

- 1) Opening prayer
- 2) Call to Order - Erik Storlie
- 3) Attendance – establish quorum (need 5 Council members)
- 4) Approval of current agenda
- 5) Approval of prior month's minutes
- 6) Monthly staff reports
  - a) Finance – Kathy Arveson
  - b) Senior Pastor – Eric Leshner
  - c) Associate Pastor – Marty Wyatt
  - d) Associate Pastor- Tori Kraus
  - e) Church Administrator – Mary Johnson
- 7) Committee Liaison & Project Team Reports
  - a) Mission & Outreach – Karen Rogers
  - b) Endowment – Sarah Richter
  - c) Justice & Congregational Learning - Andrew Olson
  - d) Small Groups and Care Team - Pam McCulloch
  - e) Children, Youth & Families - Nancy Brown
  - f) Community Engagement - Dot Probst
  - g) Finance Committee - Jim Stark
  - h) Nominating – Naomi Tetzlaff
  - i) Organ Project Team - Erik Storlie
  - j) Executive Committee - Erik Storlie
  - k) Call Committee
- 8) Items for Discussion
  - a) 2024-25 Lay Leadership Handbook
  - b) Childcare house progress
  - c) Childcare and Preschool Task Force
  - d) Susan Nienaber consultant for RLC leadership culture work
  - e) Council Position Descriptions
- 9) New Business
  - a) Facilities Task Force team charter
- 10) Annual calendar of asks
- 11) Upcoming dates

**12) Headlines – Recap key communications messages for next 30 days**

- a) Property Task Force has been created.
- b) Childcare and Preschool Task Force to be developed.
- c) Call Committee is meeting and preparing for interviews.
- d) Confirmation Leaders/Guides.

**13) Adjournment**

September Council Minutes: Naomi Tetzlaff- Draft Until Approval at the October Council meeting.  
September 19, 2024 at 7:00 pm

Link to [Strategic Plan](#):

- Call to Order – Erik Storlie (7:02 pm)
- Attendance (established quorum) Council/Staff: Jim Stark, Naomi Tetzlaff, Pam McCulloch, Nancy Brown, Karen Rogers, Dot Probst, Erik Storlie, Andrew Olsen: Staff: Pastor Eric, Pastor Marty, Pastor Tori
- There is always an open invitation for staff to attend council meetings. Members are welcome.
- Approval of current agenda: m/s (Pam/Sarah accepted without dissent.
- Approval of prior month's minutes: m/s (Jim/Andrew) Approved without dissent. (Note to council: Minutes will be made available to council, and staff, within 48 hours of a council meeting. Corrections will be accepted for 3 days. At that time, the combined council document file will be sent to the church administrator for prompt posting on the church website.
- Transition Team: Andrew Olsen reporting: Work on the Mission Site Profile is complete and posted at the synod. Request that it be available on the RLC website.
- Personnel concerns: Gratitude expressed for departing staff member Daniel Peterson We are blessed with dedicated, talented and faithful staff. We need to find ways to uplift all that they do.
- Finance Committee: Finance Committee: Jim Stark---reports and financial statements are included meeting documents. The Special Appeal did not start until August, so those numbers are not reflected in July. We can document just over \$90,000 to the Special Appeal but additional funds have come in and are not yet posted. Current year offerings are stand at 99% of previous year.
- Childcare and Preschool closing: A motion was passed at the annual meeting to authorize council and the finance committee to pursue and execute the sale of the childcare house. This process is underway as is the exploration of a cooperative agreement to open the preschool and day care programs next year.
- Call committee: Call committee process is under way, and they have met with the Bishop.
- Monthly staff/Council reports (may stand as written)
  - Organ Task Force: There continues to be concerns with a final intent to give report and with donor names needed for thank you notes and giving reminders.
  - Interim Senior Pastor - Pastor Eric Leshner: Daniel Peterson is leaving. Mary Johnson is the new business administrator and Brittany Flores has been hired as Mary's assistant.
  - Associate Pastor – Pastor Marty Wyatt: 300 at the Welcome Sunday event—great success. Just Move program is starting
  - Associate Pastor--Tori Kraus: National Youth gathering was a great success. Confirmation leaders are needed
  - Church Administrator
- **Committee liaison reports (stand as written)**
  - Mission & Outreach – Karen Rogers. No sock drive this year, combining it with the sharing tree.
  - Endowment – Sarah Richter: Legacy Giving task force process underway

