

THE THIRD SUNDAY AFTER
THE EPIPHANY

JANUARY 21 | 8 AM



"Receive the Holy Spirit."
John 20:22

HOLY SPIRIT | EPISCOPAL CHURCH



The Holy Eucharist: Enriching Our Worship

The Third Sunday after the Epiphany

January 21, 2024 • 8 a.m.

HOLY SPIRIT EPISCOPAL CHURCH

Worship lies at the heart of the Christian life. It is in worship that we express our theology and define our identity. It is through encountering God within worship that we are formed and transformed as the people of God. One of the glories of the Episcopal Church is its liturgical worship. Liturgy refers to the patterns, forms, words, and actions through which public worship is conducted.

The people's responses are in bold.

This type of note, offering directions about the service, is called a "rubric," which comes from the Latin word rubrica (red)—referring to a time when these instructional notes were always written in red.

The Word of God

WELCOME

We acknowledge that our worship is taking place in the aboriginal territories of the Salish and Kalispel people.

OPENING ACCLAMATION

The People standing, the Celebrant says

Celebrant Blessed be the one, holy, and living God.

People Glory to God for ever and ever.

THE COLLECT FOR PURITY

This prayer was an English rendering of a Latin prayer that began the liturgy in the medieval church before the Reformation. It remains a distinctive part of Episcopal worship to this day.

The Celebrant may say

Almighty God, to you all hearts are open, all desires known, and from you no secrets are hid: Cleanse the thoughts of our hearts by the inspiration of your Holy Spirit, that we may perfectly love you, and worthily magnify your holy Name; through Christ our Lord. **Amen.**

SONG OF PRAISE • CANTICLE 20: GLORY TO GOD

The Gloria, or some other song of praise, centers the service on the God we gather to praise in our worship.

The following is said, all standing

**Glory to God in the highest,
and peace to his people on earth.**

**Lord God, heavenly King,
almighty God and Father,
we worship you, we give you thanks,
we praise you for your glory.**

**Lord Jesus Christ, only Son of the Father,
Lord God, Lamb of God,
you take away the sin of the world:
 have mercy on us;
you are seated at the right hand of the Father:
 receive our prayer.
For you alone are the Holy One,
you alone are the Lord,
you alone are the Most High,
 Jesus Christ,
 with the Holy Spirit,
 in the glory of God the Father. Amen.**

THE COLLECT OF THE DAY

The collect is the prayer appointed for each Sunday that “collects” or captures the theme of the day or season of the Church year. It summarizes the attributes of God as revealed in the scriptures for the day.

Celebrant God be with you.
People **And also with you.**
Celebrant Let us pray.

Give us grace, O Lord, to answer readily the call of our Savior Jesus Christ and proclaim to all people the Good News of his salvation, that we and the whole world may perceive the glory of his marvelous works; who lives and reigns with you and the Holy Spirit, one God, for ever and ever. **Amen.**

THE LESSONS

The People are seated for the lessons.

THE FIRST READING: Jonah 3:1-5, 10

This reading is typically from the Old Testament (Hebrew Scriptures) which Jesus knew and from which he often referred or quoted.

A Reading from the book of Jonah.

¹The word of the LORD came to Jonah a second time, saying, ²“Get up, go to Nineveh, that great city, and proclaim to it the message that I tell you.” ³So Jonah set out and went to Nineveh, according to the word of the LORD. Now Nineveh was an exceedingly large city, a three days’ walk across. ⁴Jonah began to go into the city, going a day’s walk. And he cried out, “Forty days more, and Nineveh shall be overthrown!” ⁵And the people of Nineveh believed God; they proclaimed a fast, and everyone, great and small, put on sackcloth.

¹⁰When God saw what they did, how they turned from their evil ways, God changed his mind about the calamity that he had said he would bring upon them; and he did not do it.

Reader Hear what the Spirit is saying to God’s people.
People **Thanks be to God.**

The People remain seated.

THE PSALM

The psalms are prayers that Jesus used and cover every mood of humanity's relationship with God and one another.

Reader Our response to the first reading is a portion of Psalm 62, found in the service leaflet. Please pray it with me.

PSALM: Psalm 62:6-14

⁶For God alone my soul in silence waits; *
truly, my hope is in him.
⁷He alone is my rock and my salvation, *
my stronghold, so that I shall not be shaken.
⁸In God is my safety and my honor; *
God is my strong rock and my refuge.
⁹Put your trust in him always, O people, *
pour out your hearts before him, for God is our refuge.
¹⁰Those of high degree are but a fleeting breath, *
even those of low estate cannot be trusted.
¹¹On the scales they are lighter than a breath, *
all of them together.
¹²Put no trust in extortion;
in robbery take no empty pride; *
though wealth increase, set not your heart upon it.
¹³God has spoken once, twice have I heard it, *
that power belongs to God.
¹⁴Steadfast love is yours, O Lord, *
for you repay everyone according to his deeds.

THE SECOND READING: 1 Corinthians 7:29-31

This reading, taken from the New Testament, is typically from a letter (epistle) to the early Church, the Acts of the Apostles, or the Revelation to John.

The people sit.

A Reading from Paul's First Letter to the Church in Corinth.

