

Zoom Link:

<https://us02web.zoom.us/j/89601898873?pwd=NGVvZnpjWjNVZkpITIFJSkZmNmNmQT09>

- 1) Call to Order - Val Velde
- 2) Attendance – establish quorum
- 3) Approval of current agenda
- 4) Approval of prior month's minutes
- 5) Finance Reports – Rebecca Field
- 6) Restricted Fund Update- Rebecca Field
 - a) Vote on adopting updated Restricted Fund Policy
 - b) Address borrowing from the Funds
- 7) Pastoral Transition Update - Val Velde
 - a) Interim Pastor - Eric Lescher
- 8) pRAISE! Team Formation- Sarah Richter / Pastor Tori
- 9) Transition Team (Ministry Site Profile) - Val Velde

Nominated Slate: We must vote on this.

 - a) Kevin Miller
 - b) Andrew Olson
 - c) Joe Zeigler
 - d) Sarah Mohn
 - e) Trupti Storlie
- 10) Guatemala! - Pastors Tori & Marty
- 11) Faithful Hospitality - Pastor Marty
- 12) Organ Fund Update - Erik Storlie / report in folder
- 13) Nominating Committee Update - Jim Stark
 - a) We should have a slate soon.
- 14) Questions on Monthly staff reports (stand as written)
 - a) Associate Pastor – Pastor Marty Wyatt
 - b) Pastor of Youth and Young Adult Engagement - Pastor Tori Kraus
 - c) Church Administrator – David Booms
- 15) Questions on Committee liaison reports (stand as written)
 - a) Mission & Outreach – Karen Rogers
 - b) Endowment – Sarah Richter

- c) Justice & Congregational Learning - Andrew Olson
- d) Small Groups and Care Team - Pam McCulloch
- e) Children, Youth & Families - Nancy Brown
- f) Community Engagement – Linda Werner
- g) Finance Committee - Erik Storlie

16) New Business

- a) Link to [Strategic Plan](#)

17) Upcoming Meeting Dates:

- a) Thursday, April 18th - in person 6 pm
- b) Thursday, May 16th - zoom 7 pm
- c) Thursday, June 20th - zoom 7 pm
- d) Thursday, July 18th - zoom 7 pm
- e) Thursday, August 22nd - in person (and run through of annual meeting). 6 pm

18) Headlines – Recap key communications messages for next 30 days

19) Adjournment

20) Closing prayer: Pam

Minutes: Jim Stark- Draft Until Approval at the April Council meeting. **DRAFT**

March 21 2024, 7 pm: : Virtual Council Meeting: Zoom

<https://us02web.zoom.us/j/85908597498>

Meeting ID:

Link to Strategic Plan:

1. Call to Order - Val Velde
2. Attendance (established quorum)
3. Council/Staff Val Velde, Erik Storlie, Jim Stark, Linda Werner, Pam McCulloch, Sarah Richter, Rebecca Field, and Karen Rogers. Staff: David Booms, Pastors Marty and Tori,
4. Absent: Andrew Olson, Nancy Brown
5. Approval of current agenda: accepted without dissent.
6. Approval of prior month's minutes: m/s: Jim/Erik. Approved without dissent. (*Note to council: Minutes will be made available to council, and staff, within 48 hours of a council meeting. Corrections will be accepted for 7 days. At that time, the combined council document file will be sent to the church administrator for prompt posting on the church website.*)
7. Organ Project Team Update: Report as submitted. Pledge contributions have been positive. Positive acknowledgements to the organ team. See written report.
8. Love God Strategic Goal: Small Group Formation Process – No Update—continue to work with a consultant to develop a volunteer management process.
9. Love God Strategic Goal: Children and Families, Youth and Young Adults Events – see staff reports for progress.
10. pRAISe campaign: Pastor Marty, Tori, Sarah, Linda: Planning is underway, including donor asks, worship celebration, hymn sign, block party and jazz concert.
11. Transition Team: Val explained the roles and responsibilities of the transition Team. A slate of candidates was put forward including Andrew Olsen (council), Joe Zeigler (past president, professional editor), Sara Mohn (past president), Kevin Miller (transition team experience, and Trupti Storlie (Web design and RIC leader). Motion to approve the team as presented m/s: Jim /Karen: passed without dissent.
12. Love Neighbor Strategic Goal: Community Engagement: Community Needs Assessment: No Update
13. RLC Resource Strategic Goal: Volunteer Management Project Update (*ask for Staff and Council members - if you entered a volunteer opportunity on the Volunteer Opportunities spreadsheet, please add a brief description of the Volunteer opportunity in column E (may include specifics about timing, etc.) as well as include the column J Coordinator Contact Information. Working with a consultant to develop volunteer management process. Discussion about the visibility of opportunities for volunteers*)
14. Policy on Restricted funds. See the attached draft policy. m/s Jim/Sarah to accept. Amendment offered to table until the April meeting. m/s: pam/Jim amendment passed without dissent.
15. **Nominating Committee Update:** See written report. We should have a complete slate of candidates by the April meeting. Willingness to serve has been positive.
16. Finance Reports (See the full report for details) February Financial Highlights:
 - o Actual Year to date offering: \$836,331. Budgeted \$835,142.
 - o Total Receipts year to date: \$1,007,186. Budgeted: \$906,942.
 - o Total released or transferred from restriction \$104,426.
 - o Total Expenses through Feb 2024: \$871,248.
 - o Budgeted expenses: \$932,973. (\$61,725 under budget)
 - o Net Operating Actual through Feb 2024: \$135,938. Budgeted (\$26,031)
 - o Insurance payments will show up in March Financial Statements

- Several restricted fund balances have been released. Policy drafted. The released restricted funds are those that have not been designated for a specific purpose by a donor.

