

- 1) Call to Order - Val Velde
- 2) Attendance – establish quorum
- 3) Approval of current agenda
- 4) Approval of prior month's minutes
- 5) Finance Reports – Rebecca Field
- 6) Restricted Fund Update- Rebecca Field
 - a) Vote to Remove the motion from the Table- Restricted Fund Policy
 - b) Address borrowing from the Funds
- 7) pRAISE! Team Update- Sarah Richter / Linda Werner

April 28-May 2! Throughout that week, we will raise money and celebrate the ministry and mission of RLC. There are several fun activities planned for the week in which we need volunteer support including:

- greeters and helpers for the Jazz concert and Hymn Sing (Sun/Mon evenings)
- landscapers (Tues. evening)
- help setting up and taking down the block party (Wed. afternoon and evening)

The full list of volunteer needs and registration is here: [RLC: pRAISE RLC: LIVE! 2024 \(signupgenius.com\)](https://signupgenius.com)

- 8) Organ Fund Update - Erik Storlie / report in folder
- 9) Transition Team update- Pastor Eric or Andrew Olsen
- 10) Nominating Committee Update - Jim Stark
 - a) We should have a slate soon.
- 11) Questions on Monthly staff reports (stand as written)
 - c) Interim Lead Pastor: Pastor Eric
 - d) Associate Pastor – Pastor Marty Wyatt
 - e) Pastor of Youth and Young Adult Engagement - Pastor Tori Kraus
 - f) Church Administrator – David Booms
- 12) Questions on Committee liaison reports (stand as written)
 - g) Mission & Outreach – Karen Rogers
 - h) Endowment – Sarah Richter
 - i) Justice & Congregational Learning - Andrew Olson
 - j) Small Groups and Care Team - Pam McCulloch
 - k) Children, Youth & Families - Nancy Brown
 - l) Community Engagement – Linda Werner

m) Finance Committee - Erik Storlie

13) New Business

n) Link to [Strategic Plan](#)

14) Upcoming Meeting Dates:

o) Thursday, May 16th - in person 7 pm

p) Thursday, June 20th - zoom 7 pm

q) Thursday, July 18th - zoom 7 pm

r) Thursday, August 22nd - in person (and run through of annual meeting). 6 pm

15) Headlines – Recap key communications messages for next 30 days

16) Adjournment

17) Closing prayer: Pam

Minutes: Jim Stark- Draft Until Approval at the April Council meeting. **DRAFT**

April 18. 6:30 pm: In person meeting

<https://us02web.zoom.us/j/85908597498>

Meeting ID:

Link to Strategic Plan:

1. Call to Order - Erik Storlie (6;56)
2. Attendance (established quorum)
3. Council/Staff: Erik Storlie, Jim Stark, Linda Werner, Pam McCulloch, Nancy Brown, Rebecca Field, and Karen Rogers. Staff: David Booms, Pastors Eric, Pastor Marty, Sher Snoot,
4. Absent: Sarah Richter, Val Velde, Pastor Tori
5. Approval of current agenda: m/s (Jim/ Pam) accepted without dissent.
6. Approval of prior month's minutes: m/s (Jim/Karen) Approved without dissent. (*Note to council: Minutes will be made available to council, and staff, within 48 hours of a council meeting. Corrections will be accepted for 7 days. At that time, the combined council document file will be sent to the church administrator for prompt posting on the church website.*)
7. Draft restricted fund policy statement and discussion. Motion to the statement from the table during the March meeting. m/s (Jim/Pam). Approved without dissent. The restricted fund policy and the restricted funds were discussed at length. The policy statement was revised and approved: m/s (Jim/Karen). The revised policy statement is adopted and is included in the documents package for this meeting. Archived in google docs> council documents>policy and bylaws
8. Organ Project Team Update: Report as submitted. Pledge contributions have been positive. Positive acknowledgements to the organ team.
9. Love God Strategic Goal: Small Group Formation Process – No Update—continue to work with a consultant to develop a volunteer management process.
10. Love God Strategic Goal: Children and Families, Youth and Young Adults Events – see staff reports for progress.
11. pRAISE campaign: Pastor Marty, Pastor Eric, Linda: Planning is underway, including donor asks, worship celebration, hymn sign, block party and jazz concert. Request to contribute and to participate.
12. Pre-School and Nursery- School update: Sher Snoot; Facility upgrades have been made. Registration for next year is proceeding well. The afternoon re-school still has many vacancies.
13. Transition Team: Andrew /Pastor Eric: The team consists of Andrew Olsen (council), Joe Zeigler (past president, professional editor), Sara Mohn (past president) Kevin Miller (transition team experience, and Trupti Storlie (Web design and RIC leader). The team is meeting and working on the Ministry Site Profile. Planning congregational engagement..
14. Love Neighbor Strategic Goal: Community Engagement: Community Needs Assessment: No Update
15. RLC Resource Strategic Goal: Volunteer Management Project. No update (*if you entered a volunteer opportunity on the Volunteer Opportunities spreadsheet, please add a brief description of the Volunteer opportunity in column E (may include specifics about timing, etc.) as well as include the column J Coordinator Contact Information. Working with a consultant to develop a volunteer management process. Discussion about the visibility of opportunities for volunteers*)
16. **Nominating Committee Update:** See written report. Still need two names for the nominating committee.s