²⁹I mean, brothers and sisters, the appointed time has grown short; from now on, let even those who have wives be as though they had none, ³⁰and those who mourn as though they were not mourning, and those who rejoice as though they were not rejoicing, and those who buy as though they had no possessions, ³¹and those who deal with the world as though they had no dealings with it. For the present form of this world is passing away.

Reader Hear what the Spirit is saying to God's people.

People Thanks be to God.

All stand, as able.

THE HOLY GOSPEL: Mark 1:14-20

This reading is taken from one of the four Gospels (Matthew, Mark, Luke, and John), which depict the life, teachings, death, resurrection and ascension of our Lord Jesus Christ. We stand for the Gospel reading to show the particular importance placed on Jesus' words and actions.

The Holy Gospel of our Savior Jesus Christ according to Mark.

People **Glory to you, Lord Christ.**

¹⁴Now after John was arrested, Jesus came to Galilee, proclaiming the good news of God, ¹⁵and saying, "The time is fulfilled, and the kingdom of God has come near; repent, and believe in the good news."

¹⁶As Jesus passed along the Sea of Galilee, he saw Simon and his brother Andrew casting a net into the sea—for they were fishermen. ¹⁷And Jesus said to them, "Follow me and I will make you fish for people." ¹⁸And immediately they left their nets and followed him. ¹⁹As he went a little farther, he saw James son of Zebedee and his brother John, who were in their boat mending the nets. ²⁰Immediately he called them; and they left their father Zebedee in the boat with the hired men, and followed him.

The Gospel of our Savior.

People **Praise to you, Lord Christ.**

The People are seated at the invitation of the preacher.

THE SERMON

Valerie Hess, Lay Preacher

The sermon directly follows the Gospel because it is to be grounded in the scriptures. It illuminates the scriptural readings and relates them to daily life.

The People stand.

THE NICENE CREED

The word "creed" comes from the Latin "credo" for "I believe." First formulated at the Council of Nicaea in 325 AD and confirmed in 381 AD, the Nicene Creed is said at the Holy Eucharist and reflects what Christians believe regarding the relationship between the Father, Jesus, and the Holy Spirit: the Holy Trinity.

**We believe in one God,
the Father, the Almighty,
maker of heaven and earth,
of all that is, seen and unseen.**
**We believe in one Lord, Jesus Christ,
the only Son of God,
eternally begotten of the Father,
God from God, Light from Light,
true God from true God,
begotten, not made,
of one Being with the Father.**
Through him all things were made.
For us and for our salvation
he came down from heaven:
by the power of the Holy Spirit
he became incarnate from the Virgin Mary,

and was made man.
For our sake he was crucified under Pontius Pilate;
he suffered death and was buried.
On the third day he rose again
in accordance with the Scriptures;
he ascended into heaven
and is seated at the right hand of the Father.
He will come again in glory to judge the living and the dead,
and his kingdom will have no end.
We believe in the Holy Spirit, the Lord, the giver of life,
who proceeds from the Father and the Son.
With the Father and the Son he is worshiped and glorified.
He has spoken through the Prophets.
We believe in one holy catholic and apostolic Church.
We acknowledge one baptism for the forgiveness of sins.
We look for the resurrection of the dead,
and the life of the world to come. Amen.

THE PRAYERS OF THE PEOPLE

We pray for ourselves and particularly on behalf of others. In our prayers we pray for the Universal Church, the nation and all who govern, the welfare of the world, the concerns of our community of faith, including those who are in need or suffer, and for the departed. We are reminded in prayer that we are part of a larger fellowship, the Church—the Body of Christ.

The People stand, sit, or kneel as they are able.

Intercessor The Prayers of the People are guided by Form 6 found on page 392 of the Book of Common Prayer and in the service leaflet. Please pray them with me.

For God alone our souls in silence wait.

Watchful for your light and in peace, we pray to you, Lord God.

For all people in their daily life and work;
For our families, friends, and neighbors, and for those who are alone.

For this community, the nation, and the world;
For all who work for justice, freedom, and peace.

For the just, sustainable, and proper use of your creation;
For the victims of hunger, fear, injustice, and oppression.

For all who are in danger, sorrow, or any kind of trouble;
For those who minister to the sick, the friendless, and the needy.

For all who are discerning your call, and for the grace, peace, and unity of the Church of God;
For all who proclaim the Gospel, and all who seek the Truth.

In the Anglican Cycle of Prayer, we pray for the Church of South India (United), and in the Diocesan Cycle of Prayer, we pray for the Church of the Incarnation and the community of Great Falls, with Lori Hale Babcock as Interim Rector and Donna Gleaves as Deacon. We also pray for Michael Curry, our Presiding Bishop; for Marty

Stebbins, our Bishop; for our priests, deacons, and lay leaders at Holy Spirit and across the Diocese; and for all bishops and other ministers;

For all who serve God in God's Church.

We pray for all who are on our hearts, for our sick, and for those who cannot be with us.