17 Monthly staff reports (see written reports unless noted below)

- Associate Pastor – Marty Wyatt: Reported out on Guatemala trip. More trips and benevolence planned. Good pictures of a meaningful trip. ONAM received \$2500 from the Roseville Foundation.
- Pastor of Youth and Young Adult Engagement - Tori Kraus, (good news-confirmation program is growing, more leaders are needed. Please see her report for details)
- Church Administrator. See detailed report. Interim financial director is working well. Continue to work on recruitment for a financial director. Our ability to pay does not meet the current job market demands. Insurance process continues – the next steps are to find ways to reduce premiums. Please consider Gerten’s plant purchase to support the pre- school. See the church website.
- Questions on Committee liaison reports (stands as written unless noted below)
- Mission & Outreach – Karen Rogers: Looking for ways to make members aware of programs.
- Endowment – Sarah Richter
- Justice & Congregational Learning - Andrew Olson
- Small Groups and Care Team - Pam McCulloch
- Children, Youth & Families - Nancy Brown
- Community Engagement – Linda Werner
- Finance Committee - Erik Storlie

14 New Business:

15 Upcoming Meeting Dates:

Thursday, April 18th - in person 6 pm for dinner

Thursday, May 16th - zoom 7 pm

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Thursday, July 18th - zoom 7 pm

Thursday, August 22nd - in person (and run through of annual meeting). 6 pm

Headlines and Congregational Messages: (Recap key communications messages for next 30 days.

Communication and Outreach Points of Emphasis:

- Organ work is in progress. \$30K payments are required each month. Encourage those who have pledged to fulfill their pledges. Thanks to the contributors, staff and organ team. Uplift all the good works and ministry of the childcare program.

Adjournment: passed without dissent: 8:45

Closing prayer: Pam

Pastor of Youth and Young Adult Engagement

March 2024

Pastor Tori Kraus

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Pastoral Transition: Additional Responsibilities until Interim arrives
- pRAISE RLC: Live
 - o Working with pRAISE team and staff by beginning planning and communicating to congregation
- Guatemala
 - o Lots of opportunity for youth and would feel very comfortable leading a trip there in the future.
- Confirmation
 - o 9th Grade Retreat March 1-2 – Cancelled, no registrations
 - o Last day of Lenten Mentors was March 20.
 - o No Confirmation over Holy Week, and will resume on April 3
 - o 9th graders are submitting faith projects on April 3 and are having faith conversations throughout April.
 - o Last day of Confirmation will be the block party on May 1
 - o Confirmation Sunday is May 19 at 10:30am
- Youth Bouldering (Jenna overseeing) – Cancelled, not enough adult volunteers
- Contemplative and Spiritual Practices
 - o Meets two more times before taking a summer break
 - o So far, we have done practices of deep listening, journaling, centering prayer, examen, loving kindness, and taize.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Holy Week
- pRAISE (April 28-May 2)

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

Confirmation Faith Project: Ball Pit

What we need is a parent to help lead and oversee this project. Leading would entail:

Staff Report to Council

- Pr. Tori would connect you with folks interested in this project.
- Figure out time(s) to work on this project together.
- Work with youth to help develop the size of the ball pit
- Help coordinate, and connect youth with the folks who can help build the ball pit, and oversee that work
- Create a budget for materials for Pr. Tori to get/order.
- Work alongside youth to help build the ball pit, and help them develop conversation questions to write on the balls.
- Help install it and supervise it with youth at our pRAISE block party on May 1.

Associate Pastor, Marty Wyatt

March 2024

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Riverside Innovation Hub Team is having one-to-one conversations with identified community members and visiting listening posts in the community. The point of this work is to listen to the neighbor, to be engaged in the neighborhood, and to hear people's stories. We're asking questions about people's dreams for the future and what keeps them up at night.
- Transitioning Lauren and Laurel out-Taking on additional responsibilities until our Interim Pastor starts
- ONAM received an additional grant from the Roseville Area Community Foundation of \$2500 to help with the funding of JustMove this fall
- Faithful Hospitality-this program is going well, we are almost through our month of hosting
- Guatemala-See additional report/presentation

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Lent/Easter/Holy Week
 - planning of worship services, bulletins, Pastors' letter, sermons, etc
- Mission and Outreach Partnership Food Drive in April
- Serve Sunday April 14- RLC Kids will prepare Hygiene Kits for Keystone
- pRAISE RLC: April 28-May 2
 - prep-work
 - planning week of events
 - faces of the campaign
 - videos
 - campaign newsletter
- Children's Ministry Task Force: Just a reminder that this Task Force needs to wrap up their work
- Would like to start an email list of those members interested in the "love your neighbor" ministry teams so that we can send those who are interested more information in a concentrated way-like a concentrated e-blast- this continues to be a desire but I do not have the capacity to take it on at this time

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?