- Justice & Congregational Learning - Andrew Olson: Immigrant family will arrive soon. Uplift the “Just Move” program: see Pastor Marty’s report
- Small Groups and Care Team - Pam McCulloch: No report- RLC reads is underway
- Children, Youth & Families - Nancy Brown
- Community Engagement – Dot Probst
- Children and Youth- Jeena Becham
- **New Business**
  - Motion to authorize KJ Bach to ask Habitat for Humanity to conduct an appraisal of the child-care house: m/s (Andrew/Jim) approved without dissent.
  - Motion to approve the charter for the Campus and Facilities Task force, as included in the council package: m/s (Naomi/Jim) passed without dissent
  - Motion to create a charter from a Child-Care and Pre-school Task Force to assist with work of pursuing a partnership to re-open within the church building, m/s (Pam/Naomi), Passed without dissent. Erik will prepare a draft for Council to review.
- Upcoming Meeting Dates: Next Council Meeting is Thursday 10/24 at 7 pm (changed to 4<sup>th</sup> week of the month due to MEA)
- Headlines – Recap key communications messages for next 30 days
  - Focus on community engagement with increased communication
  - Confirmation guides are still needed- contact Pastor Tori
  - Communication about Campus and Facilities and Child-care task force efforts- recruit volunteers
  - Call committee has begun their work and have met with Bishop Lull
- **Old business:**
  - Benevolence to Synod: In June, Pastor Marty brought forward a request, from Mission and Outreach, that would decrease, in the next budget cycle, the benevolence to the Synod from \$1600 per month to \$1000 per month. The difference would supplement Mission and Outreach programs and keep total benevolence at 5 percent of expected giving as has been the practice. Concerns were expressed, at the June meeting, about reducing our benevolence during a time when we rely on the synod for pastoral guidance. Discussion occurred about finding another way to supplement Mission and Outreach Programs through the budget process. The issue was tabled in June and was removed from the table (m/S: Jim/Sarah; passed without dissent). If budget income projections allow for the greater budget amount, the Ministry and Outreach Team should recommend the greater budget amount. m/s: Jim/Sarah: passed without dissent.
  - Organ: \$30K payments are required each month. Encourage those who have pledged to fulfill their pledges. Thanks to the contributors, staff and organ team.
  - There was discussion about scheduling of worship, children’s education and adult education. This discussion will be continued. No worship schedule changes are anticipated
- Motion to adjourn m/s Naomi/Jim:8: 45 pm.
- Prayer by Pastor Tori

## **Pr. Eric's Council Report**

September 2024

*The people of Israel would often affirm before the Lord God, "A wandering Aramean was my ancestor, and he went down to Egypt and lived there as a foreigner with a household few in number, but there he became a great, powerful, and numerous people. (Dtr. 26:5)*

### **Reflections from the Past**

- The Cash Reserve appeal is at about 90k. Waiting for a final number from Kathy.
- Conversation with Lake Area Discovery Center continues. They are working on their building assessment. We will know more details concerning remodel and building update costs. Their plan is for a "all under one roof" program. This organization has sites all over the Twin Cities. The newest partner congregation is Grace Lutheran (ELCA) in Apple Valley. Nothing but glowing reports from them about their experience with LADC. For you new folks, here a few highlights from the lease agreement:
  - Their will be some dialog about the proposed remodel plan
  - Once approved by both parties, LADC will pay half of the remodel cost and we will pay the other half
  - We will be part of their Liability Insurance coverage
  - They manage the Preschool/Childcare center
  - Once they are operating they will pay a monthly rental fee
  - There will be a review process in place as well between them and us
- Mary Johnson is our new Parish Administrator.
- Brittany Flores will be starting soon as our Administrative Assistant.
- Daniel Pederson has just resigned effective October 2. So, we will begin the hiring process for a new Communications Manager.
- Director of Finance and Treasurer job description is complete and posted but the position remains open. Our salary offer is too low.
- The Senior Pastor Call Committee met with Bishop Lull Monday night for their orientation. They are now preparing for interviews that should start in November.
- According to our Campus Manager, Bob Zismer, we are ahead of schedule on the childcare house transition.