17. Finance Reports (There was no report at the time of the meeting) Financial Highlights should be prepared soon::

- Actual Year to date offering:
- Total Receipts year to date:
- Total released from restriction
- Total Expenses to date;.
- Budgeted expenses:
- Net Operating Actual through March
- Insurance payments will show up in March Financial Statements
- Several restricted fund balances have been released. Policy approved. The released restricted funds are those that have not been designated for a specific purpose by a donor.

17 Monthly staff reports (see written reports unless noted below)

- Interim Pastor's Report: Pastor Eric: Report as written
- Associate Pastor – Marty Wyatt: Uplift, participate and contribute to the pRaise campaign. Many events are planned. See written report
- Pastor of Youth and Young Adult Engagement - Tori Kraus, good news-confirmation program is growing, Ten new confirmation students this year. Ninth grade faith statement process has been uplifting and confirming. (see her report for details)
- Church Administrator. (See detailed written report). Interim financial director is working well. Interviews continue with Financial Director vacancy. Insurance process continues – the next steps are to find ways to reduce premiums. An insurance inspection has been completed.. Inspection identified several deferred maintenance issues that need attention. These include electrical, live stream and security system repairs and upgrades, leaky roofs and basements and parking lot issues..
- Questions on Committee liaison reports (there are many things being planned and in process– please see the written reports stands as written unless noted below)
- Mission & Outreach – Karen Rogers: Looking for ways to make members aware of programs.
- Endowment – Sarah Richter
- Justice & Congregational Learning - Andrew Olson
- Small Groups and Care Team - Pam McCulloch; Lynbloomsten event planned
- Children, Youth & Families - Nancy Brown
- Community Engagement – Linda Werner
- Finance Committee - Erik Storlie

14 New Business:

15 Upcoming Meeting Dates:

Future meeting will be in person;

Thursday May 16th - zoom 7 pm

Thursday, June 20th - zoom 7 pm

Thursday, July 18th - zoom 7 pm

Thursday, August 22nd - in person (and run through of annual meeting). 6 pm

Headlines and Congregational Messages: (Recap key communications messages for next 30 days.

Communication and Outreach Points of Emphasis: pRaise campaign

- Organ work is in progress. \$30K payments are required each month. Encourage those who have pledged to fulfill their pledges. Thanks to the contributors, staff and organ team. Uplift all the good works and ministry of the childcare program.

Adjournment: passed without dissent: 8:25



Council Minutes

Closing prayer: Pam

Pr. Eric's Council Report

April 2024

Pondering

The people of Israel would often affirm before the Lord God, "A wandering Aramean was my ancestor, and he went down to Egypt and lived there as a foreigner with a household few in number, but there he became a great, powerful, and numerous people. (Dtr. 26:5)

I think this verse might be a verse that we want to uplift in this time of transition for Roseville Lutheran. We are in transition at many different levels of our life together as God's people. Transition is fun for some and terrifying for others. Some of us will be looking forward as we anticipate the future God has in store for us. Some of us will cling to the past in fear of forgetting where we have been. Some of us will set new expectations as God reveals all things new. Some of us will cling to old expectations because they are what we know. Some of us will offer helpful insight and some of us will not.

