

Holy Spirit Vestry Meeting
Minutes for Wednesday, June 10, 2026
5:30pm, Parish Hall

Present: Molly Bowler (Sr. Warden) Charlie Swannack (Jr. Warden), Jim Wiley (Treasurer), Leslie McShane (Clerk), Rev. Arne Bergland (Interim Clergy), Rev. Nate Darville (Incoming Rector, via Zoom), Patti Beckley (via Zoom), Julie Benson, Lance Collister, Anne Geiger, Glenn Hladek, Keith Kuhn, Mary Beth Jourdonnais, Beverley Sherman, Jim Taylor

Sr. Warden Bowler called the meeting to order at 5:30pm. Mary Beth Jourdonnais led the group in an opening prayer.

- 1) The Vestry approved the meeting minutes for May 13, subject to minor corrections.
- 2) Molly told the group that the financial audit is underway and must be reviewed and approved by August.
- 3) Financial report was delivered by Jim Wiley as follows:

“During the month of May, parish income exceeded budget by \$26,275 and parish expenses were also over budget by \$4,020, leaving Holy Spirit \$22,250 better than budget for the month. On the Income side, pledges were well over budget and plate offering and Spring Market were also above budget. Expenses for compensation were slightly (\$950) over budget, and buildings & grounds was \$3,500 over budget as we paid for the last item related to roof and ceiling repair from last July’s storm. General Office expenses were below budget despite payment of several annual subscriptions (software, music rights and rite planning) and Rector transition expenses.

Through May, Holy Spirit is in a very positive position, with a surplus of income over expenses of \$69,260.

Operating income is \$66,150 over the amount budgeted for year-to-date, continuing to build on the positive results from the First Quarter, primarily from prepaid annual pledges, and also from continued strong plate giving (which we had estimated would drop as annual gifts increased.)

Total expenses year-to-date are below budget – \$3,100 below in total and \$12,600 below budget when we consider that we did not include Rector Transition expenses in our budget but from the start expected them to be paid out of our savings from last year.

Compensation expenses are \$4,300 over budget for the same reasons mentioned last month – overlap in the Office Administration position and additional Tech Support payments, and also because of an increase in employee insurance payments (\$1,560)

which we are in the process of clarifying. General Office expenses (excluding Rector Transition expenses) are now \$4,700 under budget, despite somewhat higher office/copier expenses, some acceleration of Social Concerns allocations and advertising. And, through May, Buildings & Grounds expenses are \$12,200 below budget due to lower capital improvement spending and delayed charges for insurance (but \$7,100 of the capital spending will appear in June, covering the back stairwell project).

If anyone has any specific questions about expenses, please contact the Treasurer.

As noted last month, our cash position right now is quite strong, with \$148,000 in our checking account and \$260,000 in the cash portion of our D A Davidson account. As noted last month, we are keeping cash high in order to have the flexibility we need to support the new Rector's housing assistance in a timely manner."

In response to a question, Jim stated that there were no red flags in the report, and that the parish had recaptured about \$8000 in depreciation compensation from insurance as appropriate.

4) Property & Grounds

- a) Keith had noted sun and trim damage to the rose door next to the columbarium which was rebuilt years back and he worked with Gary Hawk, who initially built the door, to repair and refinish it.
- b) Charlie addressed various issues:

- The entryway has been checked and there is no asbestos.

- Charlie obtained an estimate of \$960-1210 to repaint the Guild Room after a water leak was fixed. This was approved unanimously, even in view of potential installation of an elevator or lift per last month's meeting. Beverley asked if repainting of a peeling section of the kitchen ceiling was also possible, and that will be addressed separately at a future date.

- For the Rector's office:

- 1. A window was switched out in the Rector's office door.
 - 2. Charlie, Julie & Keith will get estimates to re-carpet the Rector's office or all three rooms of the office, and the Vestry agreed to vote by email once the estimates were obtained.
 - 3. The Vestry approved a painting estimate for the Rector's office of \$470-570, the rest of the parish office is not in need of painting.
 - 4. Estimates for window blinds are being obtained, and new furniture will await Nate's input when he arrives.

- Boiler issues:

installed for the valves servicing the church and church hall, the cost is estimated at \$12,700. A question arose whether smart thermostats which could be operated remotely would be possible. The Vestry voted to authorize the estimate for work to be done in the summer months, pending additional information about upgraded smart thermostats which could be addressed in email vote.

- 5) Lance Callister will handle the annual review of inventory in July.
- 6) George Stewart, the first seated Episcopal Priest in Missoula and Hamilton, was an important parish figure in the late 1800's, and the Vestry approved a \$500 contribution from the Burial Assistance Fund to be added to other funding sources for a headstone for him.
- 7) Brief Items
 - a) Pastoral Care is creating a welcoming program for our unhoused visitor Kathy.
 - b) Thanks all around, particularly to Patti, Mary Beth, Beverley and Glenn for the delightful departure party for Rev. Terri and Rev. Gretchen
 - c) The Darville's are packing up, Rev. Nate's last day in his current position is June 30, they will close on their new home in Missoula on or about June 24, and their boys will attend Hellgate Elementary. Rheagan will become a senior associate at local law firm on August 3 as Rev. Nate begins his position here at Holy Spirit.
 - d) Reminders of upcoming parish events included the Missoula Interfaith Collaborative fundraiser on June 15, Camas bloom visit on June 20, the rescheduled picnic on June 28, and PaddleHeads night on July 11.
 - e) Keith Kuhn is still attempting a meeting with Jodi Pilgrim of the parking commission regarding parking around the church; a suggestion was made that the parish could rent its lot during hours not needed, with spaces reserved for parish use.
 - f) Glenn has offered to meet with fire officials and create evacuation plans and maps to be used in the event of an emergency.
- 8) Rev. Bergland led the Vestry in a closing prayer.

Respectfully submitted,

Leslie McShane

Clerk of the Vestry