### **Reflections for the Future**

- Still working on completing a Senior Pastor job description.
- Oktoberfest is ready to go

That's all for now! Thanks!

**Associate Pastor, Marty Wyatt**

September 2024

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Prepping for ONAM's JustMove this fall
- Providing Pastoral Care through transitions
- Riverside Innovation Hub continues its work
- Successful Annual meeting
- Welcome Sunday- Almost 300 in attendance (203 last year)!

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- ONAM's JustMove will kick off Sept 30- 6 Monday Nights from 6:30-8:30- [Register here!](#)
- Guatemala Trip Information Sessions coming up- September 24, 29, and Oct 3
- Engagement/Ministry Fair October 6th as a part of stewardship
- Trunk or Treat October 26 9-11am- We will need volunteers!

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

## Associate Pastor

September 2024

Pastor Tori Kraus

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Contemplative and Spiritual Practice Group
  - Resumed on Mon. Sept. 16
  - Received the second portion of the grant for this next year's cycle.
  - Used last year's grant on the summer series "Everyday Contemplative"
  - Planning on putting it towards a retreat this spring.
- ELCA Youth Gathering Recap
  - It was an amazing experience.
  - The favorites of the trip were the interactive learning day, the evening mass gatherings, and embracing New Orleans culture.
  - One student said they were surprised that there were this many Lutherans in one area.
  - They all said they definitely want to go to the next Gathering in Minneapolis in 2027.
  - You can read more about individual experiences in the Table.
- Confirmation
  - Confirmation Guides – trying this out as a way of engaging high school seniors
    - We had two last year, but so far none for this year
  - Confirmation Small Group Leader Training was on Wed. Sept. 18
    - At this point, we still need at least 3 more guides or subs
  - Parent/Guardian and Student Orientation on Sept. 25
  - Theme for this year is "Everyday Faith," meaning how do we live out our faith in our everyday lives? How does our faith influence the decisions we make? How can our faith help us with big topics like who is our neighbor, our bodies, creation, etc.?
- Attender to Member on Sept. 22

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Confirmation – weekly until April
- Summer Trip Information Sessions

- Partnering with Service Learning Camps for Middle School Trip
  - June 12-16, 2025 to Duluth, MN
- Boundary Waters Summer Trip for High School with Wilderness Canoe Base
  - Dates are still TBD

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?



**Ministry: children's**

Date: 9/18/24

Prepared by: Jenna Baccam

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- RLC Kids started this past Sunday and we have had a lot of new families come and ask questions or send their kids to our programming. We also have added a requirement for parents and families that they need to volunteer for at least one Sunday during the school year. So far we have had a lot of people sign up and families agree that it is a great idea to invest in their child's faith journey by being a part of RLC Kids.
- Crash Course also started this past week and kids seemed so excited and eager to learn again! This crossover between children's ministry and confirmation on these nights has seemed to be important and helpful in the education of their faith as well as getting ready to go to confirmation.
- Our Blessing of the Backpacks was a great way to start off the school year and have an introduction to RLC Kids and storytime again. Most of the backpacks tags were taken and a lot of kids even took one for their friends!

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Last year during Oktoberfest we had children's activities for the first time and we plan on bringing them back again this year! We will be hosting a craft and games for the children and adults to do. We are still in need of at least 3 volunteers, and would be super helpful if we could get the word out or have people sign up.
- We also will be having our first Family Fellowship of the year later this month. Family Fellowship came out of the CMTF when it sounded like there was a need for community time for families and kids to connect with each other at RLC. This has been a really great way to make this happen and we are excited to continue to invite families to this event.
- Farther into October we will be hosting Trunk or Treat in the upper parking lot again! This event was a huge success last year, with people coming from the preschool, the congregation, and the community. If you or someone you know is interested in hosting a trunk, please let me know!