The thing we need to remember is that our spiritual ancestors were "wandering Aramens". They spent a lot of time in a foreign place before they became a great people. 20 years worth of time! This interim will not last 20 years but it might feel that way for some. Especially those who do not understand the need for an interim. A moment of time in our congregational history when we create enough space between the previous pastor and the next pastor so that the next pastor can thrive. And this is what should happen!

Notice the last half of the verse above. The wandering Aramean (Jacob) lived in a strange place with a household few in numbers but there that household became a great, powerful and numerous people. This is the end that awaits us in this strange space we call interim.

So I close with one of my favorite prayers from Evening Prayer. Perhaps, like the verse above, this prayer might be an important one for us to pray in this time of transition. The prayer reads: *"O God, you have called your servants to ventures of which we cannot see the ending, by paths as yet untrodden, through perils unknown. Give us faith to go out with good courage, not knowing where we go, but only that your hand is leading us and your love supporting us; through Jesus Christ our Lord"*

Wondering

The Transition Team has started working on the Ministry Site Profile (MSP). Different parts of the MSP are being reviewed and revised by various members of the team. We still need to designate a chair for the team. Will work on this at our next meeting on April 23rd.

I hope to begin reviewing staff job descriptions with each staff member during the month of May. I recommend that this is done every May. That way you have the summer to make changes that might arise before Fall programming begins. I like to focus on the following questions, 1) What is working and why. 2)What is not working and why? 3)How in the next year will we continue what is working well? 4)How in the next year will we change what is not working well?

I can already see some necessary ministry tasks for your next Senior Pastor. Others will weigh in on this later in the process. What I see so far include Administration (staff encouragement and development), Strategic Planning, Financial Management, Preaching/Leading worship, and Stewardship. It will be interesting to see what others see moving forward.

Another thing to think about as you move forward in the call process is the title for the next pastor. Some congregations use "Lead Pastor" and some use Senior Pastor. We had an interesting conversation at St. John's in Lakeville about what title to use. That council chose "Senior Pastor" because this title implies collaborative work among staff, council and congregation.

"Lead Pastor" implies a leader casting a vision that everyone else follows. In very large churches this model works just because of the size of the staff and congregation. So, something to think about as we move forward.

That's it for now. Thanks for reading.

Pastor of Youth and Young Adult Engagement

April 2024

Pastor Tori Kraus

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Holy Week
- pRAISE RLC: Live
 - Working with pRAISE team and staff by planning and communicating to congregation • Newsletter completed and sent
 - Finalizing block-party
 - Recording videos to be rolled out during April 28-May 2
- Confirmation
 - Confirmation program keeps growing – we had another 7th grade student join last week. We have had over 10 students in 7th grade join since November.
 - We are really going to help finding small group leaders for next year
 - Finishing last 2 weeks of Confirmation
 - Last day is May 1 at the Block Party
 - Few 9th graders are creating a conversation ball pit for the block party as their faith project
 - Faith conversations with ninth grade students (14 over the last 2 weeks)
 - These have been amazing and so inspiring. I am truly in awe of where they are at and how they have thought about their faith.
 - Every ninth grader is able to articulate what faith looks like in their life, what God's presence is to them in their life, and how this community has supported them.
 - Confirmation Sunday is May 19 at 10:30am – Please attend if you can
 - 15 being confirmed
- Contemplative and Spiritual Practice Group
 - Meets one more time before taking a summer break
 - So far, we have done practices of deep listening, journaling, centering prayer, examen, loving kindness, labyrinth and taize.
 - This is part of a grant we have through St. Catherine University

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- ELCA Youth Gathering 2024 (July 16-20)
 - First Pre-Trip Session is April 21
- pRAISE April 28-May 2
- Graduation Recognition Sunday – May 5
- Synod Assembly – May 10 & 11

ROSEVILLE LUTHERAN CHURCH
1215 ROSELAWN AVE WEST, ROSEVILLE, MINNESOTA 55113



Staff Report to Council

- Confirmation Sunday – May 19

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Come to the Block Party, Graduation Sunday, and Confirmation Sunday!

