguson@gs.edu.

Grace and peace to you,

Kristen Ferguson, EdD

Vice President for Enrollment and Student Services

Handbook Disclaimer

Every effort is made to provide accurate and up-to-date information. However, the Seminary reserves the right to modify or add to standard policies, procedures, rules, regulations, and other contents of this publication, without notification.

THE GATEWAY MISSION:

Shaping Leaders who expand God's kingdom around the world.

SEMINARY SURVIVAL TIPS

Spiritual

- The daily devotion time is an absolute must, but can easily be ignored or neglected. Guard against this at all costs.
- "Be still and know that He is God" (Psalm 46:10). Do it together with God and know that God's grace is sufficient.
- In all that is happening around you, be willing to recognize the voice of the Lord and respond properly (1 Sam. 3:10).
- "Whatever you do, do your work heartily, as for the Lord rather than for men" (Col. 3:23).
- "Give thanks in all situations" (1 Thess. 5:18). The best remedy against chronic complaining is persistent thanks.
- Be cheerful encouragers to each other. Express your appreciation and gratitude whenever possible. Join together with other students in regular times of prayer and sharing.

Practical

- Start early each day reading assignments, studying for exams, working on projects, etc.
- Plan ahead - spread out your tasks and allow enough time to complete them.
- Prioritize your tasks - make up a list of tasks to do for each day, week, and month.
- Stick with your plan and do not procrastinate.
- Try to finish most of your class projects by the end of the Easter or Thanksgiving breaks. This way you can avoid cramming everything in the last week of the term and can devote the last few weeks preparing for final exams.
- Take good care of your body - eat properly, exercise regularly, and sleep enough daily.
- Do your best and learn to take the results graciously. Remember that the failures are not terminal but they can turn out to be blessings in disguise for those who depend on God (Rom.8:28)

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THE SEMINARY AS SPIRITUAL COMMUNITY

1

“How good and pleasant it is when brothers dwell together in unity.” Psalm 133:1

First and foremost, Gateway Seminary exists as a spiritual community. Perhaps the one thing common to students, faculty, and staff alike is the identity of a “called-out” believer in Jesus Christ. Faith and Spirit form all beginning points. This matters because persons involved in this educational enterprise, by virtue of their own personal faith relationship, are in very real ways “knit” to one another. This commonality in Christ creates a spiritual community, whether it is sought after or not.

Being shaped as a leader/minister involves equal disciplines of the mind and the heart. Knowledge of God makes little sense without a connection with God, and with one another. As a spiritual community, the seminary seeks to enhance this connection - this quality of “knitting” - through a healthy spiritual climate. Who is involved in stimulating such a climate? Basically everyone, but leading the way are faculty members as they model spirituality and as they seek to encourage both a community of learning and a community of faith.

STUDENT PRIVILEGES AND RESPONSIBILITIES

2

“Test everything. Hold on to the good. Avoid every kind of evil.” I Thessalonians 5:21, 22

RESPECT

The Seminary recognizes the inherent value of all individuals associated with this campus community and seeks to treat students with grace and compassion. As individuals crafted in God’s image, every person of every race possesses full dignity and is worthy of respect and Christian love. Gateway Seminary embraces students of any race, ability, color, gender, national and/or ethnic origin, and seeks to make available to all student equally any rights, privileges, programs, and activities afforded through association with this educational institution.

PRIVACY

Confidentiality. Gateway faculty, staff, and administration seek to maintain a professional level of confidentiality, whenever possible, in regard to personal information disclosed to Seminary personnel. This is especially significant given the high value placed on pastoral relationships between students and faculty. However, confidentiality does not pertain to:

- Student actions or attitudes in clear violation of ethical behavior and therefore indicate the need for conference with the Campus Director.
- Information which demands disclosure to local, state, or federal authorities as prescribed by law.
- Disclosed information that indicates a clear and present danger to the student, the classroom environment, or the community at large.

STUDENT RELATIONS COMMITTEE

Student Relations Committee. The Student Relations Committee of the Pacific Northwest Campus serves:

- to consider and respond according to faculty and/or administrative policies concerning student academic matters;
- to consider and respond according to faculty and/or administrative policies pertaining to student deportment;
- to request a change in final exam date or incomplete;
- to assist, as requested by the Vice President of Enrollment and Student Services in matters of mutual interest relating to students; to recommend to faculty and/or administration new or revised policies related to students as needed.

Student Affairs. The Campus Director and the Vice President for Enrollment and Student Services are charged with responding to the life needs of students with integrity, efficiency, professionalism and excellence in a way that models servant-leadership.

Judicial Advocacy. Students charged with violations of ethical conduct standards have the right to appeal in all matters pertaining to campus judicial procedures (see Handbook p. 12).

GRIEVANCE

The Seminary understands that the need to resolve grievances sometimes occurs within a campus community. Students who feel they have been treated unfairly or inappropriately should seek to resolve the difficulty through the appropriate staff or administrative officer who manages responsibility in that particular area. Informal issues should first be handled confidentially through an "open door" approach, incorporating all available campus resources and spiritual discernment.

Informal Grievance Process

Most conflicts can be resolved by discussion with the person(s) directly involved in the matter, be it a faculty member, staff person, or another student. This type of resolution certainly is preferable to more formal actions, and would honor the spirit of scripture as expressed in Matthew 18:15. Scheduled appointments are preferred over drop-in calls/visits. Often a cooling off period is necessary before making contact. Most grievances are not of a nature demanding immediate resolution. A polite, patient, considerate approach is almost always the most effective in resolving the issue.

Formal Grievance Process: Step 1

In the event that satisfactory resolution is not achieved through the informal process, the student may then appeal to the Pacific Northwest Campus Director or Student Relations Committee.

All grievance appeals should be written and should clearly identify the facts surrounding the conflict. Again, appointments are preferred to drop-in visits. Administrative officers will not entertain appeals that have not proceeded properly through the informal grievance process previously described. The written appeal must state with whom the informal process has been attempted and should include copies of any other pertinent documents. The Administrative officer will respond to formal grievances as appropriate and may call for further appointments with the grievant or other persons involved. The officer will respond in writing directly to the student concerned. Grievances should be filed within ten (10) days of the event causing the grievance.

Formal Grievance Process: Step 2

Should the grievant remain unsatisfied with the results of the Step 1 process, he/she may proceed to Step 2 through direct appeal to the President. Such appeals should also be written (as in Step 1) and should contain all pertinent documentation. The President's Office will not accept appeals that have not proceeded through each prescribed step of the grievance process, so the written appeal must reflect all previous steps undertaken. The President is the final stage of the formal grievance process and all decisions of the President are final.

HARASSMENT REPORTING

Gateway Seminary does not tolerate the harassment of individuals with regard to race, color, religion, national origin, gender, age or disability. Any form of verbal, physical, or sexual harassment is not only inconsistent with Christian living but also deemed as illegal gender discrimination according to Title VII of the 1964 Civil Rights Act and Title IX of the 1972 Education Amendments.