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

**Group: Children, Youth & Family**

Chair/Leader: Tori Kraus & Jenna Baccam

Date: 9/18/24

Prepared by: Nancy Brown

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

- Students went to Camp Wapo in July and had a wonderful time.
- Smore Summer happened in August.
- RLC Kids kicked off this last Sunday September 15th. There is still time to register! We are also asking families to volunteer to help at RLC Kids one time through the course of the year.
- There was a blessing of the backpacks at church on Sunday, September 15th.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Our Confirmation program for 7th to 9th Grade starts this next Wednesday, September 25th. As of today we are still in need of 3 adult leaders.
- Family Fellowship is Sunday, September 29th from 10:00-10:30 at church. This is a time for families of RLC Kids to connect with other kids and families. This is a great opportunity for anyone 12 and up.
- Our Just Move program starts on Monday, September 30th. We are looking forward to this being a part of RLC this year.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- None at this time.

**Staff / Ministry: Finance Committee**

Date:09/19/2024

Prepared by: Jim Stark

Highlights

- The Special Appeal did not start until August, so those numbers are not reflected in July. We can document just over \$75,000 to the Special Appeal but additional funds have come in and are not yet posted.
- Offerings are about 99 percent offerings from last year.

**Budget snapshot (rounded in thousands of dollars). Summary for the Month (and the fiscal year)**

**Receipts:**

Receipts	Budgeted Receipts	Last year
70	82	61

**Expenses**

Expenses	Budgeted Expenses	Last year
105	103	114

**Receipts minus expenses**

Current month	Budget for Month	Last year
-35	-21	-45

	Operating	Preschool	Restricted	Endowment	Total
Total Offerings	64,580				64,580
Other Income & Receipts	6,002	12,627	87,099		105,727
Unrealized Gain / (Loss)					
<b>Total Receipts</b>	70,582	12,627	87,099		170,307
Personnel	76,290	12,040			88,330
Program Ministries	7,882	2,378			10,259
Business Management	11,048				11,048
Property & Building	9,936				9,936
Assets Release from Restriction			60,359		60,359
<b>Total Expenses</b>	105,156	14,418	60,359	0	179,932
<b>Transfer of Restricted Assets</b>	0	0	0	0	0
<b>Net</b>	(34,574)	(1,791)	26,740	0	(9,625)

**Council Report- Finance Committee**

<b>Fund Balances:</b>					
<b>Ending Cash Balance:</b>	(131,247)	(95,695)	526,529	719,405	<b>1,018,991</b>
<b>Fund Balance Breakout:</b>					
Available Cash & Short-Term Investments	(131,247)	(95,695)			<b>(226,942)</b>
Donor and Purpose Restricted			526,529	719,405	<b>1,245,934</b>
<b>Total</b>	<b>(131,247)</b>	<b>(95,695)</b>	<b>526,529</b>	<b>719,405</b>	<b>1,018,991</b>

**Ministry: Mission and Outreach Partnership (MOP)**

Date: September 5, 2024

Prepared by: Karen Rogers

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Central Park Elementary:
  - Kris Olson met with Maria, the Social Worker, from Central Park to find out their upcoming needs for the Winter Clothing Drive for the school.
  - Jill Lund and Kris Olson toured Central Park and Maria showed them the Spark Lab (STEM area) at the school and this may be a possibility for a new volunteer opportunity at the school.
  - Discussion occurred around other furniture needs that may be a possibility for the RLC congregation to help in future.
- M&O put together the list of Education Speakers for Sunday mornings for Jan. 2025 and are reaching out to those contacts.
- We discussed the Sharing Tree for December and any changes we want to make for donations. More will be coming out about items needed as we get closer.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- **Winter Clothing Drive for Central Park - September 29<sup>th</sup> to October 20<sup>th</sup>**  
Items needed:
  - Gloves insulated youth sz small to adult sz sm
  - Mittens insulated youth sz small to adult sz sm
  - Boots kid sizes to youth sizes to Adult sizes
  - Snow pants youth extra small to extra large plus adult sz
  - Jackets youth extra small to extra large plus adult sz
- **M&O is preparing for the Ministry Fair on Oct. 6th** with the following two goals
  - *-Awareness of asks throughout the year for families (hand-out)*
  - *-Awareness of times if people want to volunteer (hand-out referenced from the Table article)*

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time.

**Staff / Ministry: Endowment Committee**

Date: 9/17/24

Prepared by: Sarah Richter

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- The Endowment taskforce continues it's research work.
  - Project plan is included in the Council file.
  - Key activities for Fall include: research and benchmarking how other churches manage and promote legacy giving and endowment programs.
- The next endowment grant deadline is Oct. 1, 2024. Grant decisions will be made within two weeks of that and I will bring the slate of recommended grants to the October Council meeting.