ROSEVILLE LUTHERAN CHURCH
1215 ROSELAWN AVE WEST, ROSEVILLE, MINNESOTA 55113

Associate Pastor, Marty Wyatt

April 2024

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Wrapped up Lent. Successful Holy Week and Easter. Heard lots of positive feedback from congregation
- Wrapped up Faithful Hospitality. What a wonderful program to be a part of. There will be an opportunity to be a host site again in 2025-this is something that we'll want to consider
- Helping to welcome and on-board Pastor Eric
- Lots of pRAISE pre-planning
- Prepping for ONAM's JustMove this fall
- Pastoral visits

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- pRAISE: April 28-May 2
- Wrapping up the program year for RLC Kids and Confirmation
 - Children's Ministry Task Force: Just a reminder that this Task Force needs to wrap up their work
- Would like to start an email list of those members interested in the "love your neighbor" ministry teams so that we can send those who are interested more information in a concentrated way-like a concentrated e-blast- this continues to be a desire but I do not have the capacity to take it on at this time
- Sharing Guatemala trip highlights and planning another one

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

ROSEVILLE LUTHERAN CHURCH
1215 ROSELAWN AVE WEST, ROSEVILLE, MINNESOTA 55113

Ministry: Children's

Date: 4/15/24

Prepared by: Jenna Baccam

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- The Wapo Ice Cream social was a big success! We had about 25-30 families join us that morning to meet and mingle with each other. Many of the parents were able to ask their questions about camp, and the kids were excited to play together in the activity center. They started and ended games all by themselves and really enjoyed being in one another's company. This has been great to see the increase in students who have made the leap to attend Wapo this summer. We have about 50 going in total!
- Our Family Good Friday service took place a couple of weeks ago. We had many families in attendance despite it being spring break and having a lot of families on vacation. This year, we adapted it to be a lot more independently run. Kids could stay at a station for as little or as long as they wanted and each station was adapted to be more abilities friendly this year. Each one could be made easier or harder depending on the abilities of the child. It seemed to be received much better this year and we will continue to make this an interactive morning with one another!
- We finished our last Crash Course of the year on Wednesday, April 3rd! This has been a great addition to Wednesday night activities and has seemed to increase children's desire to learn and dive deeper into the bible. It has also been a great opportunity for kids to experience what confirmation may be like in the future because we share a pizza dinner with them.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- The block party during praise is coming up! We are always looking for volunteers, especially for kids activities that need people at them the entire time. The block party is a great way for children's ministry people to all come together in one place and have lots of activities to do as a family. We are hoping to get confirmation more involved this year as well by volunteering for stations at the block party.
- The last day of RLC Kids is happening on Sunday, May 19th. We are looking forward to spending time with one another and celebrating all that we have learned this year. We will be needing more volunteers for this day, as well as Praise Sunday and graduation Sunday on May 5th. If you or anyone else you know would like to help, please let me know! We especially need help in our preschool room on these days!

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

ROSEVILLE LUTHERAN CHURCH
1215 ROSELAWN AVE WEST, ROSEVILLE, MINNESOTA 55113

Shared Services

Date: April 2024

Prepared by: Dave Booms

Administration

- Insurance Co did a safety Inspection of the building.
 - Recommendations
 - Replace fuses with circuit breakers for the 1955 bldg.
 - If we can just replace the panel ~\$3-5 k
 - If we need to rewire, 10-15K+
 - Update fire suppression system
 - Up to 1k
 - Overdue on hood cleaning
 - Normally \$1,200 Our vendor is a man we sponsored to come to the US. Will be charging ~\$700.
- Finance Director-
 - In 2nd round interviews with three candidates.
 - Covering items not being covered by Interim FinDir
- Security System
 - Needs Video Camera recorder replacement. ~\$7,000
- Projector Project
 - AV AVE, LLC has not finished installing the projection system in Room 45b. Unresponsive to calls & email's. Taking complaint to BBB first then follow-up with the Conciliation Court if needed. Equipment/installation, service package, and equipment credit from Sanctuary LiveStream project puts current loss at up to -\$12,000.
- On Boarded Interim Sr Pastor
- Managing daily operations and maintaining office supplies and records.
- Coordinating, planning, and executing church events.
- Participate in Project Teams, pay bills and oversee staff payroll.
- Managing Vendor relations
- Booking Spring/Summer events