Today we pray especially for:

Frank, Anthony, and Benjamin Horton	Marleigh Flanigan	Joel
Bert and Nora Horton	Jeff McElwain	Jeanne
Kathy Adams	Keegan Yates	Cheyenne
Joan Chaussee	Candice Briere	Liza
Betty Rice	Don Mullins	Graham
Laura Lambert and her family	Greg Dorow	Jim
Norrie Dusty Bull and family	Laura and Cannon	Shannon
James Frank McDonough	Ken and Nancy Hailey	Peg
Angela Ruhnke	Jodie Ulrigg and family	Gary
		Moe
		Sam

We also pray for the Poverello staff and all who are working in support of our unhoused sisters and brothers.

And for our current and incoming Vestry members and ministry leaders as we bring your love to life in the vision and mission of Holy Spirit.

And in silence or aloud, for other people or oppressions we lift to you now.

The People may add their own petitions

Hear us, Lord;

For your mercy is great.

Steadfast love is yours, and we thank you, Lord, for all the blessings of this life.

The People may add their own thanksgivings

We will exalt you, O God our King;

And praise your Name for ever and ever.

We see the wideness of your mercy as we pray for all who have died, that they may have a place in your eternal kingdom. We pray especially this morning for Dick Rognas and Heidi Johnson, for those lost to disease, destruction, or violence, and, in silence or aloud, for other loved ones who have gone before us.

Silence

Lord, let your loving-kindness be upon them;

Who put their trust in you.

Silence

The Priest stands and says

Almighty God, to whom our needs are known before we ask, help us to ask only what accords with your will; and those good things which we dare not, or in our blindness cannot ask, grant us for the sake of your Son Jesus Christ. *Amen.*

CONFESSION OF SIN

The Deacon or Celebrant says

Let us confess our sins to God.

Silence may be kept.

Minister and People

**God of all mercy,
we confess that we have sinned against you,
opposing your will in our lives.
We have denied your goodness in each other,
in ourselves, and in the world you have created.
We repent of the evil that enslaves us,
the evil we have done,
and the evil done on our behalf.
Forgive, restore, and strengthen us
through our Savior Jesus Christ,
that we may abide in your love
and serve only your will. Amen.**

The Priest stands and says

Almighty God have mercy on you, forgive you all your sins through the grace of Jesus Christ, strengthen you in all goodness, and by the power of the Holy Spirit keep you in eternal life. *Amen.*

THE PEACE

All stand. The Celebrant says to the people

<i>Celebrant</i>	The peace of Christ be always with you.
<i>People</i>	And also with you.

The Ministers and People may greet one another in the name of the Lord.

ANNOUNCEMENTS

The Holy Communion

THE OFFERTORY

Having listened to the Word of God, affirmed our faith, confessed our sins, received forgiveness and shared in the peace, we are prepared for the drama and miracle of the Holy Communion. At the offertory, we gratefully offer back to God some of what God has given us, symbolically in the bread and wine, and in the money we give.

The Celebrant may begin the Offertory with a sentence of Scripture.

All are invited to make a gift to support Holy Spirit's ministry of sharing God's love with our community and the world by texting HOLYSPIRITGIVE to (833) 714-3270 or by visiting <http://holyspiritmissoula.org/give/>. You may also put your gift in the offering plate or by scanning the QR code below to give to the General Fund:



The altar is prepared for Holy Communion

DOXOLOGY

All say in unison as the Offering is received and blessed

All things come of thee, O Lord, and of thine own have we given thee.

THE GREAT THANKSGIVING

In the Great Thanksgiving, we do what Jesus himself asked us to do: thank God and recall all that God has done for us in the life, death, and resurrection of Christ. The Great Thanksgiving, or Eucharistic Prayer, is a long prayer with four parts. Each of these four parts corresponds to a different action of Jesus at the Last Supper, where he took, blessed, broke, and gave bread and wine as sacraments of his body and blood. We begin the Great Thanksgiving with the Sursum corda, meaning "Lift up your hearts."

SURSUM CORDA

The People remain standing.

Presider The Lord be with you.

People **And also with you.**

Presider Lift up your hearts.

People **We lift them to the Lord.**

Presider Let us give thanks to the Lord our God.

People **It is right to give our thanks and praise.**

Celebrant

All thanks and praise
are yours at all times and in all places,
our true and loving God;
through Jesus Christ, your eternal Word,
the Wisdom from on high by whom you created all things.
You laid the foundations of the world
and enclosed the sea when it burst out from the womb;
You brought forth all creatures of the earth
and gave breath to humankind.

Wondrous are you, Holy One of Blessing,
all you create is a sign of hope for our journey;
And so as the morning stars sing your praises
we join the heavenly beings and all creation
as we shout with joy:

SANCTUS

The Sanctus (Holy, Holy, Holy) is the hymn of praise that never ceases before God and is based on Isaiah 6:3.

Celebrant and People

**Holy, holy, holy Lord, God of power and might,
heaven and earth are full of your glory.**

Hosanna in the highest.

Blessed is the one who comes in the name of the Lord.

Hosanna in the highest.

The People stand or kneel.

We recall God's acts of salvation history. The presider says the "Words of Institution" that Jesus said at the Last Supper. During the prayer, the Holy Spirit is invoked to bless and sanctify the gifts of bread and wine.

The Celebrant continues

Glory and honor are yours, Creator of all,
your Word has never been silent;
you called a people to yourself, as a light to the nations,
you delivered them from bondage
and led them to a land of promise.