No student or employee should be subject to unsolicited and unwelcome sexual overtures or conduct. It is the seminary's policy to strictly prohibit any conduct that constitutes sexual harassment and to discipline any student or employee (whether a fellow student, supervisor, or co-worker) who is guilty of such conduct. Such conduct includes, but is not limited to, offensive jokes, comments, innuendos, and other sexually oriented statements. If you are harassed, confront the harasser and ask him or her to stop. If you are unable to confront the harasser or are unsuccessful in doing so, report your complaint immediately as follows:

- If your complaint applies to a fellow student, please contact the Campus Director, or the Vice President for Enrollment and Student Services.
- If your complaint applies to a faculty/staff member, please contact the Campus Director, or Vice President for Business Services.
- Make your complaint in writing, if possible and include any/all relevant details, names of the person(s) involved and the names of any witnesses.

All reports/complaints of harassment will be investigated thoroughly. Should investigations confirm a case of harassment, the seminary will take proper disciplinary action against all culpable parties. The seminary will endeavor to act upon all complaints promptly. A representative of the seminary will inform complainants of the outcome of the investigation and any consequence to the harasser. There will be no retaliation against an individual, whether student or employee, for filing a complaint.

Any student or employee found to have violated the harassment policy will be properly disciplined, up to and including suspension or dismissal. Likewise, disciplinary measures will be applied should investigations determine that a complaint was fabricated for malicious reasons.

DISABILITY ACCOMMODATION

Gateway Seminary is classified as a private, faith-based educational entity and therefore specifically excluded from compliance with federal mandates governing barrier-free access. However, in good faith, the Seminary voluntarily provides reasonable institutional accommodations, modifications, and adjustments to enable and empower students with disabilities to participate in the programs and activities of the Seminary to the fullest extent possible. Nevertheless, Gateway cannot support accommodations which place undue hardship on the Seminary or its resources, or which alter the essential requirements of curriculum and academic progress.

Persons admitted to the Seminary with qualified disabilities should consult with the Enrollment Office and the Campus Director immediately concerning any requested accommodations, modifications, and/or adjustments necessitated by their disability. Failure to provide timely notice could prevent the Seminary from efficiently managing accommodations prior to the beginning of class sessions.

THE ISSUE OF RESPONSIBILITY

The Seminary is redemptive, not rehabilitative, in nature. Therefore, a person should not come to the Seminary with serious family, health, emotional, or financial problems. The pressures of study, church participation, family, finances, and other factors weigh heavily upon the seminary student and the student's family. These pressures can be a vital factor in the physical and mental health of the student.

Participation in any educational community is voluntary. Moral character is expected, and assumed, of all students who associate themselves with Gateway Seminary. Volunteer participation implies accountability for moral, ethical, and legal choices. As representatives of Jesus Christ, believers should demonstrate a lifestyle that reflects His character in both public and private behavior. Seminary standards could easily be summed up in Peter's admonition to "be holy in all you do" (1 Peter 1:15). Ethical and moral standards referred to here and in other sections of this handbook have historic roots in Scripture and are not determined by the changing morality of society. Simple observance of moral responsibility does not constitute spirituality per se, nor do Seminary regulations comprise the entirety of one's responsibility to God. But the willingness to adhere to student responsibilities exhibits spiritual health and a concern for the well-being of the entire campus community.

ETHICAL CONDUCT

Gateway Seminary is an educational institution of the Southern Baptist Convention and operates within its parameters – expressed through its legal documents, convention decisions, and adopted resolutions. The Seminary assumes each student is a ministry leader, has a proven record of Christian conduct, and has the unqualified endorsement of a local church. The Seminary expects student conduct to meet standards normally expected of ministry leaders in Southern Baptist churches and mission organizations.

The behavior of every student is subject to review at all times during the full duration of enrollment in the Seminary. The Seminary reserves the right, at any time, to investigate student conduct and terminate the enrollment of any student who does not meet the Ethical Conduct Standard. These ethical standards are articulated, but not limited to, the following statements:

- Academic misconduct - including violation of academic policies, plagiarism, or cheating
- Controlled substances – including possession, use, or sale of illegal drugs and recreational marijuana; use of tobacco or nicotine products (including e-cigarettes); or use of alcoholic beverages (see additional statement below)
- Sexual misconduct – including any form of extramarital sexual intercourse, inappropriate displays of affection or attention, lewd and indecent language or conduct, and homosexual behavior

- Making false statements to the Seminary (verbal or written) – including matters related to admission, registration, residential status, other official records, or any forgery/falsification of documents
- Financial impropriety - including mismanagement of ministry funds, non-payment of Seminary accounts, and failure to practice Christian stewardship
- Assault and threats – including fighting, other acts of aggression, abusive behavior, verbal or physical threats, or any disorderly conduct deemed reckless or dangerous
- Theft – including theft of Seminary or personal property, unauthorized entry of Seminary or personal property, or abuse of Seminary property
- Harassment – including demeaning speech or actions, inappropriate racial/ethnic/ cultural comments, or disrespectful behavior toward anyone
- Criminal conviction of any kind

Further Statement on Alcohol Use

The Seminary requires abstinence from alcoholic beverages for the following reasons:

1. Deference - The Seminary is owned by the Southern Baptist Convention which has repeatedly adopted resolutions calling for abstinence among believers.
2. Stewardship - The Seminary will not devote staff time or financial resources to resolve the issues which would inevitably arise if it sanctioned alcohol use.
3. Example - The Seminary recognizes most Southern Baptist churches and missions organizations require abstinence by their leaders and expect the same from future leaders.
4. Wisdom - The Seminary recognizes alcohol is a destructive force in society and abstinence is a wise choice to avoid unnecessary negative consequences.
5. Safety – The Seminary attempts to create a safe environment for family life and learning without unnecessary distractions (all campuses) caused by alcohol consumption.
6. Employment – Seminary graduates who seek employment with Southern Baptist entities must have a track record of abstinence prior to and during employment.

All students are required to sign the Seminary Ethical Conduct Standard form as a part of the admissions process and to abide by the Ethical Conduct Standard while enrolled at Gateway. The Seminary reserves the right to discontinue at any time the enrollment of any student(s) whose quality of performance, active church involvement, personal and ethical conduct, or financial status is deemed unsatisfactory. It is required that students who have given evidence of a divine call, who are preparing for the Christian ministry, and who have sought entrance into an institution administered by a Board of Trustees elected by the Southern Baptist Convention, shall conduct themselves in a manner deemed by the Seminary as conduct becoming a Southern Baptist minister. The Seminary shall initiate disciplinary action should the standard of personal and ethical conduct be violated.

HOME AND FAMILY

Gateway Seminary seeks to foster healthy marriages and healthy families through quality programming, resources, and authentic relationships

Students encountering marital difficulties during their seminary experience are encouraged to seek assistance through their advisor. The Seminary will extend all available resources, understanding, grace and concern in assisting couples experiencing marital stress (all referrals and information are held in confidence). Married students who become estranged from their spouses are required to counsel with the Campus Director and possibly members of the faculty Student Relations Committee. All responses from the Seminary to couples in marital difficulty are designed to encourage reconciliation and restitution. Students who experience a change of marital status (separation or divorce) are required to notify the Campus Director.