Facilities

- Prep hallway in preschool for carpet
- Set ups for events
- Set ups for Holy week
- Quotes on service work for fire suppression system in kitchen
- Move carpet and other church belongings back into rooms 74 & 75
- Replace broken ceiling tiles
- Annual inspection on pressurized vessels with insurance company
- Leaks occurring in: Commons, Activity Center, and Upper Level Hallway. Roofing Contractor called. Est repair cost **\$1,500 - \$2,000**

Communications - April 2024

- **TABLE Deadline - May 1** is the deadline for the June-July-August TABLE Newsletter. Send info/stories, photos to Daniel by 12:00 noon, Wednesday, May 1: dpederson@rosevillelutheran.org
- pRAISE RLC is soon here: April 28 - May 2. (ONE Worship at 10:00 am on April 28, and RLC Jazz Concert; Hymn Sing on April 29; Block Party on May 1 - Food Trucks, Games, etc). pRAISE RLC newsletter is mailed, and available online. Working on videos and other day-of items to support this FUNdraiser!
- Website “Key Page Layout” meeting was productive. Next step is to receive the Wireframe, and then we begin gathering the needed photos and text for building the new website. Volunteer Management System work is in tandem with the website update.

Hospitality

- In Cooperation with facilities, we are taking care of some minor equipment issues within the kitchen to maintain compliance and safety. We are also working with our partners at Sysco to troubleshoot our dishwasher in a way that will be cost effective both now and in the future.
- The feedback from the pastries was quite humbling and prompted me to look into the cost effectiveness of the Sunday donuts we have been bringing in for years from Donut Hut. I am hesitant to end such a longstanding relationship with a local business; however, with the amount of money we spend on the donuts every week, we could provide far more options from our own kitchen.
- Planning and preparations for pRAISE has been a consistent theme since the end of Lent as well. We will have a “kick off pRAISE Brunch” and so far procured two food trucks (Egg Roll Queen and El Mercado) for the block party.

Staff / Ministry: Finance Committee

Date: 4/18/2024

Prepared by: Erik Storlie

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Present: Nick Velde, Merle Gaedy, Erik Storlie, Pastor Eric Leshar, Rebecca Field (guest).
Absent: Gayle Gedstad, Kathy Arveson.
- Regular March reports are not ready yet. They should be ready soon. The Finance Committee will have to review the reports outside of meeting time.
- Permanent Finance Director interviews are underway. All interviews with the current three candidates should be completed by the end of this week.
- Budget Process
 - General discussion about approach to the budget for 2024-25. Kathy Arveson will start the budgeting process. This will be helpful because she knows Shelby. Rebecca Field may be able to help. When the new Finance Director is hired, an overlap period to allow for a good handoff will be ideal.
- Open agenda:
 - General discussion about interest rates on bank accounts. Erik to explore with Dave Booms.
 - General discussion about organ intents-to-give and who is tracking completed versus outstanding ITGs. Pastor Eric to discuss with Kathy Arveson and will track this for 2024.
- Upcoming Meeting Dates.
 - Tuesday, May 14, 7-8pm.
 - Tuesday, June 11, 7-8pm.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove? None at this time.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time? None at this time.

Group: Children, Youth & Family

Chair/Leader: Tori Kraus & Jenna Baccam

Date: 4/17/24

Prepared by: Nancy Brown

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

- Confirmation students have been participating in some great conversations on Wednesday evenings. We had “Stump a Pastor” with Pastor Tori and Pastor Marty, which was a question and answer session. Questions ranged from light hearted questions to theological questions from the students. The next week we had a guest speaker lead us in a conversation about blessings, where students also took part in some writing activities related to blessings. This week we took part in Prayer Stations where we went to different locations around the church participating in different aspects of prayer.
- 9th graders completed their Faith Statements and are having one on one Faith Conversations with the pastors.
- Children’s Ministry has had lots of exciting events including an ice cream social for kids going to Wapo, Serve Sunday where we packed hygiene kits for Keystone, the last Crash Course, and the Family Friendly Good Friday service.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Sunday April 21st from 11:30-1:30 is the next Family Fellowship. Staff from the Harriet-Alexander Nature Center are coming to RLC to lead a presentation about animals and lead us through fun activities. Sign up online for lunch.
- Vacation Bible School runs through June 24th-28th from 9AM-12PM at church. Sign up online!
- The last day of RLC Kids is Sunday May 19th.
- Confirmation Sunday is May 19 at 10:30am
- We will have another Family Fellowship on Sunday June 2nd. We will be spending some time outside connecting with other families and building community.
- RLC Kids Choir is starting again this Sunday April 21st.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- None at this time.