Of your grace, you gave Jesus
to be human, to share our life,
to proclaim the coming of your holy reign
and give himself for us, a fragrant offering.

Through Jesus Christ our Redeemer,
you have freed us from sin,
brought us into your life,
reconciled us to you,
and restored us to the glory you intend for us.

We thank you that on the night before he died for us
Jesus took bread,
and when he had given thanks to you, he broke it,
gave it to his friends and said:
"Take, eat, this is my Body, broken for you.
Do this for the remembrance of me."

After supper Jesus took the cup of wine,
said the blessing, gave it to his friends and said:
"Drink this, all of you:
this cup is the new Covenant in my Blood,
poured out for you and for all
for the forgiveness of sin.
Do this for the remembrance of me."

And so, remembering all that was done for us:
the cross, the tomb, the resurrection and ascension,

longing for Christ's coming in glory,
and presenting to you these gifts

your earth has formed and human hands have made,
we acclaim you, O Christ:

Celebrant and People

**Dying, you destroyed our death.
Rising, you restored our life.
Christ Jesus, come in glory!**

The Celebrant continues

Send your Holy Spirit upon us
and upon these gifts of bread and wine
that they may be to us
the Body and Blood of your Christ.
Grant that we, burning with your Spirit's power,
may be a people of hope, justice and love.

Giver of Life, draw us together in the Body of Christ,
and in the fullness of time gather us
with [blessed _____, and] all your people
into the joy of our true eternal home.

The Great Amen is when the congregation with a unified great voice concurs with all that the presider has prayed. It is the only "Amen" in all capitals found in the Book of Common Prayer, signifying the greatness of the congregation's response.

Through Christ and with Christ and in Christ,
by the inspiration of your Holy Spirit,
we worship you our God and Creator
in voices of unending praise.

Celebrant and People

Blessed are you now and for ever. AMEN.

THE LORD'S PRAYER

We pray together the prayer that Jesus taught his disciples to pray. The link between our daily bread and the spiritual food we receive in the Eucharist is an ancient connection.

The Celebrant then continues

And now, as our Savior Christ has taught us, we are bold to say,

People and Celebrant

**Our Father, who art in heaven,
hallowed be thy Name,
thy kingdom come,
thy will be done, on earth as it is in heaven.
Give us this day our daily bread.
And forgive us our trespasses,
as we forgive those who trespass against us.
And lead us not into temptation,
but deliver us from evil.**

**For thine is the kingdom,
and the power, and the glory,
forever and ever. Amen.**

THE BREAKING OF THE BREAD

*The Celebrant breaks the consecrated Bread.
A period of silence is kept. Then may be said*

FRACTION ANTHEM

Celebrant We break this bread to share in the Body of Christ.
People **We who are many are one body, for we all share in the one bread.**

INVITATION

The Celebrant says

The Gifts of God for the People of God. Take them in remembrance that Christ died for you, and feed on him in your hearts by faith, with thanksgiving.

DISTRIBUTION OF COMMUNION

The ministers receive the Sacrament in both kinds, and then immediately deliver it to the people.

All who seek God and a deeper life in Christ are welcome to receive Holy Communion. Please receive the bread in open and outstretched hands and respond to receiving Communion by saying "Amen." Gluten-free wafers are available; please make your need known to the minister. Receiving the bread only is full participation in the Eucharist. Wine is also available, and you may drink from the common cup or dip your wafer in the intinction cup. If you prefer to receive a blessing instead, please indicate your choice by crossing your hands across your chest. Those who wish to have Holy Communion brought to them at their seat should notify an usher.

PRAYER FOR SENDING FORTH EUCHARISTIC VISITORS

When this prayer is needed, the Celebrant and People say

In the name of Holy Spirit Episcopal Church we send you forth bearing these holy gifts, that those to whom you go may share with us in the Communion of Christ's body and blood. We, who are many, are one body, because we all share one bread, one cup. Amen.

POST-COMMUNION PRAYER

After Communion, the Celebrant says

Let us pray.

Celebrant and People

**God of abundance,
you have fed us
with the bread of life and cup of salvation;
you have united us
with Christ and one another;**

and you have made us one
with all your people in heaven and on earth.
Now send us forth
in the power of your Spirit,
that we may proclaim your redeeming love to the world

and continue for ever
in the risen life of Christ our Savior. Amen.

THE BLESSING

The Priest blesses the people, saying

God's Blessing be with you,
Christ's peace be with you,
the Spirit's outpouring be with you,
now and always. *Amen.*

DISMISSAL

The Deacon, or the Celebrant, may dismiss the people with these words

Let us go forth in the name and light of Christ.
People **Thanks be to God.**



THE FLOWERS ON THE ALTAR are given to the glory of God and in loving memory of her husband Dick Rognas and her daughter Heidi Johnson, by Anita Rognas.