At times, the nature and scope of the separation may impact enrollment status. A student who become separated or divorced is almost always required to withdraw from his/her active degree program for at least one full academic year. This policy exists not as a punitive measure, but to assist the student through a period of emotional/spiritual healing. Student desiring to return to active enrollment following the withdrawal period are required to resubmit standard admissions documents. The Seminary does not prohibit divorced persons from consideration for enrollment. Exceptions to the above policies may be appealed through the President.

Gateway Seminary supports state law regarding Child Protective Services. State law requires reporting of child abuse or neglect to proper authorities. Children should not be left unattended or placed in any situation on campus that might cause harm or injury

SUBSTANCE ABUSE

The Seminary acknowledges the social problem of substance abuse and perceives this problem as a serious threat to the health and well-being of our students and the overall campus community.

Gateway Seminary, in voluntary compliance with the Drug Free Schools and Communities Act Amendment of 1989 (Public Law 101- 226), issues the following statements:

- Gateway prohibits the unlawful possession, use, or distribution of all controlled substances (including narcotics, illegal drugs, and alcohol) as well as abuse of lawful prescriptions and medications, on Seminary property, or as a part of any school activity, or as a part of any non-school related activity.
- Students found to be in violation of substance abuse regulations will be subject to disciplinary action.
- Persons in the campus community dealing with substance abuse problems who voluntarily seek assistance through the seminary will be aided in confidential referrals for counseling services, treatment, or rehabilitation.
- Gateway cooperates with all local, state, and federal authorities in maintaining and enforcing a drug-free community.

INFORMATION TECHNOLOGY

Students are restricted from unauthorized network access. Unauthorized access includes any form of connection/patch to the network using personal laptops or other personal data devices. For example, students may not connect personal laptops or other devices to open network ports nor may they disconnect any Seminary equipment for purposes of accessing ports. Doing so constitutes a serious breach of license. This policy includes all network connections on campus, including those in the classrooms. In addition, all installed classroom video connections are solely for the purpose of assisting the teaching process. It is not acceptable to disconnect these connections and plug directly into the display monitors. Students found patching into network ports or display ports will be subject to disciplinary actions through the Campus Director and the faculty Student Relations Committee.

Gateway seeks consistently to uphold and to foster biblical standards of personal integrity, character, and behavior. Accordingly, in offering the privilege of network Internet access, the Seminary exercises the right to limit such access to activities that are consistent with those biblical standards and with the mission of Gateway Seminary as an institution of higher education for ministry leadership. While the Internet provides valuable educational resources, access to the internet is open to abuse in a number of different ways.

Restrictions on Internet use include activities that would result in libel, false representation, copyright violations, licensing violations, intellectual property violations, and other criminal activities. Such limitations also restrict the use of network internet resources to access sexually-explicit material, engage in defamation of character, violate academic integrity, or engage in unauthorized commercial or political activity.

STUDENT DISCIPLINE

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“...correct, rebuke, and encourage-with great patience and careful instruction.” 2 Timothy 4:2

DISCIPLINE PROCEDURES

Biblically based standards of behavior are well communicated to Gateway students and, hopefully, well understood by all who are involved in the campus community. Therefore, students are accountable to the Seminary for personal actions/behaviors. Students who are suspected of violating the ethical conduct form or of being out of compliance with Biblical conduct expectations will be contacted by the Pacific Northwest Campus (PNWC) Administration Office. The PNWC Director will seek to determine the validity of the complaint, which may involve interviews and other fact finding efforts. Conducting investigations based on hearsay or rumor is unlikely for either the PNWC Director or the Student Relations Committee.

If a student suspects that another student is guilty of impropriety and believes the impropriety can be verified, then he/she should notify the PNWC Director immediately to relay the known facts. Refrain from speaking about the matter to other students or Seminary employees. Relay only the known facts/truths and refrain from speculations or interpretations concerning the conduct in question. After the matter has been duly reported, any faculty, staff members, or fellow students involved should maintain an attitude of prayer for the student/person(s) in question and continue to guard confidentiality.

Inquiry. The PNWC Director charged with investigating, processing, and reviewing all alleged violations of Seminary standards and complaints. The PNWC Director receives referrals and conducts confidential inquiries to determine if an offense has actually occurred. This preliminary inquiry may include interviews with all parties involved, both on and off campus.

Hearing. The PNWC Director may elect to handle a case personally or may, at his/her discretion, refer the case to the Student Relations Committee for a formal hearing. The PNWC Director may conduct private conferences to discuss the behavior in question and the evidence at hand. These conferences may be held with the chairperson of the Student Relations Committee, the Committee at large, or any other faculty or staff members the PNWC Director chooses to involve.

Due Process. Students can expect to be properly notified of the suspected offense(s) being investigated. Students charged with an offense are usually given the opportunity to present their side of the story. Students found to be in violation of ethical conduct standards will receive notification of disciplinary sanctions and rulings.

Appeal. Decisions made by the PNWC Director or the Student Relations Committee may be appealed to the President. All decisions of the President are final.

RECORDS

The Office of Student Services, located at the Los Angeles Campus, maintains all student conduct/deportment records. Such records are property of the Seminary and not open to public access. Notices of official disciplinary sanctions are copied to the Registrar and filed within student's official academic records, where applicable. In some cases, disciplinary status notations may be removed from academic records by approval of the Student Relations Committee.

SANCTIONS

Conditions and terms of sanctions are determined on a case-by-case basis. Some disciplinary conditions may include restitution, reconciliation, counseling, campus service, fines, withholding school records, and avoidance agreements. All sanctions issued will be administered impartially and proportionally to the nature and degree of the infraction. All sanctions issued will be determined, decided and administered in a spirit of Christian concern and compassion and, hopefully, employed to bring about redemptive correction in the life of the offender. Possible disciplinary sanctions include:

Reprimand. A reprimand is a written notice given to the student specifying the unacceptable conduct and indicating consequences related to further misconduct. Failure to comply with conditions may incur further disciplinary action.

Disciplinary Probation. Disciplinary probation is a specified time period during which the student's attitude and conduct are closely evaluated. Special conditions are usually established for successful completion of the probationary period. Formal notation of the probation is filed in the student's academic record. Students on probation forfeit all institutionally funded financial aid and may not hold any position of student/campus leadership. In addition, students on probation may be restricted from campus housing and/or school-sponsored activities. Probation for more than two (2) terms is normally grounds for suspension.

Disciplinary Suspension. Disciplinary suspension is a specific time period during which the student is suspended from active enrollment in, and participation with the campus community. Formal notation of suspension is filed in the student's academic record. Specific conditions are placed on readmission. Consideration for readmission is based on successful completion of all suspension conditions and upon approval from the Vice President for Enrollment and Student Services. Disciplinary suspension may be imposed during or at the end of a term and readmission may involve an additional period of probation status.