Ministry: Shared Services

Date: March 15, 2024

Prepared by: David Booms

Shared Services Administration

- Working with Bullis Insurance Agency on next steps to acquire coverage with reduced premiums.
- Finance Director- Have postings across free and paid job posting sites. Received our first applicant yesterday.
 - Interim Fin Dir, working on onboarding with Kathy Arvenson.
- Managing daily operations and maintaining office supplies and records.
- Oversee security system
- Coordinating, planning, and executing church events.
- Participate in Project Teams, pay bills and oversee staff payroll.
- Managing Vendor relations
- Booking Spring events

Communications - March 2024

- Website "Key Page Layout" meeting was March 13. We have decided upon our template (Wesley) and additional feature layouts. Thanks to Trupti Storlie, Rebecca Field, Sam Holsen for their work at that meeting and on this team. Next step is to receive the Wireframe, and then gathering the needed photos and text for placing in the new website. ****Volunteer Management System**** work is in tandem with the website update.
- pRAISE RLC team has formed with staff and lay leaders taking key roles in light of the transitions in staff (after the departures of Lead Pastor, Finance Director, Development Director). Dates are April 28 - May 2 . Save the Dates! (ONE Worship at 10:00 am on April 28, and RLC Jazz Concert; Hymn Sing on April 29; Block Party on May 1 - Food Trucks, Games, etc). pRAISE RLC newsletter is being created and will be mailed mid-April.
- Working with the Executive Team and clergy during the transition time. Looking forward to Interim Pastor Eric Leshar being on board after Easter.
- TABLE Deadline - May 1 is the deadline for the June-July-August TABLE Newsletter. Send info/stories, photos to Daniel by 12:00 noon, Wednesday, May 1:
dpederson@rosevillelutheran.org

HOSPITALITY – March 2024

- As we all know we had two farewell events. The Brunch service for Pastor Lauren was a great success with lots of positive feedback and an equal number of requests for more events like that in the future! We brought in over \$300 in free will donations in the Social Hall during the Brunch service as well.



- We also hosted back to back funerals.
- Amidst all the special events we have continued to maintain successful Lenten Soup Supper Dinners on Wednesday nights, culminating with our final Dinner this week. I am already looking forward to next year so I can implement some minor adjustments that I believe will create a better event for the patrons that is also more efficient and profitable for the Ministry.
- I have continued to streamline the Inventory/Organization within the foodservice program and will be able to finalize much of that process now that the weekly Soup Dinners are coming to an end.
- We are finalizing the process of being recertified as a Commercial Kitchen with the State of Minnesota and have begun coaching our volunteers on the higher standards that are necessary with the adjustment.
- Looking forward, we have begun to reach out to Food Trucks and started the initial sourcing of provisions for our big event coming up in May as well at the possibility of implementing a more regular Breakfast/Brunch for Sunday Services after we get through Easter.
- I have also begun looking at some kitchen equipment that would enable us to create a wider variety of menu options with a better profit margin. Pizza Ovens that do not require additional ventilation and Flat Top grill solutions are at the forefront. I have been informed that there is a budget for the kitchen that would be accessible for this type of upgrade and I am operating under that premise. As this process continues to evolve and becomes closer to a reality than a goal, more details will be brought to everyone for discussion and consideration.

Facilities- March 2024

- Dispose of boxes from dresser build
- Troubleshoot door closer at entrance # 2
- Event set ups
- Safety corners installed in preschool
- Repair vacuum for daycare
- Empty and remove files from cabinets in preparation for new carpet
- Replace door closer on entrance # 2
- Remove hallway runners/rugs and benches in preparation for carpet install
- Clean up asphalt from lawn -south lot

Ministry: Preschool and Childcare

Date: 03/13/2014

Prepared by: Sher Noot



Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

Enrollment and interest in RLC Preschool and Childcare is happening!! I am receiving calls and emails frequently with interest in immediate enrollment. One family with a daughter started in both preschool and childcare on February 20th. Another family started with a son and a daughter in childcare on March 11th. Another family with a son will be starting in childcare on March 18 and his brother will be joining us when his current school ends for the year, so he will be joining us in June. We also have 2 families that will potentially be joining us in preschool yet this year, both with daughters.

Gertens Online Plant Fundraiser is up and running. Be sure to place your orders now as it closes on March 28th at 10:00pm.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

Work is in progress with an Eagle Scout (possibly two) and the Lively Landscapers for really making RLC

Preschool's entrance side really "POP". In process is a beautiful flower garden just below the windows on

the parking lot side, a friendship bench to go between the garden and our door logo, a Little Free Library, and a family stepping stone path.