Participants in the Service

<i>Presider and Celebrant</i>	<i>The Rev. Terri Ann Grotzinger</i>
<i>Deacon</i>	<i>The Ven. Dorcie Dvarishkis</i>
<i>Preacher</i>	<i>Valerie Hess, Lay Preacher</i>
<i>Lector/Lay Eucharistic Minister</i>	<i>Fred MacInnes</i>
<i>Acolyte</i>	<i>Lori Cordis</i>
<i>Altar Guild</i>	<i>Lori Cordis, Beverly Maas</i>

GROW WITH US

Everything we do at Holy Spirit, including today's in-person and online services, is made possible because of people like you. We rely on your donations to make our mission and ministry possible. In these challenging times, your support is needed more than ever. If this service has been meaningful for you, we encourage you to give as you're able to help Holy Spirit continue to serve our community and the greater world. Visit <http://holyspiritmissoula.org/give/> or give on our church app or text **HOLYSPIRITGIVE** to (833) 714-3270 to give on your smartphone. Thank you in advance for your generosity.

WE WELCOME THOSE NEW TO OUR WORSHIP!

Newcomers and guests are always welcome at Holy Spirit Episcopal Church. We hope you will take a moment to complete the white Visitor's Card found in the pew and place it in the offertory plate as it passes.

ANNUAL SOCK DRIVE FOR THE POV CONCLUDES THIS SUNDAY

Let's start 2024 the same generous way we Holy Spirit parishioners have begun every year since 2016: by donating socks, scarves, hats and gloves to our houseless brothers and sisters who reside at the Poverello Center and Johnson Street Shelter. The collection, which began on Sunday, January 7, will conclude on Sunday, January 21. The easily recognizable red-and-white striped box is located in the parish hall. A second more modest plastic bin has been set on the porch by the church office for receiving items for extended hours outside the building.

We welcome items that are hand-knit, store-bought or gently used. Please remember: socks should be made from wool or synthetic fabrics such as Thermolite. Please NO cotton. Cotton does not keep out the cold and fails to wick away moisture, making feet feel cold and damp. Houseless men and women who sleep at the Poverello Center and Johnson Street Shelter spend many of their daytime hours outside in our cold, snowy and windy winter weather. As a result, these facilities go through many, many pairs of socks and other woolly items in a single day.

Thanks so much for your help with this important drive.

– Lucia Work, Social Concerns Committee

TODAY IS ALMS SUNDAY FOR THE POVERELLO CENTER'S HOT TEAM

The socks, hats, and gloves that we have been gathering this month for the Poverello Center help to warm those reached by the Pov's Homeless Outreach Team (HOT). The goal of the HOT Team is to help people who are living unsheltered to rebuild relationships and redevelop – or create - systems of support to help them stay alive, and to ultimately support them to find permanent housing. The Team works with an array of people each day, including business owners, law enforcement, healthcare providers, donors, and volunteers, to educate the public on what they can do to help unhoused neighbors. They develop connections across the community, and believe that in doing so, they can help to fill crucial gaps and keep the city safer. We will learn more today about their work and ways we can be supportive. A special offering can also be given at today's services, or you can give this week via Pushpay or online at holyspiritmissoula.org. Your support goes a long way in loving our neighbors.

JOIN US ON JANUARY 21, AT 3 P.M. IN THE PARISH HALL FOR "THE LIFE AND ART OF J.K. RALSTON"

Meet American painter, J.K. Ralston, as presented by his granddaughter, Missoula resident and Holy Spirit parishioner, A'Lisa Scott. A'Lisa will weave a rich tapestry of family history and the colorful life and times of her grandfather, J.K. Ralston, painter of the American West, published poet, National Cowboy Hall of Fame inductee as an historian and artist, and Montana Cowboy Hall of Fame inductee.

The talk will take place at 3 p.m. in the parish hall of Holy Spirit Episcopal Church. All are welcome!

JOIN US LATER TODAY FOR FAMILY WORSHIP

More kids and families are finding Holy Spirit's Family Worship service. Join in for the next one on **Sunday, January 21 at 4:30 p.m. in the church**. Starting with a simple Eucharist, we have one hour of songs, lessons, and activities, exploring our faith together in love. Invite the young ones you know and their families to take part. Everybody's welcome!

CREATING WITH WATER MEDIA WITH BARBARA MORRISON

Hey there fellow art enthusiasts! We have an exciting opportunity for all those wanting to explore the magical world of water media. Join us for a class led by the incredibly talented Barbara Morrison on Wednesday, January 24, 2024. From 1 p.m. to 4 p.m., you'll dive into the techniques and beauty of water media in the cozy confines of our parish hall. Trust us, you won't want to miss this artistic adventure! Plus, we'll keep your creativity fueled with a delightful coffee and cookie break. Don't worry about supplies – we've got you covered.

See you there! Cost is \$25 per person as the event is a concluding part of the Holiday Market. Sign up after church or contact Diane Rasmuson (dianerasumson@gmail.com) for details.

2024 BUDGET IN BULLETIN

A copy of the **2024 BUDGET** that will be presented at the Annual Meeting on January 28 is included in the bulletin on the next page. This budget was approved by the Vestry at their meeting on January 10.

ANNUAL MEETING SET FOR JANUARY 28

Holy Spirit's **ANNUAL MEETING** will take place on Sunday, January 28, in the parish hall following the 10:15 a.m. service. Please plan to join us! A light meal will be served at a cost of \$5. Reservations for the meal will be taken after services starting January 14, or you may call the church office at (406) 542-2167 before January 24. Signup sheets are available at the back of the church and in the parish hall.