Dismissal. Dismissal constitutes official termination of a student's relationship with Gateway Seminary. Readmission is normally not granted. Formal notation of dismissal is filed in the student's academic record.

All students on disciplinary status are held responsible in fulfillment of any financial obligations to the institution. Students who must withdraw from classes during the term due to disciplinary sanctions are subject to standard school refund policies, as reflected in the current Seminary catalog.

ETHICAL CONDUCT VIOLATIONS AND GRADUATION

From time to time, a student who is anticipating graduation is found to have violated the moral expectations of Gateway Students as expressed in the Ethical Conduct Standard either during their time as an enrolled student or while awaiting graduation. In such cases, the response of the Seminary will vary depending on the seriousness of the offense. The Student Relations Committee may be consulted, or in certain cases demanding extreme sensitivity, the issue may be handled directly by the Vice President of Enrollment and Student Services in conjunction with the Vice President of Academic Services and/or the President.

In cases where legal issues are pending, students will usually have their graduation application suspended pending the outcome of their legal issues.

PLAGIARISM

Plagiarism is defined as the practice of taking someone else's written or spoken work or ideas without proper citation and presenting it as original to the student. Plagiarism is a serious offense in higher education. While Gateway recognizes not all cultures accept that plagiarism is dishonest scholarship, it remains the norm in western society and academics. Therefore, at Gateway plagiarism and cheating on exams will be considered an infringement of the institution's academic policy as well as an ethical conduct violation. The following briefly outlines the procedures/policies in dealing with plagiarism approved by Gateway faculty in 2020. The full policy is included as an addendum.

1. The initial determination of whether an infraction has taken place, or has not, occurs entirely within the setting of the individual class where the assignment was submitted.
2. The student will have a required discussion of the infraction with the professor and/or the Student Relations Committee.
3. Plagiarism resulting from a lack of understanding of what constitutes cheating or plagiarism on the first offense, the professor can choose to allow the student to make-up the work with or without penalty and may suggest or require attending a workshop or seminar on the issue.
4. Plagiarism resulting from an oversight such as footnote without the quote in quotation marks or quotation marks without a footnote may be deemed a minor incident. A third minor incident will be counted as a first major offense.
5. In most cases, willful cheating or major offense plagiarism will result in a failing grade for the assignment and/or a failing grade for the course.
6. The professor will complete an Academic Integrity Incident Report, providing pertinent details including what instruction or training, if any, was suggested or required.
7. The incident report will be placed in the student's academic file in the Registrar's office and the Registrar will communicate the decision to the student.
8. Subsequent instances of plagiarism or cheating are described in the full policy and may result in probation, suspension, or expulsion.

INVOLUNTARY WITHDRAWAL

An Involuntary Withdrawal Policy is enacted to provide Gateway Seminary with proper standards and redemptive procedures governing the investigation and potential removal of students who exhibit unstable mental or emotional health. Of specific concern is the person who:

- Who engages, or threatens to engage, in behavior that is physically harmful to him/herself or others; or;
- Who engages, or threatens to engage, in behavior which would cause significant property damage, directly impede the lawful activities of others, or would significantly affect campus life of Gateway Seminary adversely;
- Whose mental/emotional state renders him/her unable to meet reasonable institutional standards and, therefore, constitutes a disruption to the learning environment; or;
- Is considered to be a threat to the safety of anyone in the Gateway Community.

Copies of the Seminary Involuntary Withdrawal Policy are available for review from the Vice President for Enrollment and Student Services or the faculty Student Relations Committee.

ACADEMIC SERVICES

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“Be diligent in these matters; give yourself wholly to them, so that everyone may see your progress.” 1 Timothy 4:15

CATALOG PUBLICATION

The annual Gateway Seminary catalog serves as the official publication designed to communicate academic policies/regulations, admissions standards, and course/degree programs. Students should look to the Seminary catalog as the primary source of academic information. The catalog is available online from the Seminary website. Please note that, assuming continuous enrollment in at least one (1) term per year, a student's degree program is guided by the catalog published for the year in which that student first enrolls in that degree program.

ACADEMIC ADVISING

All degree-seeking Gateway students will be provided an advisor from Pacific Northwest faculty to assist in course counseling, degree requirements and class scheduling. Term registration and degree progress are primarily self-managed by each enrolled student. Students are encouraged to take the initiative during the term to contact their faculty advisor for any questions related to academic/degree progress. Faculty advisors also serve as good "listeners" for student concerns. Should faculty members not be readily available, students may contact the PNWC Director or the Administration Office with advising issues.

BOOKS

Students are responsible to purchase their own textbooks which may be accomplished through the following websites: Lifeway.com, Amazon.com, Christianbooks.com, or other sources.

OFFICE OF STUDENT SUCCESS AND REGISTRAR

The Office of Student Success and Registrar, at the Los Angeles Campus, maintains all current academic records and registration documents. Questions concerning degree programs, transfer credits, course bypass and academic transcripts may be directed to the administrative assistant at the PNWC, or to the Registrar's Office for assistance at (909) 687-1468 or registrar@gs.edu. Students near completion of degree programs must apply to the Registrar's Office for graduation. The Registrar also maintains record of student's denominational affiliation and changes in denominational relationships.

DENOMINATIONAL AFFILIATION

A student's denominational affiliation is established upon enrollment in Gateway Seminary. Denominational affiliation is most often confirmed through the standard church endorsement document submitted with all admissions applications. Denominational affiliation as a Southern Baptist informs various Seminary offices as to rate of tuition charged, priority housing eligibility, and financial aid eligibility. Southern Baptist affiliation is further defined as the church to which a student (1) holds active membership in; (2) attends regularly; and (3) in which he/she contributes skills, ministries, and personal resources.

Students who change from Non-SBC to SBC status after enrollment must provide the Registrar's Office with official correspondence from a qualified SBC church pastor (or church clerk) indicating that the student has joined the church in good standing. The letter must reach the Registrar's Office by the official add deadline date in any given term in order for change-in-status to be in effect for that academic term. Students who change from SBC to Non-SBC status after enrollment must also provide that information to the Registrar in a timely manner.

GATEWAY ONLINE

Gateway Online exists to shape leaders who expand God's kingdom around the world by making theological education available to students anywhere. While serving in their current ministry context, Gateway Online students can deepen their understanding of the Bible, foster meaningful relationships with students and faculty, and develop skills that will further the effectiveness of their ministry.

Students can earn any of Gateway's master's degrees fully online (M.Div., MAEL, MAIS, M.G.E., MACC, MTS, or MTE). Additionally, diplomas and certificates are also available fully online. Please refer to the current academic catalog for online course and degree offerings. Courses are delivered through the Canvas learning management system (LMS). The LMS policy is included as Addendum B.