## **Community Engagement Report 9-17-24**

Prepared by: Dot Probst

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

Annual meeting on August 25, 2024. Refer to Council files. Council meetings could possibly be added to the Full Calendar on the website, as they are closely related to a worship service.

M & O Adult Ed speaker Dr. Darrel Jodock's presentation on September 15, 2024, was well attended with a full Room 40. His topic was the history of Christian Nationalism. His topic on September 22 is on our Christian responsibility regarding voting.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

### **Oktoberfest**

September 27 from 5-7 pm in the Social Hall.

Games for children will be in the Commons area.

\$10 per person. Pay at the door.

Kids under 5 are free.

Beer available at an additional cost.

Kitchen crew gathers at noon.

Rest of the crew gathers at 3 pm for set-up and then duties will be delegated for the evening.

Stop serving food at 6:30.

Clean up at 7:00.

### **JustMove!**

Sponsored by RLC's ONAM.

A racial justice event.

Sponsored by 4 local churches.

Meetings will be at RLC.

The Roseville community at large has also been invited by Do Good Roseville's Facebook page.

Happening Monday evenings at 6:30 to 8:30pm

Sept. 30, Oct. 7, 14, 28, Nov. 4, 11.

Several people from the Roseville area have also registered.

### **Pastor Marty: Faithful Hospitality**

September 29, 2024 Adult Ed Hour presentation with Jim Boyce. Topic: Welcoming our New Neighbors.

2025 Guatemala Service Learning Trip: Informational Meetings  
September 24, 29, October 3, 2024.



**“Justice and Congregational Learning September 2024  
Submitted by Andrew Olson**

Adult Education

Very dedicated group continues to meet and plan for the year; they continue to recruit speakers and are grateful for a \$4500 allocation to pay speakers when necessary. They are open to ideas for external speakers. See schedule below.

ONAM

Just Move! Starts next week - registration now closed and strongly encourage people to attend.

Immigration

*From latest meeting:*

Updates: (from Sarah) The Ethiopian family we helped to resettle is doing well. They are taking the bus for English classes at the Institute and the older kids are in school.

Sarah's presentation: IIMN's goal is to help new Americans achieve self-sufficiency and full membership in American life.

Their Side-by-Side Co-Sponsorship Program allows groups to aid a refugee family as they rebuild their lives in MN by teaching the family about MN culture and American life and empowering the family to become self-sufficient. It is a partnership between the family, the IIMN, and the Side-by-Side team of volunteers.

The program requires a team of 4-8 people make a 6-month commitment to assist the family at least once a week, with a financial commitment of \$8,000 plus furniture and household goods for the initial housing set-up. (It's really more of a \$10,000-\$12,000 with those extras included.)

The team of volunteers provide a variety of core services, such as picking up the family at the airport, providing the basic necessities in their apartment and how to use them, teaching them to use public transportation, how to shop for food and material needs, accessing health care, enrolling the kids in school, connecting them with eligible support services (eg: WIC), and teaching them the basics of phone use, knowledge of their address, and US laws and cultural practices.

The team should also expand their involvement to other activities, such as getting a library card, using a bank and its services, sorting their mail, reinforcing their ESL skills, visits to post office, grocery store, thrift shops, museums, parks, restaurants, etc.

**After our presenters left, we discussed:**

~It's a wonderful program and would be extremely satisfying and valuable, but financial commitment is a big stumbling block right now

~ perhaps plan ahead for 2025-2026 season or later

~Must go through church council and should be a complete church project, not just one or two teams or committees, with a big team of helpers with specialty skills in various areas

~There is already a church commitment to Guatemala

~Does Lutheran Social Services have a similar program? Nancy will contact them to see if they can meet with us at our October meeting

## Organ Project Team Report – September 19, 2024

*Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.*

1. **Fund raising (no new news here; info below is a reminder of where things stand)**
  - OPT was told the fundraising goal has been met, but is still waiting for a solid final figure. Requested July 8.
  - June 27 = \$854,783 after postings which does not include a few other gifts we are aware of or anything that came in after Pastor Eric's appeal on June 26.
  - Thank yous –waiting on names/addresses from Finance so OPT can send the organ project thank-you cards. Potentially gifts received in the last 9 months (all of 2024) have not received an official acknowledgement/thank you.
  - Staff was planning to send out a mid-year “pledge” report to organ ITG people with pledge amounts to remind them to fulfill ITGs. OPT suggests RLC **NOT** send this out before thank you notes have been completed. A reminder to fulfill ITGs should not be received **before** they are thanked for their gift.
  