I am working with Jenna on the stepping stone project. It is my hope and vision to have many families (RLC Preschool and Childcare, RLC Kids and church members) purchase and make a stepping stone. The goal is to have a family stepping stone path that runs along the sidewalk near the preschool windows. It would be awesome to have families be able to come back to see the stepping stone that they made when their kids were little. I'm hoping to have families purchase the stones as a fundraiser to support the children's garden. (i.e. if the stones cost \$15, we would charge \$20 with the extra going towards maintenance of the garden, the bench, and the little library.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

Continued support from the council financially as I post the position for a fulltime Early Childhood Educator position to start late August in the Preschool. I will be determining



the wage for the position and will most like need financial assistance to help us to become competitive in the field to secure the right person.

One of the goals for the next school year is to relieve me from my teaching duties to enable me to better use my skills and time as a director of both the preschool and the childcare, hiring a fulltime Early Childhood Educator will help me reach this goal.

Staff / Ministry: Finance Committee

Date: 3/21/2024

Prepared by: Erik Storlie

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Present: Laurel Hofeldt, Nick Velde, Gayle Gedstad, Erik Storlie. Absent: Merle Gaedy.
- Budget Process
 - Laurel's last day with RLC is 3/15/24. She will not be assisting with the 2024-25 budget process.
 - Laurel reviewed her bulleted budget setting process.
 - Kathy Arveson will be able to help with many aspects of this. Kathy knows Shelby. Has worked at lots of churches. Will be a great asset.
- Designated Fund Summary
 - This review is complete.
 - About \$90,000 released into the operating budget in February. This will make our cashflow look very good for February, but is really just a movement of funds.
 - Actual assets released from restriction through Feb 2024: \$125,094. Budgeted through Feb 2024: \$20,667.
- February Financial Reports
 - Month-End Financial Summary.
 - Actual Year to date offering: \$836,331. Budgeted \$835,142.
 - Actual Total Receipts year to date: \$1,007,186. Budgeted: \$906,942. (Total released from restriction \$104,426 greater than budget).
 - Total Expenses Actual through Feb 2024: \$871,248. Budgeted: \$932,973. (\$61,725 under budget)
 - Net Operating Actual through Feb 2024: \$135,938. Budgeted (\$26,031)
 - Year to date givers: no info yet
 - Insurance payment will show up on March financials.
- Bank Reconciliation Reports
 - Did not yet review February - this will need to be done.
- Recommendation for Restricted/Designated/Special Activities Fund
 - This work is complete.
- Upcoming Meeting Dates: Next Finance Committee meeting date TBD.

Council Report- Finance Committee

- Kathy Arveson at council? What about Finance meetings? We'll need to set up.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove? None at this time.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time? None at this time.

Roseville Lutheran Church Restricted Gift Policy

Roseville Lutheran Church (hereafter referred to as “RLC”) depends on the generosity of financial gifts to carry out our mission. These gifts are accepted with gratitude. Often these gifts from members and friends are intended for a specific purpose, referred to as Restricted Funds. RLC is committed to honoring the intent of the gift and at the same time remaining faithful to our mission.

Acceptance of Restricted Funds

Donor Created Restricted Funds are created by the Donor to provide funds for a specific purpose or ministry. All Donor Created Restricted Funds should be approved by the RLC Council prior to acceptance of the gift to ensure that it aligns with the ministry and plans of RLC.

Funds gifted in this category should be accompanied with written designation by the donor; for example, written in the memo line of the check.

RLC will only accept and pass funds to organizations or ministries that hold a nonprofit status. No designations to individuals will be accepted.

Release of Restricted Funds

Restricted Funds will be released as costs are incurred for the intended purposes. If the original restriction of the gift cannot or is not expected to be fulfilled in the future, and if the donors can be identified, RLC should contact and ask if they would like to change the designation of their gift to be used for another purpose, or if the restriction can be released. The donor’s decision should be in writing, if possible, in order to avoid any misunderstandings.

In the event that the donor cannot be contacted, or if the need for such a program or project has been met or cannot be completed for any reason as determined by RLC Council, the restriction may be removed and transfer the Restricted Fund to the Operating Fund.

Notice to Donor

To avoid being precluded from using restricted funds at all if a project is overfunded, completed or if the designation cannot be met, the following clause should be made known to the prospective donor:

Spending of funds is confined to official Council approved programs and projects. Each contribution directed toward an approved program or project will be used as restricted with the understanding that when the need for such a program or project has

been met or cannot be completed for any reason as determined by RLC Council, the remaining restricted contributions will be used where most needed.

Accounting for Restricted Funds

Accounting for restricted fund activity will occur within the accounting system to track the contributions and the costs incurred to release the restrictions. The monthly financial reports to the Finance Committee will show the activity within the restricted and designated funds separate from the undesignated funds or operating portions of the budget.