All students of Gateway Seminary are permitted to take online courses. If online courses are the student's primary means of earning course credit, the student should be designated as an online student through the Registrar's Office.

The Gateway Online Office operates out of the Ontario Campus and serves as a direct point of contact for all online students. If you have questions about the online program or online courses, please contact the online office at online@gs.edu. The @GatewayOnlineEd Facebook, Instagram, and Twitter pages serve as a regular communication tool to update, support, and encourage Gateway Online students.

THEOLOGICAL FIELD EDUCATION

Gateway degree programs include a ministry practicum that includes training and evaluation components. This is accomplished through a hands-on ministry practicum experience that is administered through the Office of Theological Field Education (TFE). Instead of registering online or directly through the Registrar's Office for the Ministry Practicum/TFE class, a student must submit a TFE application directly to the TFE Office and have it approved prior to registration for the required TFE class. The TFE application process takes place each spring semester, prior to TFE participation in the fall, with a May 15 deadline. Information concerning TFE requirements and the TFE application can

be found on the TFE homepage of the seminary website. The only prerequisite for taking TFE is course P1111, Introduction to Ministry Formation. A student desiring to complete an approved course substitution for TFE, such as P2553 Clinical Pastoral Education (CPE), I2361-62 Church Planting Internship, or I2211 Short-term International Internship must also complete an application through the TFE Office in the same manner. The TFE Office provides student assistance in completing the application and coordinates the various options designed in meeting the practical ministry requirements. For more information, contact the TFE Office at tfe@gs.edu.

PACIFIC NORTHWEST CAMPUS SERVICES

5

“And do not forget to do good and share with others for with such sacrifices God is pleased.” Hebrews 13:16

THE BUILDING

The Northwest Baptist Center is home to three strategic ministries of Northwest Baptists: The Northwest Baptist Convention, the Northwest Baptist Foundation, and the Pacific Northwest Campus of Gateway Seminary. In this context you will have occasion to meet and form friendships with the people who serve the churches of the Northwest Baptist Convention (NWBC). We encourage you to make appointments to meet these people. They want to serve you and your ministry.

EMPLOYMENT ASSISTANCE

Personnel at the Seminary are willing to assist students in finding places of ministry. Enrolled students seeking ministerial employment can also access position information through the Gateway online “Job Board.” These services are provided through the “About/Employment” section on the Seminary website, managed electronically through the Student Services Office at the Los Angeles Campus.

EMERGENCY FINANCIAL ASSISTANCE

The Seminary manages several forms of student benevolence for emergency needs. Limited benevolence funds are available for students in financial crisis who meet particular qualifying criteria. Information/applications for emergency financial assistance is available through the Los Angeles Campus Student Services Office by email at studentservices@gs.edu. Tuition assistance for qualified Gateway students is provided through the Seminary Financial Aid Program.

LIBRARY

The Pacific Northwest Campus library has about 9,000 items in a multimedia collection; students also have access to resources in Gateway's system of libraries upon request. Experienced library staff provide research assistance and instruction on Mondays. Students may also use the seminary's large electronic collection and online databases from anywhere with Internet access. Cooperative agreements with local theological institutions—Western Seminary, Multnomah Bible Seminary, Portland Seminary, and Corban University School of Ministry—allow PNWC students access to more than 400,000 volumes within the Greater Portland area.

STUDENT SERVICES

6

“May the God who gives endurance and encouragement give you a spirit of unity among yourselves as you follow Christ Jesus...” Romans 15:5

MINISTRY RESUME SERVICES

The primary function of Ministry Resume Services is to assist Gateway students and alumni in connecting with Southern Baptist churches throughout the United States for pastor/minister searches.

This service is managed electronically through the Student Services Office at the Los Angeles Campus and is accessible through the “About/Employment” section of the Seminary website. All necessary information and instructions may be found on the Ministry Resume Services page. Ministry candidates post personal resume information directly to the database for access by various church search personnel.

NEW STUDENT ORIENTATION

Completion of New Student Orientation is required of all new students. New Student Orientation is designed to facilitate familiarity with Gateway academics, personnel, campus services, registration, seminary life, and general seminary policies/procedures. Online instructions are sent by email to each new student.

FINANCIAL AID

The Financial Aid Program at Gateway manages multiple, internal scholarship funds. These scholarships are organized into various categories according to the intent of the donors. Approved applicants may be awarded financial aid from one or several scholarship categories, depending on eligibility. In addition to internal financial aid, there are sister organizations that provide external scholarship funds. Examples of such organizations include state Baptist conventions, various Baptist associations, mission boards, and individual churches. Students normally apply directly to these agencies or organizations. Gateway students have also sought potential third-party scholarships such as those offered through corporate sponsorships and general educational services, as well as those available through non-Southern Baptist entities.

System-wide financial aid applications are available on the www.gs.edu website and are due to Student Services by May 1. Detailed financial aid information is also available from the seminary website via the Admissions section. Most of these scholarships are for full-time students only.

Student Spouse Tuition Discount: This discount is available for dually-enrolled married couples. A tuition discount of 50% is provided to the spouse of a full-time student. This discount will be applied to the spouse with the lowest tuition charge. This covers tuition only; all other fees are to be paid by the student spouse. Discount applications must be completed and submitted each term. Requisite application can be obtained from the PNWC administrative office or online through the Seminary website.

NW Baptist Foundation Scholarship: Students applying for this scholarship must fill out an application and write an essay for this annual scholarship. Applications, complete with all the requested material must be submitted by February 1. Awarded scholarships are applied toward the following fall and spring terms.

GRADUATION SERVICES

Every spring, the PNWC hosts a commencement ceremony for the PNWC graduates. ADVANCE centers from neighboring states also participate. Spring graduation applications are due to the PNWC office before the end of the fall term prior. The Registrar's Office conducts a graduation degree audit for each application. Regalia rental and ceremony details are directed by the PNWC administrative office.

COUNSELING REFERRALS

Gateway Seminary does not support an onsite counseling center or formal counseling services. However, the Seminary maintains connections with licensed practitioners and counseling centers. Students or student family members needing information on Christian counseling resources should contact the Campus Director or the Vice President for Enrollment and Student Services. All requests for information are kept confidential.

GENERAL SEMINARY POLICIES

7

“But everything should be done in a fitting and orderly way.” I Corinthians 14:40

CHANGE IN ADDRESS/CONTACT INFORMATION

Any/all changes in personal contact information must be reported to the PNWC Office Administrator for proper maintenance of educational records. Specific changes include residential/postal address, home/office/cell telephone number(s), and e-mail addresses.

CHANGE IN MARITAL STATUS

Any/all changes in marital status must be reported to the PNWC office for proper maintenance of educational records.

REGISTRATION

Students must officially register for all classes online. Registration takes place from April to August, for the upcoming fall term, and October to January, for the upcoming spring term. Changes or drops may be made without charge during the online registration period. All accounts must be paid in full in order to register for the next term. These accounts include loans, fees, and overdue library books.

FEES

New Student Orientation Fee. One-time orientation fee is charged to all new students.