2. **OPT visit to Nordlie Shop** – Day trip tentatively October 8 or 15 to see progress on the new organ.
  
3. **Project update for Adult Ed** – November 10
4. **Decommissioning of the Möller** -last working Sunday will be January 12, 2025; team will discuss further.
  
5. **RLC organ removal** - the week of January 13 (has been added to RLC's internal calendar); begin planning for:
  - RLC volunteers to assist Nordlie team (Birmingham crew + others)
  - Volunteers to provide work crew lunches and snacks
  - Volunteers for end of week clean-up and final truck loading
  - Nordlie crew (5?) lodging
  - Electrician to meet with Nordlie to overview requirements. Have discussed with Bob Z; team will get quotes.
  - Nordlie will bring some finished components and pipes to store at RLC to free up shop space and help reduce the size of the truck needed in March for the new organ. OK'ed by Bob Z and John Helgen; space in the NE corner of the worship center by the stage or in the maintenance and choir rooms.
  
6. **Other key dates and things to note:**
  - March 2025 - new organ installation begins; est. 3 weeks M-F; worship center usable on Sundays
  - April/May/June 2025 - final tonal finishing and tuning; est. 10 weeks M-F; requires complete silence in the worship center; worship center usable on Sundays.
  - We will plan to be without the organ January 13 - June 30, 2025, which includes Easter Sunday April 20; John Helgen will use the piano, brass, etc.

- RLC/Nordlie communication, flexibility and cooperation will be important if there are funerals or other circumstances that come up requiring the worship center. Perhaps scheduling these services early or late in the week so Nordlie can plan their work and travel with minimal disruption.

***Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?***

- Updated reporting on the organ fund is necessary to close out fundraising and report to the congregation. This project has been successful because of the on-going, transparent communication.
- Thank yous should be completed ASAP. Many who contributed to the organ will likely support the current financial appeal. RLC needs to acknowledge and express appreciation for all these above and beyond gifts.



*"Love God. Love your neighbor. A community united by grace."*

## **Campus & Facilities Task Force**

**Ministry Area: RLC Resources**

**September 2024**

### **Background**

Roseville Lutheran Church is a campus that was built between 1943 – 1996 with six separate building projects. The facility is showing its age. There are short-term and long-term repairs and improvements that must be completed, along with preventative maintenance, and operational improvements throughout the RLC facility and grounds. These costs and investments must be prioritized and pursued in the optimum sequence. Opportunities for grants, cost savings and long-term returns on investment must also be understood.

### **Purpose**

The task force is charged with assisting the Church Council in the near term, as they make decisions about the most pressing near-term decisions, like the ChildCare House and related building improvements. It is also charged with preparing a charter for a Property Management Team, to support the Campus Manager and the Council in the long term.

#### **Short-Term Maintenance**

- Assemble cost estimates for needed repairs as identified by the Campus Manager (2023 Site Evaluation document) and those prepared in partnership with Lake Area Discovery Center, or with whomever RLC works with to re-open the ChildCare ministry, to complete the building improvements that will be needed to bring the ChildCare ministry into the RLC Building
- Support the Council and Senior Pastor in communications on Campus maintenance & improvements to the Congregation.
- Explore ideas to reduce maintenance / operational costs

#### **Long-Term Improvements**

- Identify environmental (GREEN) solutions. (e.g. Geo-thermal, water retention & drainage, EV Charging, solar panels)

#### **Property Project Team(s):**

- Assess if a Property Project Team(s) be established to help implement repairs/improvements. This may include the identification of RLC members and friends with the talent and expertise to assist with all or part of this work on a voluntary basis.

### **Roles and Responsibilities**

- This Task Force will serve as in an advisory capacity to the Church Council, collaborating with staff and volunteers in assessing the maintenance needs of the RLC facility and grounds.
- This Task Force will assist the Council & Senior Pastor in communicating the maintenance needs to the

Congregation.