DELEGATES NEEDED FOR DIOCESAN CONVENTION

If you would like nomination as a **DELEGATE TO NEXT FALL'S DIOCESAN CONVENTION** to be held October 4-6 at St. Peter's Cathedral in Helena, please telephone the church office at (406) 542-2167 before January 24. Delegates will be elected at the Annual Meeting on January 28. Holy Spirit is entitled to 5 delegates.

HOLY SPIRIT'S BLOOD DRIVE HAS BEEN RESCHEDULED!

Due to staffing shortages, the Red Cross has had to cancel our blood drive scheduled for February 1. The blood drive will now take place on Thursday, April 4, from 1 p.m. to 6 p.m. in the parish hall. If you have already signed up to donate, please consider rescheduling for the new date and time. We apologize for any inconvenience.

BE AWARE OF SCAMS

There are people who are attempting to prey on churches using electronic communications. They do this by researching individual churches and then send out texts and/or e-mails that appear to come from the clergy or lay leaders. **If you receive a text or e-mail asking for funds or gift cards or asking you for a favor, do not reply back.** Rev. Terri or Rev. Gretchen will not ask for funds via text or email, so please do not respond to those communications. Please let the church office know if you receive a communication of this kind.

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HOLY SPIRIT | EPISCOPAL CHURCH

PROPOSED 2024 BUDGET

Yearend 2023 Financials/Proposed 2024 Budget

The financials for 2023 ended up much better than had been projected. Originally, the budget projected a \$72,318 deficit, but due to the factors outlined below, the year resulted in an operating deficit of \$53,441, so about \$19,000 better than projected.

Key items impacting the 2023 operating income and expenses:

- Pledges were about 18K lower than budgeted but Plate offerings and Other Income were over \$45,000 higher than projected.
 - These did include special gifts and memorials from some of our parish family we lost in the past year.
- Special Holiday offerings, Rummage Sale, and Holiday Market added an extra \$4,000 over the budgeted income.
- Although not a major income item at this point, various parishioners have made Deferred Gift Annuities to the Montana Community Foundation for the benefit of Holy Spirit Endowment. Those funds are beginning to generate income that we can use in our operations. This last year the income from that source was about \$1,900, but they are projected to grow substantially going forward. If you have interest contributing to this type of endowment, please reach out to Keith Kuhn or Dorcie Dvarishkis, and they can connect you with the appropriate representative at the Montana Community Foundation who can explain the workings, tax advantages, etc. of this type of donation.
- On the Expense side, the biggest expense is employee compensation. It makes up over 60% of the total budgeted expenses. This area ended the year pretty close to budget.
- For general operating expenses, we ended up about \$4,000 higher than projected. Much of this was in additional printing costs for memorial service bulletins and the use of expanded weekly service leaflets.

Between 2019 and 2021, Holy Spirit received a gift from the Mary Blair estate which is restricted to use for buildings and grounds. During the past year we have used about \$20,000 of those funds for various improvements to the parish properties.

The parish investments were tapped into to make up the shortfall for operational expenses. We started the year with \$682,955 in cash and investments and ended the year with \$642,435, for a decrease of just over \$40,000 after investment earnings.

Comparing the proposed 2024 budget to the 2023 budget, it reflects a decline in our budgeted income of nearly \$15,000 due to a reduction in pledges. Expenses were held very close to the same as 2023, with the exception of salaries. The budget includes a 3.20% cost of living increase which is in line with the SSI increase. We have yet to see additional savings from the solar panels and have not adjusted the utilities expense. The diocesan assessment will increase \$5,189. Our projected budget shortfall for 2024 is just over \$89,000.

**Holy Spirit Episcopal Church
2023 Cashflow and 2024 Budget**

		2024	2023			
	Notes	PROPOSED BUDGET	Budget	Percent Change	Budget to Budget Difference	YTD @ 12/31/2023
Operating Receipts						
Plate offering		15,000	12,000	25.00%	\$ 3,000	24,368.55
Pledge payments		363,641	379,195	-4.10%	\$ (15,554)	360,681.13
Pledge cards				N/A	\$ -	
Less: shrinkage				N/A	\$ -	
Net pledges				N/A	\$ -	
				N/A	\$ -	
Other operating income	Mont \$783/mo	9,396	9,396	N/A	\$ -	42,649.06
Easter Offering		2,000	1,000	100.00%	\$ 1,000	2,056.53
Christmas offering		2,600	2,600	N/A	\$ -	3,066.00
Rummage Sale	2023=5248.05	5,000	5,000	N/A	\$ -	5,248.05
Holiday Market		11,000	11,000	N/A	\$ -	13,345.32
Montana Community Foundation		2,544		#DIV/0!	\$ 2,544	
Memorial Foundation Funds	MB \$4,462	4,462	6,312	-29.31%	\$ (1,850)	1,937.28
Altar Flower memorials		-		N/A	\$ -	
Blair Fund		10,000	10,000	N/A	\$ -	20,063.79
Total Operating Income		425,643	436,503	-2.49%	\$ (10,860)	473,416
Non-Assessable M.B. contrib.				N/A	\$ -	
Outreach	MB \$11,307	11,307	11,005	2.74%	\$ 302	7,905.49
Capital Improvements	MB \$10,513	10,513	9,367	12.23%	\$ 1,146	.
Camperships-Camp Marshall				N/A	\$ -	
Total Income		447,463	456,875	-2.06%	\$ (9,412)	481,321