Registration Fee. Students taking six (6) or less credit hours are charged a slightly lower fee than those taking seven (7) or more credit hours, per term.

Late Payment Fee. All tuition and fee charges or payments arrangements are due by the stated deadlines listed in the academic catalog. A late fee is assessed when payment in full is not made by stated deadline.

Drop Fee. A fee is assessed when courses are dropped, per event, after the first week of class up until the fourth week of courses, during fall/spring terms.

CANCELLED COURSE POLICY

In the event a scheduled course is cancelled, it is the policy of the Pacific Northwest Campus to notify the Seminary's Academic Services office, the Registrar's office, and the Department Chair of the respective course. Each student who has pre-registered will be notified of the course cancellation electronically.

REFUND POLICY

Tuition charges are refundable when courses are dropped by the second week of the fall/spring term. All registration fees and other fees are NON-REFUNDABLE. Refunds for courses dropped are granted according to the following graduated schedule:

- 100% refund during 1st week of fall/spring term
- 50% refund during 2nd week of fall/spring term

A complete listing of costs and fee can be found in the current academic catalog posted on the Seminary's website. All costs and fees are set by the Seminary's Board of Trustees.

SNOW DAYS

In case of inclement weather, please call the campus phone, (360) 882-2200 before leaving home. Road condition information may be obtained in:

Oregon 1-503-976-7277
1-503-889-3999

Washington 1-900-407-PASS

PUBLIC RELATIONS AND CORPORATE IDENTITY

The Director of Communications, located at the Los Angeles Campus, is responsible for approving and coordinating official Seminary statements by, or to, any medium. Students may not use official Seminary letterhead, logo, Facebook, Twitter, or Seminary publications for the support or endorsement of personal views without the express permission of the Director of Communications. Under no circumstances shall Seminary media, publications, or public relations material be used to support, endorse, or otherwise approve, any organizations, idea, or behavior that is inconsistent with the stated purposes and doctrines of Gateway Seminary.

POLITICAL ENDORSEMENT

All students are encouraged to be actively involved in the political processes of our city, state, and nation. Christians are called to be salt and light in this important arena and should encourage responsible government through prayer and the exercise of voting rights. Students must not engage in partisan political activity, however, as representatives of the Seminary, but as private citizens. As a matter of conviction and policy, Gateway Seminary does not engage in partisan political activities of any kind, including endorsements, contributions, publicity, or accommodation in connection with any election, political convention, or other partisan political event. Therefore, the Seminary does not permit signs, posters, petitions, or other forms of partisan support on campus property, or in any Seminary-sponsored media or event. Such restrictions do not curtail the individual's exercise of free speech, which may include personal expressions of political endorsement.

SOLICITATION

Gateway Seminary does not allow private businesses, company representatives, or students to sell goods or services on campus. Any exception must be requested in writing and approved by the Vice President for Institutional Advancement. In addition, no personal or organizational solicitations are permitted on Seminary property without the written approval of the Vice President for Institutional Advancement. Any fundraising projects benefiting student-sponsored campus organizations require support and approval by the Campus Director or Vice President of Enrollment and Student Services.

Although it may seem an effective manner of distributing literature, the practice of leaving flyers, pamphlets, or any other such publications on cars or any other place on Gateway Seminary's campus is not permissible. Anyone wishing to distribute material must receive permission through the Campus Director. The Seminary reserves the right to refuse distribution or posting of information/materials which conflicts with our mission, vision, or biblical standards.

STUDENT ID CARDS

The Seminary's Student Services Office offers Student ID cards during each term. Campus publications will announce the time frame when ID Cards can be requested. The cost is ten dollars. Student ID cards are not required for any Seminary service/access and are offered simply as a convenience to students for businesses granting student-related discounts.

TOBACCO-FREE CAMPUS

The use of tobacco in any form (including vaping) constitutes a health threat to both users and bystanders. Gateway supports and maintains a smoke-free environment. The use of all tobacco products is prohibited in campus building or in parking.

FIREARMS AND WEAPONS ON CAMPUS

Seminary policy strictly prohibits the possession or use of firearms, or other weapons by any persons on the campus of Gateway Seminary. Students, faculty, and staff are also prohibited from carrying and/or possessing weapons at any time while working or attending seminary or seminary related events. The Seminary also prohibits campus visitors from carrying and/or possessing weapons on seminary property or attending seminary-related activities. Campus visitors include, but are not limited to, vendors, customers and potential customers of the Seminary, excluding law enforcement officers.

The Seminary reserves the right at its sole discretion to designate certain concealed carry weapon (CCW) permit-holders to carry concealed firearms on Seminary premises and/or on Seminary-business with the Seminary's knowledge and approval as may be necessary for certain specified duties or assignments, such as Safety & Security Team members. Those CCW permit holders who receive exemption from this policy and who the Seminary authorizes to carry concealed must do so with extreme discretion taking great care to ensure that their firearm remains concealed and neither becomes exposed or "imprinted" for others to notice. Documentation on designated CCW permit-holders who have been specifically exempted from this policy by the Seminary must be maintained on-file at the Seminary, the Seminary must ensure that the policy exemption is reviewed for renewal annually, and that a valid copy of the most current CCW permit is maintained on-file together with the exemption approval.

A request for individual exemption can be made to the Director of Student Services. The Director of Student Services will make a recommendation to the President who will make the determination.

*ACADEMIC INTEGRITY POLICY:
INSTRUCTION, INFRACTION, &
PROCESSES FOR REMEDIATION*

INTRODUCTION

Gateway Seminary is dedicated to training ministry leaders who expand God's Kingdom around the world. As an ethnically and culturally diverse institution, Gateway is committed to maintaining a strong Biblical foundation and high academic standards in the context of cultural diversity. In an era of global and generational Christianity, the seminary faces many challenges regarding the normative constructs as well as cultural differences that influence interpretation of academic dishonesty and plagiarism. To clarify these issues, this document articulates the institution's academic and ethical conduct expectations.

Gateway's root assumption is that all work submitted would be the original work of the student submitting it. This is the assumption upon which all evaluation occurs. Student authors are encouraged to take previously published materials as the foundation for their own work but credit must clearly be given to those original authors. Similarly, work such as exams is expected to be entirely from the student taking the exam as instructed by the professor.

Plagiarism is a serious offense in higher education. While Gateway recognizes not all cultures accept that plagiarism is dishonest scholarship, it remains the norm in western society and academics. Therefore, at Gateway plagiarism and cheating on exams will be considered an infringement of the institution's academic policy as well as an ethical conduct violation.

On the Master's degree level, Gateway utilizes the most recent edition of Turabian's *A Manual for Writers*. This manual of style provides readily available information to all students with more specific definitions, descriptions, and examples of plagiarism. The Gateway Library website also has Turabian support listed on the homepage. All students are responsible for this material in order to understand the proper way to prepare a paper or project. Library staff and faculty are also available to answer questions and provide training in this regard.