- Help provide service opportunities within the congregation through working together on the RLC campus repairs and needed maintenance.
- Assume best intentions. *Community united by grace*
- In all interactions, attempt to inspire faith, joy, respect, kindness and gratitude.

## **Areas of Focus**

- Childcare Ministry building needs
- Infrastructure repairs and improvements to avoid crisis situations
- Operational cost reduction and financial strategies, including grants

## **Key Deliverables**

- Essential building investments to support the ChildCare Ministry within the RLC building
- Periodic communications to the Council & staff regarding the assessments and estimates.
- Comprehensive report to the Council by June 2025 on the repairs/improvements.
- Recommendation of implementation of prioritized repairs/improvements

## **Members**

Bob Zismer, Campus Manager, Staff Liaison

Jim Stark, President-Elect, Council Liaison

KJ Bach

Bill Metzger (?)

Leon Neve (?)

Recruited RLC members and friends with applicable talent and expertise??

??

**Roseville Lutheran Church**  
**JULY 2024 Month-End Financial Summary**

	<b>Operating</b>	<b>Preschool</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>
Total Offerings	64,580				<b>64,580</b>
Other Income & Receipts	6,002	12,627	87,099		<b>105,727</b>
Unrealized Gain / (Loss)					
<b>Total Receipts</b>	<b>70,582</b>	<b>12,627</b>	<b>87,099</b>		<b>170,307</b>
Personnel	76,290	12,040			<b>88,330</b>
Program Ministries	7,882	2,378			<b>10,259</b>
Business Management	11,048				<b>11,048</b>
Property & Building	9,936				<b>9,936</b>
Assets Release from Restriction			60,359		<b>60,359</b>
<b>Total Expenses</b>	<b>105,156</b>	<b>14,418</b>	<b>60,359</b>	<b>0</b>	<b>179,932</b>
<b>Transfer of Restricted Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net</b>	<b>(34,574)</b>	<b>(1,791)</b>	<b>26,740</b>	<b>0</b>	<b>(9,625)</b>
<b>Fund Balances:</b>					
<b>Ending Cash Balance:</b>	<b>(131,247)</b>	<b>(95,695)</b>	<b>526,529</b>	<b>719,405</b>	<b>1,018,991</b>
<b>Fund Balance Breakout:</b>					
Available Cash & Short-Term Investments	(131,247)	(95,695)			<b>(226,942)</b>
Donor and Purpose Restricted			526,529	719,405	<b>1,245,934</b>
<b>Total</b>	<b>(131,247)</b>	<b>(95,695)</b>	<b>526,529</b>	<b>719,405</b>	<b>1,018,991</b>

## ADULT ED SPEAKER SCHEDULE

As of Sept 19, 2024

### FALL 2024 THRU SUMMER 2025

- SEPT 1 Labor Day Weekend - - No Adult Ed
- Sept 8 Rally Day - - - No Adult Ed
- Sept 15 Darrel Jodock - - Responding to Christian Nationalism
- Sept 22 Darrel Jodock - - Exploring Christian Guidelines for Political Involvement
- Sept 29 Pastor Marty Wyatt / Dr J Boyce - - Faithful Hospitality: Welcoming our New Neighbors
- Oct 6 Roberto Valdizan - - Meeting the Economic Challenges of New Immigrants: How Can The Church Help? Part 2
- Oct 13 Dr Jim Boyce - - Discipleship: The Way of Life and the Way of Death
- Oct 20 Dr Jim Boyce - - A Short Manual on Baptism, Lord's Prayer, Eucharist
- Oct 27 Jim Roste - - From Soil to Soul
- Nov 3 Dr Jim Boyce - - Ignatius of Antioch: Bishop, Writer, and Early Christian Martyr
- Nov 10 Julie Scott, et. al. - - Organ Project Update
- Nov 17 Dr Mary Jane Haemig - - - Martin Luther and the Psalms
- Nov 24 Dr Mary Jane Haemig - - - Lutherans in Colonial America: A Forgotten but Important Story



**WINTER TABLE ISSUE** - - - - December, January, and February

Deadlines: October 15: Sponsor sends Speaker Info to Erik

Includes: Photo, Title, and Presentation Description (3 sentences, 100 max). Also, a Bio is needed but can be provided at a later date.