**Holy Spirit Episcopal Church
2023 Cashflow and 2024 Budget**

			2024	2023			
		Notes	PROPOSED BUDGET	Budget	Percent Change	Budget to Budget Difference	YTD @ 12/31/2023
Compensation							
	Rector						
	Salary		66,305	83,629	-20.72%	\$ (17,324)	83,629.00
	Housing		20,000				
	Pension - 18%		16,723	16,205	3.20%	\$ 519	16,204.92
	Insurance	Based on 2024 rates	12,144	11,412	6.41%	\$ 732	11,412.00
	Social Security Offset		6,602	6,398	3.20%	\$ 205	6,398.00
	Asst Priest						
	Salary		6,687	5,764	16.01%	\$ 923	5,764.00
	Housing		23,068	23,068	N/A	\$ -	23,068.00
	Pension - 18%		5,766	6,749	-14.57%	\$ (984)	6,749.52
	Insurance		6,385	6,000	6.41%	\$ 385	6,000.00
	Social Security Offset		2,276	2,665	-14.58%	\$ (388)	2,665.00
	Deacon						
	Deacon Salary (Housing)		310	300	3.20%	\$ 10	300.00
	Deacon pension (18%)		56	54	3.20%	\$ 2	54.00
	Pastoral Assistance				N/A	\$ -	
	Supply Clergy		800	3,000	-73.33%	\$ (2,200)	4,531.14
	Parish Administrator						
	Salary		60,493	58,617	3.20%	\$ 1,876	58,616.88
	Pension - 9%		5,444	5,275	3.20%	\$ 169	5,275.56
	Ins -Med, Dntl, Life, Disab	Based on 2024 rates	12,865	12,073	6.56%	\$ 792	12,089.88
	Office assistant						
	Salary: est. 1040 hrs/yr		15,803	15,313	3.20%	\$ 490	16,090.82
	Pension - 9%			-	N/A	\$ -	
	Webmaster Salary		2,580	4,625	-44.22%	\$ (2,045)	2,508.20
	Videographer						
			10,440	10,116	3.20%	\$ 324	10,116.00
	Sexton		5,470	5,300	3.19%	\$ 169	7,066.90
	Custodian		9,281	8,993	3.21%	\$ 288	8,992.50
	Organist/choir director		23,550	22,820	3.20%	\$ 730	22,820.00
	Substitutes & soloists		206	200	3.20%	\$ 6	
	Youth Group Director		-	2,000	-100.00%	\$ (2,000)	603.96
	Director of Spiritual Formation						
			-		N/A	\$ -	
	Salary				N/A	\$ -	
	Pension - 9%				N/A	\$ -	
	Nursery coord/caregivers			1,000	-100.00%	\$ (1,000)	
	Payroll taxes						
	Payroll withholding				N/A	\$ -	
	FICA+medicare		9,763	10,353	-5.70%	\$ (590)	9,730.68
	Workers compensation		2,900	2,900	N/A	\$ -	2,978.00
	Unemployment		250	250	N/A	\$ -	101.34
	Total Compensation		326,166	325,078	0.33%	\$ 1,088	323,766

Holy Spirit Episcopal Church
2023 Cashflow and 2024 Budget

		2024	2023			
	Notes	PROPOSED BUDGET	Budget	Percent Change	Budget to Budget Difference	YTD @ 12/31/2023
General operations				N/A	\$ -	
Worship Expenses		100	100	N/A	\$ -	140.99
Push Pay Fees		3,000	5,300	-43.40%	\$ (2,300)	3,793.55
Copier		4,500	4,500	N/A	\$ -	9,719.30
Office expenses		6,000	5,500	9.09%	\$ 500	7,921.26
Janitorial supplies		500	800	-37.50%	\$ (300)	439.63
Postage		1,600	2,000	-20.00%	\$ (400)	1,905.31
Advertising		1,000		#DIV/0!	\$ 1,000	
Printing & bulletins		2,000	3,000	-33.33%	\$ (1,000)	2,704.94
Stewardship		1,000	1,000	N/A	\$ -	1,046.07
Website expenses		1,000	1,000	N/A	\$ -	963.90
Newcomer Ministry				N/A	\$ -	
Church school		-	500	-100.00%	\$ (500)	113.88
Explorations/Adult Ed/Fam.	MB \$600	600	600	N/A	\$ -	370.55
Compline (in/out)		-	-	N/A	\$ -	-
Nursery		-	250	-100.00%	\$ (250)	
Other (total below)				N/A	\$ -	
Adult education				N/A	\$ -	
Confirmation class				N/A	\$ -	
Youth group(incl QUEST)	MB \$827	827	827	N/A	\$ -	200.35
Workshops/Retreats	Fees+Expense	500	500	N/A	\$ -	
Safeguarding Backgrnd. Cks.		200	250	-20.00%	\$ (50)	47.00
Music		500	500	N/A	\$ -	500.00
Altar supplies		500	350	42.86%	\$ 150	1,127.34
Altar flowers	In/Out	-	-	N/A	\$ -	-
Rector's Expenses		1,000	1,000	N/A	\$ -	1,000.00
Parish life				N/A	\$ -	
Social & receptions		1,000	1,000	N/A	\$ -	1,347.21
Recognitions				N/A	\$ -	
Social & receptions		1,000	1,000	N/A	\$ -	1,347.21
Recognitions				N/A	\$ -	
Camperships	In/Out - Request	(500)	(500)	N/A	\$ -	-
EFM Mentor Training	MB \$500	500	500	N/A	\$ -	
EFM Scholarships				N/A	\$ -	-
Support for Ordinands				N/A	\$ -	
Vestry Retreat			-	N/A	\$ -	85.00
Outreach	MB \$11,307	11,307	8,005	41.25%	\$ 3,302	8,205.49
Outreach-Ins/Outs				N/A	\$ -	-
Mutual Ministry		1,500	1,500	N/A	\$ -	1,500.00
Missoula Interfaith Collab.		1,500	1,500	N/A	\$ -	1,500.00
Rector Travel		1,500	2,000	-25.00%	\$ (500)	1,997.00
Pastoral assistant travel			-	N/A	\$ -	
Asst Priest travel		800	1,000	-20.00%	\$ (200)	953.25
Seasonal decorations		800	800	N/A	\$ -	645.98
Telephone		3,877	2,300	68.58%	\$ 1,577	3,558.16
Kitchen supplies		500	1,000	-50.00%	\$ (500)	654.66
Miscellaneous		700	200	250.00%	\$ 500	1,753.04
Continuing Education-Rector	MB \$1,001	1,001	1,001	N/A	\$ -	1,001.00