Ministry: Council Liaison Care and Small groups

Date:4/18/24

Prepared by:Pam McCulloch

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Display of Quilting Ministry prepared by Quilters and Janet Risinger. Many positive comments and new awareness of this ministry
-
-

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Care Team will be hosting an information program with Lyngblomsten about Dementia Friendly congregations on May 20.
- Care Team continues its discussion and evaluation about how RLC can plan for this ministry. Will continue discussion on May 1.
- RLC Reads will meet May 20 for the final book this session and will discuss future meeting dates that do not conflict with other ministry programs
-

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

Financial resources may be needed to cover costs of the May 20 program

Ministry: Mission and Outreach Partnership (MOP)

Date: 4/18/24

Prepared by: Karen Rogers

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- M&O had partner conversations in April (Dorothy Day) and have one scheduled in May (Central Park) to better understand their needs and ways we can enhance our participation.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- **April Food Drive for Keystone** - suggest we limit ask to congregation to **shelf-stable proteins and grains** like peanut butter, pasta, beans, oats and rice

**Keystone Notes:

Canned foods (with easy pop top lids) like soups, beans, fruit, vegetables, meat, fish

Shelf-stable proteins and grains like peanut butter, pasta, beans, oats, and rice

Cooking staples like sugar, flour, oil, soy sauce, and fish sauce

Quick to eat foods like boxed meals, microwave meals, granola bars, and cereal

Household items like laundry detergent, toilet paper, and dish soap

- **Feed My Starving Children - Event April 24 - 28, 2024 - we need volunteers** and communication to share with your ministry teams

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Please encourage your ministry team to participate together or sign up to volunteer individually with your family or friends at the FMSC Mobile Pack at Incarnation.

Communication to Share with your teams:

The 'Pack is Back' again - April 24-28, 2024!!

ALL HANDS ON HOPE Feed My Starving Children MobilePack™ partnership with Incarnation Lutheran Church is back again in FULL FORCE! RLC has partnered with Incarnation Lutheran of Shoreview, MN for several of their MobilePack events. MARK YOUR CALENDARS for April 24-28, 2024. **LET'S BUST PAST THIS YEAR'S GOAL OF 614,304 MEALS.** This event is hosted by Incarnation Lutheran, Shoreview, MN.

Here are comments from the 2023 MobilePack Action Team at Incarnation Lutheran:

"We believe RLC's involvement was a key factor in the success of the 2023 MobilePack - both in terms of volunteers and financial support. There were RLC members packing meals and/or working behind the scenes to support FMSC staff at almost EVERY shift! We were able to meet our financial obligation of \$180,000 - which provided more than 600,000 meals for hungry children. Incarnation's FMSC Action Team is incredibly grateful for the partnership and support of Roseville Lutheran members in our efforts to end global hunger. We would love to have you join us in future efforts, as we are stronger together."

Pass the word amongst your circle of RLC Friends, your school or work mates, or neighbors, other friends and family to come for a two-hour shift (or maybe more than one shift!!) to help end global hunger. Your financial support and your presence are greatly appreciated by those around the world who receive these life-changing meals! For more information, sign up or donations, go to <https://give.fmsc.org/campaign/2404-016ea-shoreview-mn-all-hands-on-hope/c519973>. You'll be seeing and hearing more about this way to LOVE GOD and LOVE YOUR NEIGHBOR come April. For further info contact KJ Bach (k-j-o@msn.com) or Kathy Miller (Kathy.a.Miller@comcast.net).

Ministry: Preschool and Childcare

Date: 4/9/2024

Prepared by: Sher Noot

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

-Tours for both Preschool and Childcare are in full swing. We do still have openings in preschool for fall 2024, so we need to get the word out, especially for our afternoon portion of our day. Our Childcare is continuing to increase in numbers with delayed starts for the end of the school year to late summer.