RLC's will avoid using restricted funds for budgeted or unbudgeted operating expenses. However, when necessary, these fund asset balances may be used to pay for operating expenses, with proper fund tracking to ensure that the restricted balances are accounted for and the intent that the funds will be used for the donor intended purposes, or released in accordance with policy above.

This policy was updated and approved by the RLC Council on March 21, 2024.

Designated Fund Summary for Period 8 February
Company: 1 Roseville Lutheran Church
Fiscal Year: 23-24

Fund Name: 1 RESTRICTED/	Beg. Balance	Receipts	Disbursements	Ending Balan
FUND BALANCES				
RESTRICTED BY DONOR				
BUILDING FUND				
Building Fund (Gifts after 6-30-05)	14,450.74	585.00	15,035.74	0.00
EDUCATION & CHILDREN'S				
Children's Ministry Gifts	18,348.63	0.00	18,348.63	0.00
Library Fund	508.81	0.00	0.00	508.81
Bible Fund	586.14	0.00	0.00	586.14
TOTAL EDUCATION & CHILDREN'S	19,443.58	0.00	18,348.63	1,094.95
WORSHIP & MUSIC				
Brass Fund	330.00	0.00	330.00	0.00
Jazz Band	8,368.58	0.00	0.00	8,368.58
Music Ministry	473.38	730.00	0.00	1,203.38
Organ Fund	366,080.21	31,517.48	30,507.00	367,090.69
Children's Choir	645.00	0.00	645.00	0.00
Vets Worship Services	3,465.03	0.00	3,465.03	0.00
TOTAL WORSHIP & MUSIC	379,362.20	32,247.48	34,947.03	376,662.65
STEWARDSHIP				
Memorials	11,626.80	80.00	0.00	11,706.80
TOTAL STEWARDSHIP	11,626.80	80.00	0.00	11,706.80
PROPERTIES MANAGEMENT				
TOTAL PROPERTIES MANAGEMENT	0.00	0.00	0.00	0.00
CHRISTIAN LIFE				
Communications	0.00	0.00	0.00	0.00
Quilters	7,248.89	0.00	7,248.89	0.00
Prayer Team	2,177.79	0.00	2,177.79	0.00
Prayer Shawls	1,117.04	0.00	48.77	1,068.27
Parish Nurse Ministry	1,628.99	0.00	1,628.99	0.00
Care Team Ministry	3,179.85	0.00	3,179.85	0.00
Pop Fund	91.11	31.00	102.56	19.55
Design Committee	3.62	0.00	3.62	0.00
Festival for Change	4,675.00	0.00	0.00	4,675.00
TOTAL CHRISTIAN LIFE	20,122.29	31.00	14,390.47	5,762.82
MISSION & OUTREACH				
Mission & Outreach Restricted	16,094.00	5,378.19	5,413.66	16,058.53
Loaves & Fishes	(1,297.73)	1,947.81	650.08	0.00
World Hunger	960.00	15.00	709.34	265.66

Foodshelf	5,264.36	531.92	0.00	5,796.28
Feed My Starving Children	5,548.09	0.00	0.00	5,548.09
Project Home	550.00	0.00	0.00	550.00
Good Samaritan Fund	4,151.83	0.00	91.81	4,060.02
Slovakia School	3,873.99	0.00	3,873.99	0.00
M & O Discretionary	18,729.65	7,195.70	18,477.39	7,447.96
Tanzania Mission	4,853.19	0.00	4,853.19	0.00
TOTAL MISSION & OUTREACH	58,727.38	15,068.62	34,069.46	39,726.54
YOUTH MINISTRIES				
Camp Scholarships	24,163.75	40.00	0.00	24,203.75
First-time Camper Scholarships	10,000.00	0.00	10,000.00	0.00
Youth Fundraising	3,936.38	500.00	774.00	3,662.38
Senior High Leadership Team	4,100.00	0.00	4,100.00	0.00
Robes & Pictures -Confirmation	0.00	120.00	90.00	30.00
Youth Ministry Memorial	1,123.95	0.00	2,448.48	(1,324.53)
Young Adult Ministry	1,014.91	0.00	0.00	1,014.91
TOTAL YOUTH MINISTRIES	44,338.99	660.00	17,412.48	27,586.51
OTHER RESTRICTED BY DONOR				
RLC Endowment Fund	3,532.00	0.00	0.00	3,532.00
Special Designation	1,973.41	7,066.00	5,030.00	4,009.41
TOTAL OTHER RESTRICTED BY DONO	5,505.41	7,066.00	5,030.00	7,541.41
DESIGNATED BY COUNCIL				
Investing Earnings Fund	5,230.18	273.57	1,785.77	3,717.98
Estate Gifts	54,022.49	0.00	0.00	54,022.49
TOTAL DESIGNATED BY COUNCIL	59,252.67	273.57	1,785.77	57,740.47
SPECIAL ACTIVITIES				
CHILDREN'S MINISTRY				
Summer Programming	0.00	0.00	0.00	0.00
TOTAL CHILDREN'S MINISTRY	0.00	0.00	0.00	0.00
MISSION TRIPS				
Guatemala Trip	2,019.73	9,027.00	10,466.00	580.73
TOTAL MISSION TRIPS	2,019.73	9,027.00	10,466.00	580.73
COMMUNITY EVENTS				
TOTAL COMMUNITY EVENTS	0.00	0.00	0.00	0.00
SMALL GROUP MINISTRY				
Contemplative Practices	3,848.70	0.00	34.62	3,814.08
TOTAL SMALL GROUP MINISTRY	3,848.70	0.00	34.62	3,814.08
PROPERTIES MANAGEMENT				
Table & Chair User Fees	20.00	0.00	20.00	0.00
Site Beautification	2,595.56	100.00	0.00	2,695.56
CEE Loan #728	(5,416.51)	5,000.04	0.00	(416.47)
CEE Loan #800	(1,334.65)	711.10	0.00	(623.55)