Holy Spirit Episcopal Church
2023 Cashflow and 2024 Budget

		2024	2023			
	Notes	PROPOSED BUDGET	Budget	Percent Change	Budget to Budget Difference	YTD @ 12/31/2023
Continuing Education-Asst Prst	MB \$500	500	500	N/A	\$ -	351.50
Contin. Ed. Others (MB 862)	MB \$1,034	1,034	1,334	-22.49%	\$ (300)	-
Rector Discretionary funds		700	700	N/A	\$ -	700.00
Asst Priest Discretionary Funds		300	300	N/A	\$ -	300.00
Convention expenses		1,000	1,200	-16.67%	\$ (200)	215.45
Vestment clean/replace		250	250	N/A	\$ -	114.43
Clericus/Clergy Conf. expense		400	400	N/A	\$ -	126.86
Total General Operations		53,496	52,967	1.00%	\$ 529	57,003
Building & grounds						
Insurance		15,430	14,000	10.21%	\$ 1,430	15,056.50
Utilities		17,500	17,500	N/A	\$ -	18,853.76
Repairs & maintenance	See Blair Acct-62067			N/A	\$ -	
Capital Improvements	MB \$10,513.	10,513	9,367	12.23%	\$ 1,146	-
Taxes		400	400	N/A	\$ -	346.99
Lawn care / Snow removal		8,000	10,000	-20.00%	\$ (2,000)	9,979.00
Organ tuning		600	600	N/A	\$ -	411.90
Total Buildings and Grounds		52,443	51,867	1.11%	\$ 576	44,648
Maint/Upkeep Blair Est Bldg Fnd Blair Fund		10,000	10,000	N/A	\$ -	20,063.79
Diocesan assessment	2024 Assessment	94,470	89,281	5.81%	\$ 5,189	89,280.68
Total expenses		536,576	529,193	1.40%	\$ 7,383	534,762
% increase over PY Budget		1.40%				
Operating surplus (deficit)		(89,113)	(72,318)	23.22%	\$ (16,795)	(53,441)

Holy Spirit Episcopal Church
2023 Cashflow and 2024 Budget

				DEC 31, 2023
ASSETS				
	Current Assets			
		Checking/Savings		
		General Fund		38,071.47
		Total Checking/Savings		38,071.47
		Accounts Receivable		
		11000 · Accounts Receivable		-
		Total Accounts Receivable		-
		Other Current Assets		
		12000 · Investment portfolio		604,364.39
		13000 · Office Equipment		25,944.83
		Total Other Current Assets		630,309.22
	Total Current Assets			668,380.69
TOTAL ASSETS				668,380.69
LIABILITIES & EQUITY				
	Liabilities			
		Current Liabilities		
		Accounts Payable		
		Total Accounts Payable		-
		Other Current Liabilities		
		26000 · Prepaid pledges		44,761.21
		26200 · Ppd Burial Assist Fnd		20,000.00
		Total Other Current Liabilities		64,761.21
		Total Current Liabilities		64,761.21
		Long Term Liabilities		
		29800 · Payroll Protection Loan		-
		20001 - Refundable Security Dep		1,406.00
		Total Long Term Liabilities		1,406.00
	Total Liabilities			66,167.21
	Equity			
		32000 · Unrestricted Fund Balance		493,456.92
		32001 · Restricted Fund Balance		94,001.02
		32002 · Temporary Restricted Funds		60,011.98
		Net Income		(45,256.44)
	Total Equity			602,213.48
TOTAL LIABILITIES & EQUITY				668,380.69