The creation of P0001 Research and Writing Tutorial for Student Success introduces students to faculty expectations for written assignments, including discovery, access, and use of appropriate resources, basic research processes, and incorporating others' words or ideas into written work while avoiding plagiarism. P0001 is a recommended, no-cost, no-credit hour, online elective training course that is offered through Canvas.

PLAGIARISM

Minor Incident Plagiarism shall be defined as an oversight such as a single quote with quotation marks without a footnote or a footnote without the quotation marks around the quote. This is defined with no intent of seeking an unfair advantage or taking credit for someone else's work.

Major Offense Plagiarism shall be defined as willful intent to cheat by taking someone else's written or spoken work or idea without proper citation and presenting it as original to the student.

Three instances of Minor Incident Plagiarism will be counted as a first Major Offense.

REMEDIATION

Infraction of policy will lead to the following remedial procedures:

1. First Offense

1.1 The initial determination of whether an infraction has taken place, or has not, occurs entirely within the setting of the individual class where the assignment was submitted. If an instance of cheating or plagiarism is verified, the professor must review the student's academic record to determine if it is a first major offense or a third minor incident by checking with the Registrar's office (see 1.7).

1.2 Once substantiated, the professor(s) should endeavor to deal with the situation in as redemptive and instructive a manner as possible. The student will have a required discussion of the infraction with the professor. In determining the severity of penalty and the best course of remedial action, the professor should determine if the infraction resulted from a lack of understanding or oversight (minor) or was a willful attempt to gain an unfair advantage (major).

1.3 If it is a first minor incident, it is at the professor's discretion regarding academic consequences for the infraction, however the professor must submit an incident report for inclusion in the student's file (see 1.7).

1.4 If the infraction is a first minor incident (maximum two), the professor can choose to allow the student to make-up the work with or without penalty and may suggest or require completion of P0001. Upon the third minor incident, the incident report will be noted as a first major offense and P0001 will be required.

1.5 In most major offense cases, willful cheating or plagiarism will normally result in failure of the assignment and/or failure of the course.

1.6 If the infraction is deemed egregious enough, the professor has the authority to initiate contact with the Student Relations Committee for further counsel to determine if the incident merits probation or more on this first major offense. See Other Definitions below

1.7 In order to support other faculty members regarding potential future incidences, the professor will complete an Academic Integrity Incident Report form, providing pertinent details including what remedial action, if any, was suggested or required. The incident report is to be placed in the student's academic file in the Registrar's office and the Registrar will communicate the decision to the student.

1.8 If multiple first infractions of cheating or plagiarism are discovered at the same time with no time for the student to learn of the infraction in one paper before turning in another AND the student has no previous instances, this will be brought to the attention of the SRC and may be considered a single offense with the student being required to complete P0001. This only applies in the first term that a student has an Academic Integrity Incident Report submitted to the Registrar.

1.9 All professors are encouraged to utilize Canvas, the Turnitin feature for papers submitted, and refer to P0001 in their syllabi.

2. Second Offense

2.1 After an incident is verified by the professor, a check with the Registrar will be made to determine if this is a second offense. Infractions beyond the first offense will be treated as both an academic and a student department matter and automatically involve both the professor and Student Relations Committee. The student will have the required discussion of the infraction with the professor. Specific consequences at the class level (e.g., grade reduction, failure of course) will be decided by the professor. In addition, the SRC will communicate the remedial action for continued enrollment and will require the student to complete P0001 and undergo more specific and structured training with one of the Gateway librarians.

2.2 Additional action(s), up to and including probation or suspension of the student for a minimum of one term may be taken by the SRC in a particularly egregious situation.

2.3 The SRC will complete an incident report to be placed in the student's academic file in the Registrar's office and the Registrar will communicate the decision to the student.

3. Third Offense

3.1 After an incident is verified by the professor, a check with the Registrar will be made to determine if this is a third offense. A third offense will require the student in question to participate in a discussion of the infraction with the professor and the SRC to explore the circumstances and the cause of this repeated violation of academic policy and ethical conduct. Specific consequences at the class level (e.g., grade reduction, failure of course) will be decided by the professor. The SRC will communicate conditions for continued enrollment and determine institutional consequences which will likely include academic probation or suspension of the student for a minimum of one term.

3.2 The SRC will complete an incident report to be placed in the student's academic file in the Registrar's office and the Registrar will communicate the decision to the student

4. Fourth Offense

4.1 After an incident is verified by the professor, a check with the Registrar will be made to determine if this is a fourth offense. Any fourth verified offense shall result in the immediate expulsion of the student from Gateway Seminary.

4.2 The SRC, after a discussion with the professor, will determine if the student is eligible or ineligible to reapply to Gateway Seminary.

4.3 The SRC will complete an incident report to be placed in the student's academic file in the Registrar's office and the Registrar will communicate the decision to the student.

OTHER DEFINITIONS

Appeal

The student in question shall have the option of requesting a meeting with the Student Relations Committee for clarification or appealing the decision with the Vice President of Academic Services following the same procedure as a grievance outlined in the Student Handbook.

Probation

After any offense that results in probation for one term, that probationary status will be lifted by the Registrar after one term without subsequent offenses. Any offense during a probation period will result in automatic suspension for an additional term. Any fourth verified offense will result in immediate expulsion of the student from Gateway Seminary.

Return after Suspension

After any offense that results in suspension for one term, the student may apply for readmission with the Office of Enrollment, be reviewed by the Admissions Committee, and be alerted to Gateway's Zero Tolerance Policy.

Zero Tolerance Policy

Any additional cheating/plagiarism infractions discovered after a suspension will result in failure of the course and immediate expulsion from Gateway Seminary.

Return after Expulsion

After any offense that results in expulsion from Gateway Seminary with an SRC determination that the student would be eligible to reapply, the student may apply for readmission with the Office of Enrollment after a period of at least two years from the date of the expulsion. Readmission application will be handled by the Office of Enrollment, be reviewed by the Admissions Committee, and the student will again be alerted to Gateway's Zero Tolerance Policy from that point forward. Along with the readmission application, the student will submit a written commitment to adhere to the Academic Integrity policy of Gateway Seminary. Any additional cheating/plagiarism infractions discovered from that point forward will result in immediate expulsion of the student and make them ineligible from any future admission to Gateway Seminary.

ADDENDUM

B

LEARNING MANAGEMENT SYSTEM POLICY

The learning management system (LMS) at Gateway Seminary, currently Canvas (gs.instructure.com), is a web-based educational tool that supports the following academic functions:

- Delivers course instruction and learning materials online
- Creates opportunities for interaction between students and their professor
- Provides an online environment for students to take exams, submit assignments, and receive feedback and grades.

Online courses are delivered entirely through Canvas. For courses that are not fully online, the professor will indicate if and how Canvas will be used in each course.

ACCESS AND APPROPRIATE USE

A Canvas account will be automatically created for accepted, enrolled students one week prior to the start of their first term of study. If the professor uses Canvas, the course will be published on or before the start date of each term. Once the term ends, students will be able to view but not participate in past Canvas courses. Upon completion of study or upon inactive student status, students will not have access to Canvas.