October 25: Erik submits info to Communications Person

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Dec 1 Immigration Committee

Adult Ed Sponsor: \_\_\_\_\_

Speaker: \_\_\_\_\_

Title: \_\_\_\_\_

Description: \_\_\_\_\_

Dec 8 No Adult Ed. - - - Children's Christmas Program

Dec 15 Speaker: Dr Jim Boyce

Adult Ed Sponsor: Jim Boyce

Title: Christmas Story as Recorded in the Gospels

Description: A comparison of the Christmas Stories as recorded in the Gospels.

Dec 22 Speaker: John Helgen

Adult Ed Sponsor: Jim Boyce

Title: Christmas and Advent Hymn Sing

Description: A history of Hymns for the Holiday Season

Dec 29 No Adult Ed - - Christmas pause

Jan 5            Mission and Outreach Month  
Adult Ed Sponsor: Erik  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

Jan 12          Mission and Outreach Month  
Adult Ed Sponsor: Erik  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

Jan 19          Mission and Outreach Month  
Adult Ed Sponsor: Erik  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

Jan 26          Mission and Outreach Month  
Adult Ed Sponsor: Erik  
Speaker: \_\_\_\_\_  
Title: Dresser Build  
Description: \_\_\_\_\_

Feb 2      Adult Ed Sponsor: Wanda Fingalson  
Speaker: Pat Day  
Title: Addiction  
Description: \_\_\_\_\_

Feb 9      Adult Ed Sponsor: Wanda Fingalson  
Speaker: Sonja Mertz  
Title: Problem Gambling  
Description: \_\_\_\_\_

Feb 16     Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

Feb 23     Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

POTENTIAL SPEAKERS:

1. Jennifer Wojciechowski, Ass't Professor at Luther Seminary and Author of book titled "Women and the Christian Story". Referred by Sharon Swiglo 9/17/2024

2. \_\_\_\_\_

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**SPRING TABLE ISSUE** - - - - March, April, and May

Deadlines: February 15: Sponsor sends Speaker Info to Erik

Includes: Photo, Title, and Presentation Description (3 sentences, 100 words). Also, a Bio is needed but can be provided at a later date.

February 23: Erik submits info to Communications Person.

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Mar 2 Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

Mar 9 Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

Mar 16 Adult Ed Sponsor: Rolf Olson - - Tentative  
Speaker: John Matthews??  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

Mar 23 Adult Ed Sponsor: Jim Boyce  
Speaker: Dr. Jim Boyce  
Title: Paul's Letter to the Ephesians, part 1 of 4  
Description: \_\_\_\_\_

Mar 30 Adult Ed Sponsor: Jim Boyce  
Speaker: Dr. Jim Boyce  
Title: Paul's Letter to the Ephesians, part 2 of 4  
Description: \_\_\_\_\_



April 6           Adult Ed Sponsor: Jim Boyce  
Speaker: Dr. Jim Boyce  
Title: Paul's Letter to the Ephesians, part 3 of 4  
Description: \_\_\_\_\_

April 13           Adult Ed Sponsor: Jim Boyce  
Speaker: Dr. Jim Boyce  
Title: Paul's Letter to the Ephesians, part 4 of 4  
Description: \_\_\_\_\_

April 20           Easter Sunday - - - No Adult Ed

April 27           Adult Ed Sponsor: Wanda Fingalson  
Speaker: Kris Anderson  
Title: TBD \_\_\_\_\_  
Description: \_\_\_\_\_

May 4      Adult Ed Sponsor: Wanda Fingalson  
Speaker: Kris Anderson  
Title: TBD \_\_\_\_\_  
Description: \_\_\_\_\_

May 11     Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

May 18     Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

May 25     Memorial Day Weekend – No Adult Ed

**SUMMER TABLE ISSUE** - - - - June, (No Adult Ed in July and August)

Deadlines: April 15: Sponsor sends Speaker Info to Erik  
Includes: Photo, Title, and Presentation Description (3 sentences, 100 max). Also, a Bio is needed but can be provided at a later date.

April 25: Erik submits info to Communications person.

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June 1 Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

June 8 Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

June 15 Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

June 22 Adult Ed Sponsor: \_\_\_\_\_  
Speaker: \_\_\_\_\_  
Title: \_\_\_\_\_  
Description: \_\_\_\_\_

June 29 - - No Adult Ed