Insurance Claim Sprinkler System	23,810.56	0.00	23,810.56	0.00
TOTAL PROPERTIES MANAGEMENT	19,674.96	5,811.14	23,830.56	1,655.54
CHRISTIAN LIFE				
CD Praise and Worship Band	(1,450.00)	1,450.00	0.00	0.00
Men's Ministry	237.00	19.00	256.00	0.00
Life Ministry Events	0.00	0.00	0.00	0.00
Funerals	(176.35)	652.31	475.96	0.00
Kitchen/Food Coordinator Fund	22,290.19	0.00	0.00	22,290.19
Wedding Fees	450.00	0.00	450.00	0.00
TOTAL CHRISTIAN LIFE	21,350.84	2,121.31	1,181.96	22,290.19
YOUTH MINISTRIES				
Youth Fund	11,479.66	0.00	0.00	11,479.66
HS Fall Retreat	610.72	0.00	610.72	0.00
7th Grade Retreat	3,000.00	0.00	3,000.00	0.00
HS General	4,284.71	0.00	4,284.71	0.00
BWCA	1,053.55	0.00	1,053.55	0.00
National Youth Gathering	234.70	10,725.00	0.00	10,959.70
HS Summer Mission Trip	120.00	0.00	120.00	0.00
Confirmation Pizza	(388.51)	388.51	594.10	(594.10)
HS Winter Event	539.46	0.00	839.46	(300.00)
Middle School Events	40.00	50.00	90.00	0.00
MS Lock In	959.49	0.00	959.49	0.00
TOTAL YOUTH MINISTRIES	21,933.78	11,163.51	11,552.03	21,545.26
Staff Continuing Ed	(103.56)	103.56	0.00	0.00
L. Wrightsman Continuing Ed	(266.33)	100.00	0.00	(166.33)
M. Wyatt Cont. Ed	1,418.28	100.00	0.00	1,518.28
T. Kraus Continuing Ed	1,353.07	100.00	0.00	1,453.07
EF Grants	1,861.12	0.00	0.00	1,861.12
TOTAL SPECIAL ACTIVITIES	4,262.58	403.56	0.00	4,666.14
TOTAL FUND BALANCES	685,920.65	84,538.19	188,084.75	582,374.09

Roseville Lutheran Church Statement of Operations FY 2023-2024
As of February 29, 2024

	February Actual	February Budget	February \$ Variance to to Budget	February % Variance to Budget	Actual YTD	Budget YTD	YTD \$ Variance to Budget	YTD % Variance to Budget	2022-2023 PYTD Actual	YTD \$ Variance PYTD Actual	YTD % Variance PYTD Actual
RECEIPTS											
Total Offerings	122,516	113,070	9,446	8%	836,331	835,142	1,189	0%	822,410	13,922	2%
Other Income & Receipts	8,429	6,142	2,288	37%	45,761	51,133	(5,373)	-11%	73,864	-28,103	-38%
Assets Released / Transfer from Restrictions	90,630	2,583	88,047	3408%	125,094	20,667	104,427	505%	23,500	101,594	432%
TOTAL RECEIPTS	221,576	121,795	99,781	82%	1,007,186	906,942	100,244	11%	919,773	87,413	10%
TOTAL BUSINESS EXPENSES & COMPENSATION	87,655	83,949	3,706	4%	633,072	668,184	(35,112)	-5%	710,671	(77,599)	-11%
TOTAL WORSHIP & PRAYER	2,573	900	1,673	186%	9,593	10,400	(807)	-8%	8,007	1,586	20%
TOTAL MISSION & OUTREACH	3,297	4,798	(1,501)	-31%	38,188	38,380	(192)	-1%	36,018	2,169	6%
TOTAL JUSTICE & CONGREGATIONAL LEARNING	550	400	150	37%	5,943	3,662	2,281	62%	0	5,943	#DIV/0!
TOTAL EDUCATION AND CHILDREN'S MINISTRY	1,021	233	787	337%	2,227	3,537	(1,310)	-37%	4,663	(2,436)	-52%
TOTAL YOUTH & FAMILY MINISTRIES	144	2,400	(2,256)	-94%	3,633	8,475	(4,842)	-57%	677	2,956	436%
TOTAL CHRISTIAN LIFE	3,053	2,046	1,007	49%	18,095	21,917	(3,821)	-17%	43,693	(25,598)	-59%
TOTAL PROGRAM MINISTRIES	10,637	10,777	(140)	-1%	77,679	86,370	(8,691)	-10%	93,058	(15,379)	-17%
TOTAL BUSINESS MANAGEMENT	12,799	11,631	1,168	10%	91,067	89,159	1,908	2%	87,997	3,070	3%
TOTAL PROPERTIES & BUILDINGS	9,296	11,920	(2,624)	-22%	69,430	89,260	(19,829)	-22%	138,130	(68,700)	-50%
TOTAL EXPENSES	120,387	118,277	2,110	2%	871,248	932,973	(61,726)	-7%	1,029,856	(158,609)	-15%
RECEIPTS OVER/UNDER EXPENSES	101,189	3,518	97,671	2777%	135,938	(26,031)	161,969	-622%	(110,083)	246,021	-223%