As a matter of academic integrity, all Canvas users must enter Canvas only under their own, unique account login and password. All materials posted by the instructor or by other students is considered copyrighted and is the intellectual property of the author. Copying, distributing, or sharing materials from Canvas is a breach of copyright unless permission by the author is granted. Posting or submitting work under another user's account is not allowed and may be subject to disciplinary measures.

Although grades are visible in Canvas, the official site for viewing final grades and transcripts is Haven.

Download the App: Canvas is also available on an iOS or Android device.

USER RESPONSIBILITIES

Canvas and Gateway Seminary will ensure that Canvas stays up to date, but it is the responsibility of the user to have reliable internet access, adhere to Canvas system requirements, and update browsers on a regular basis. Basic system requirements and supported browsers can be found on the Canvas Basics Guide.

TECHNICAL SUPPORT

Canvas provides 24/7 technical support accessed directly through the Canvas “Help” menu located on the left-hand global navigation. Users may chat, call, or search the user guides in this menu. Additionally, if Canvas support cannot assist in a certain matter, users may contact CanvasIT@gs.edu.

ADDENDUM



A BRIEF HISTORY OF GATEWAY SEMINARY

The desire to provide training for Christian workers to minister to the masses in California motivated Harvey Gilbert, a Southern Baptist home missionary, to establish the San Rafael Baptist Institute in 1859 in Marin County. Many people hoped the fledgling institute would soon become a Baptist theological school. This expectation, however, did not materialize and the school closed after a few years, in part due to the Civil War.

Soon after, the Southern Baptist Convention withdrew all support for California work and the churches and institutes it sponsored either disappeared or found other affiliations. When Southern Baptists again began establishing churches in California, the first in 1936, the same need for a theological school was speedily recognized. It became apparent the Convention would soon have a growing work in all of the western states.

Harvey Gilbert's dream began to live again in Baptist hearts, and nobody carried that dream more intensely than Isam B. Hodges. While a student at Southwestern Baptist Theological Seminary in Fort Worth, Texas, Hodges became convinced that it was God's will for him to begin a seminary in the West. In 1935, nine years after his graduation from seminary, he finally arrived in California. Two years later he became pastor of the Golden Gate Baptist Church in Oakland.

Following the organization of the Southern Baptist General Convention of California in 1940, Hodges determined that the time was ripe to launch a western seminary. In the spring of 1944, the congregation of Golden Gate Baptist Church authorized its deacons to meet with a committee from the First Southern Baptist Church of San Francisco to formulate plans to establish a theological seminary. A few days later the committee formally agreed to organize the Seminary and applied to the State of California for a charter.

The charter was issued on July 12, 1944. Classes began September 4 in Golden Gate Baptist Church with 16 ministerial students enrolled, and the 85-year-old dream of a theological institute to train men and women for ministry was a reality. Hodges guided the school through that first year as its president and then stepped aside in November 1945 when the Southern Baptist General Convention of California accepted ownership of the school.

Dr. Benjamin O. Herring succeeded Hodges as president in 1946. During his tenure, the Seminary moved its campus to Berkeley, into a three-story brick building at Grove and Addison streets. The Seminary graduated 17 students in its first graduating class in 1949. In 1950, Herring was successful in guiding the Southern Baptist Convention to accept ownership of the school.

Dr. Harold K. Graves from Oklahoma succeeded Herring as president in 1952 and for the next quarter-century Golden Gate would undergo dramatic changes, which would allow it to become one of the finest theological seminaries in the

world. Graves continued to expand the faculty and push for academic excellence while maintaining a warm-hearted biblical emphasis. He used the financial resources of the Southern Baptist Convention to lead in the acquisition of a new 148-acre campus site in Marin County. Moving the Seminary was a bold venture which would require the development and construction of all new facilities.

In 1959 the beautiful park-like campus was opened and classes were held for the first time on Strawberry Point, just 11 miles from where Harvey Gilbert attempted to begin a theological school a hundred years before. Graves also led in the establishment of the seminary's first regional campus in Southern California. He continued to lead the Seminary until he retired and became president emeritus in 1977.

Dr. William M. Pinson, Jr., pastor of the First Baptist Church of Wichita Falls, Texas, then became president. His five-year tenure saw the Seminary continue to expand its visibility. Pinson led in the establishment of the Seminary's regional campus in the Pacific Northwest. A steadily growing enrollment brought about the need for a new library and additional student housing. In 1982 Pinson left to become executive director of the Baptist General Convention of Texas.

Dr. Franklin D. Pollard, pastor of the First Baptist Church of San Antonio, Texas, was inaugurated as the fifth president of Golden Gate in 1983. During his three-year administration, the Seminary experienced significant growth. Pollard also led in a redevelopment of the Seminary master plan. He left in 1986 to become pastor of the First Baptist Church of Jackson, Mississippi.

Dr. William O. Crews, Jr. became the sixth president of Golden Gate in 1986. During Crew's tenure, the Seminary established two new campuses, one in Phoenix, Ariz. in 1995 and one in Denver, Colo. in 1996. The Seminary also achieved accreditation approval to offer full master's level degree at all five of the Seminary's campuses.

The Seminary's most recent president, Dr. Jeff P. Iorg, was formerly the executive director/treasurer of the Northwest Baptist Convention, prior to being elected the seventh president of Golden Gate Seminary in 2004. During his tenure, the Seminary launched the Partners for the Future Campaign, established online course offerings (which now includes all of Gateway's master's degrees offered 100 percent online), relaunched and reformatted the Seminary's online communication tools. Over the course of a two-year period in 2014-2016, he led the transition that involved moving the main campus from Mill Valley to Ontario and opening a new regional campus in Fremont, Calif., as well as the name change to Gateway Seminary. In 2023, Dr. Iorg initiated a transition process to search for a new president who would take our seminary into the next decade. He has been named President Emeritus.

Dr. Adam P. Groza was unanimously elected as president of Gateway Seminary in April 2024. Before becoming Gateway Seminary's eighth president, Dr. Groza served the seminary for 14 years as vice president of enrollment and student services and associate professor of philosophy of religion. He is a California native with a demonstrated passion for guiding future ministry leaders who are confident in the Word, competent to minister the Word, and who have character shaped by the Word.

All five of Gateway's campuses are located in North American Mission Board strategic Send cities, where churches serve 43 million people.

Since its founding, the Seminary has expanded its influence beyond its vast 11-state region and has conferred degrees on more than 10,000 men and women, many of whom are now involved in strategic ministries all over the globe as pastors, missionaries, chaplains, educators, church staff and workers in the fields of Christian service. Once a fledgling institution that began in a small church in Oakland, the vibrant Ontario, Calif., campus is now the nerve center for a seminary system that reflects its visionary heritage and looks forward to a bright future of kingdom work training men and women to take the gospel to the nations of the world.