**Roseville Lutheran Church
February 2024 Month-End Financial Summary**

	Operating	Preschool	Restricted	Endowment	Total
Total Offerings	122,516		84,538		207,054
Other Income & Receipts	8,429	13,111		1	21,542
Unrealized Gain / (Loss)				17,883	17,883
Total Receipts	130,945	13,111	84,538	17,884	246,479
Business Expenses & Compensation	87,655	17,873			105,528
Program Ministries	10,637	470		10	11,117
Business Management	12,799				12,799
Property & Building	9,296				9,296
Assets Release from Restriction			97,454		97,454
Total Expenses	120,387	18,343	97,454	10	236,194
Transfer of Restricted Assets	90,630	0	(90,630)	0	0
Net	101,189	(5,232)	(103,547)	17,874	0
Fund Balances:					
Ending Cash Balance:	87,980	(88,856)	582,374	683,876	1,265,374
Fund Balance Breakout:					
Available Cash & Short-Term Investments	87,980	(88,856)		8,423	7,547
Donor and Purpose Restricted			582,374	675,453	1,257,827
Total	87,980	(88,856)	582,374	683,876	1,265,374

Ministry: Organ Project Team

Date: 3/21/2024

Prepared by: Erik Storlie

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Fundraising: as of 2/28/24 = **\$795,295.59** or 94% (146 donors)
 - Pennies for Pipes (2/15-3/18): \$22.90; total pennies for pipes = **\$278.42**
 - Kathy Arveson is contact until Finance Director position filled.
- 35 attended the 9 am Adult Ed session presented by the OPT on March 3, 2024
- Nordlie will loan RLC the OrgelKids kit from 4/8/-5/21/24 to be used for a number of events.
- In addition to payments to Nordlie to build our organ, RLC is responsible for covering room and board for the Nordlie workmen and shipping costs for the organ components. There were significant savings to RLC if we managed those costs. So far, those costs are below budget and there are a couple of items on the “wish list” that would be great to make a reality to ensure a successful project:
 1. Purchase and install the 8’ Trompete rank when the organ is installed. OPT took this rank out to stay under budget. It was agreed Nordlie would “prepare” for the rank so it could be added later (reserve a spot in the windchest, make a draw knob, include the mechanics, etc.). Nordlie will honor the price of \$25,000 until June 2024. Cost of the additional rank would be amortized and included in RLC’s remaining monthly payments (ex. \$30,000 monthly payment plus \$2272 = \$32,272 for 11 months). Note, it will cost more than \$25,000 to add the rank after the organ installation.
 2. Establish a separate organ maintenance fund to ensure the organ is maintained properly. The cost for 2 yearly tune-ups is \$3000/year; first 2 tunings are included in the contract.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Fundraising for the remaining \$56,052 to continue by building project awareness via ongoing congregational communication and organ related events such as:
 - **April 8, 6:30 pm** - Meet the Builder: presentation with organ design renderings
 - **May 4, 9:30 am** - Build a Pipe Organ (all ages): Nordlie will loan RLC a 2-octave traveling wooden pipe organ kit; all ages can learn how pipe organs are built, help assemble the 133-piece kit and play the organ with hand-pumped bellows. OPT would also like to use the kit with RLC kids.
 - **April 29 at 6:30 pm** - Community-wide Hymn Sing. This is a pRAISE event that the Organ Project Team can help coordinate.
 - **May 21**: additional volunteers may be needed to help remove and pack 85 pipes from RLC's organ to be shipped to Ohio for refurbishing, and provide and serve lunch to the

Organ Project Team Report to Council

work crew May 21-22. RLC Birmingham volunteers will be involved. Note: RLC's organ will remain usable until the entire organ is removed in January 2025.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Consider making a donation to the organ project if you haven't already done so and encourage others.

Staff / Ministry: Nominating Committee

Date: 03/11/2024

Prepared by: Jim Stark

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- The committee met on March 11. They are assessing names, provided by council and staff, and are in discussion with congregational leaders who have expressed interest in continuing in their roles for a second term. They are also making contacts for the positions that will be vacated. The committee is making good progress and the slate is approaching completion.
- A notification, asking for names from the congregation, was included in the Update and in the worship folder. It was not very successful.
- Committee members: Elizabeth Jacobson <jacobsoe@csp.edu>; Kevin Miller<kevin.j.miller@comcast.net>; Abell Jan <tkt005@gmail.com>; David Werner (chair) <werne012@gmail.com> and Jim Stark <jim.stark@lcc.mn.gov> (ex-eficio)
- Standing topics:
Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?
- Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might the Council provide to help support their efforts at this time?

Ministry: Mission and Outreach Partnership (MOP)

Date: 3/5/24

Prepared by: Karen Rogers

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- M&O team members wrote two Thrivent grants to be used to purchase Hygiene Kits that RLC Kids will put together on a Serve Sunday in April.
- M&O scheduled meeting dates with their partner conversations for April (Dorothy Day) and May (Central Park) to better understand their needs and ways we can enhance our participation.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- **April Food Drive for Keystone** - suggest we limit ask to congregation to **shelf-stable proteins and grains** like peanut butter, pasta, beans, oats and rice

**Keystone Notes:

Canned foods (with easy pop top lids) like soups, beans, fruit, vegetables, meat, fish

Shelf-stable proteins and grains like peanut butter, pasta, beans, oats, and rice

Cooking staples like sugar, flour, oil, soy sauce, and fish sauce

Quick to eat foods like boxed meals, microwave meals, granola bars, and cereal

Household items like laundry detergent, toilet paper, and dish soap

- **Feed My Starving Children - Event April 24 - 28, 2024 - we need volunteers** and communication to share with your ministry teams

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Please encourage your ministry team to participate together or sign up to volunteer individually with your family or friends at the FMSC Mobile Pack at Incarnation.

Communication to Share with your teams:

The 'Pack is Back' again - April 24-28, 2024!!

ALL HANDS ON HOPE Feed My Starving Children MobilePack™ partnership with Incarnation Lutheran Church is back again in FULL FORCE! RLC has partnered with Incarnation Lutheran of Shoreview, MN for several of their MobilePack events. MARK YOUR CALENDARS for April 24-28, 2024. **LET'S BUST**

PAST THIS YEAR'S GOAL OF 614,304 MEALS. This event is hosted by Incarnation Lutheran, Shoreview, MN.

Here are comments from the 2023 MobilePack Action Team at Incarnation Lutheran:

"We believe RLC's involvement was a key factor in the success of the 2023 MobilePack - both in terms of volunteers and financial support. There were RLC members packing meals and/or working behind the scenes to support FMSC staff at almost EVERY shift! We were able to meet our financial obligation of \$180,000 - which provided more than 600,000 meals for hungry children. Incarnation's FMSC Action Team is incredibly grateful for the partnership and support of Roseville Lutheran members in our efforts to end global hunger. We would love to have you join us in future efforts, as we are stronger together."

Pass the word amongst your circle of RLC Friends, your school or work mates, or neighbors, other friends and family to come for a two-hour shift (or maybe more than one shift!!) to help end global hunger. Your financial support and your presence are greatly appreciated by those around the world who receive these life-changing meals! For more information, sign up or donations, go to <https://give.fmsc.org/campaign/2404-016ea-shoreview-mn-all-hands-on-hope/c519973>. You'll be seeing and hearing more about this way to LOVE GOD and LOVE YOUR NEIGHBOR come April. For further info contact KJ Bach (k-j-o@msn.com) or Kathy Miller (Kathy.a.Miller@comcast.net).

Group: Children, Youth & Family

Chair/Leader: Tori Kraus & Jenna Baccam

Date: 2/13/24

Prepared by: Nancy Brown

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

- Confirmation 7th and 8th graders have been participating in Wednesday Lenten Worship every week. Students sit with their small group in Worship and have also helped with ushering.
- 9th grade Confirmation students sit with their Lenten Mentor during worship, then they meet one on one with their Mentor and engage in discussion.
- 9th graders are also working on their Faith Projects that are due at the start of April.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- There is a Family Fellowship on Sunday June 2nd through children's ministry. The hope is to spend some time outside in Fellowship.
- Family Friendly Good Friday service is at 10:00 on Good Friday.
- The last Crash Course of the year is on Wednesday, April 3rd at 5:00. We are learning about the parables of Jesus and why Jesus told these stories.
- Sunday, April 7th at 11:45 there is an ice cream social for all kids and families who are attending Camp Wapo this summer to get to know one another and meet new people.
- Sunday April 14th is Serve Sunday. We are packing hygiene kits for Keystone. It will be during the normal RLC time.
- Sunday April 21st from 11:30-1:30 is the next Family Fellowship. Staff from the Harriet-Alexander Nature Center are coming to RLC to lead a presentation about animals and lead us through fun activities. Sign up online for lunch.
- Vacation Bible School runs through June 24th-28th from 9AM-12PM at church. Sign up online!
- Confirmation Sunday is May 19 at 10:30am

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- None at this time.