-Refreshed the preschool with carpeting in the hallway, paint on 2 hallway walls, and a new shelf unit at the top of the ramp under the RLC Preschool/Child care sign. Families are definitely noticing and have thanked me (and the church) for the updates. On dad stated, "Looks nice, I guess we're moving up in the world!".

-The Lively Landscapers shared in seed planting with our preschool class on both Wednesday, April 3rd and Thursday, April 4th. This was a great experience to have our two Roseville Lutheran Church groups come together. All of the plantings are in the windows on the ramp up to the preschool. We have also posted pictures of the event. Be sure to take a moment to stop by and check out all of the fun that the preschoolers and landscapers had together. Pictures are posted on the walls of the ramp. We have also posted our Mystery Readers books and our Star Students!

-Gertens Online Plant Fundraiser Closed with final sales lower than last years. 2023 totals \$4733.50. 2024 totaled 3194.18.

-Collaborated with Jenna for the Good Friday Family Service. There were 5 preschool/childcare families in attendance.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

-Continuing to work with the Eagle Scout on the bench outside of the preschool entrance.

-Continuing to refresh, clean and update our preschool spaces.

- Posting an early educator position for the 2024-2025 preschool year.

- Looking into becoming a Parent Aware program. This is something that I believe both the preschool and the childcare will need to do. In July 2024, all non-Parent Aware programs will be given ONE STAR. Parent Aware is a rating program for families to determine what program they want for their children. It is a 4-star rating. I will be going to a zoom training on Wednesday, April 24th to learn more about what it takes to obtain a 3- or 4-star rating. This process will take a huge portion of my time to get our programs rated higher than one star.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

I would love to be able to have yard signs stating “[We Love RLC Preschool and Childcare](#)” with our new logo and a QR code to direct them to the Roseville Lutheran Church website. It would be great to have them available for preschool / childcare families and members of our congregation. The cost for the signs is approximately \$150 for 10 signs. These would be signs that could be up throughout the year to get the word out. Many of the families that have been touring have mentioned that they had no idea that we have both a preschool and a childcare. These are families that have somehow *stumbled* upon us, interested in one program or the other, and then when corresponding and touring with them, that’s when they tell me they had no idea that we had both programs.

Roseville Lutheran Church Restricted Gift Policy

Roseville Lutheran Church (hereafter referred to as “RLC”) depends on the generosity of financial gifts to carry out our mission. These gifts are accepted with gratitude. Often these gifts from members and friends are given for a specific purpose, and are referred to as Restricted Funds. RLC is committed to honoring the intent of the gift and at the same time remaining faithful to our mission.

Acceptance of Restricted Funds

Restricted Funds are given by a donor for a specific purpose or ministry. Establishment of new Restricted Funds shall be approved by the RLC Council prior to acceptance of any gifts to that new fund to ensure that they align with the ministry and plans of RLC.

Funds gifted in this category should be accompanied with written designation by the donor; for example, written in the memo line of the check.

RLC will only accept and pass funds to organizations or ministries that hold a nonprofit status. No designations to individuals will be accepted.

Memorial funds given at the time of a death should be designated for specific Restricted Funds as soon as possible but within 90 days of the gift, otherwise they will be released to the Operating Fund.

Release of Restricted Funds

Restricted Funds will be released to the Operating Fund as costs are incurred for the intended purposes.

If the original restriction of the gift cannot or is not expected to be fulfilled, and if the donors can be identified, RLC should contact and ask if they would like to change the designation of their gift to be used for another purpose, or if the restriction can be released. The donor’s decision should be in writing, if possible, in order to avoid any misunderstandings.

In the event that the donor cannot be contacted, or if the need for such a program or project has been met or cannot be completed for any reason, the restriction may be removed and transfer the Restricted Fund to the Operating Fund as determined appropriate by the Finance Committee.

Notice to Donor

To avoid being precluded from using restricted funds if a project is overfunded, completed or if the designation cannot be met, the following clause should be made known to the prospective donor:

Spending of restricted funds is confined to official Council approved programs and projects. Each contribution directed toward an approved program or project will be used as restricted with the understanding that when the need for such a program or project has been met or cannot be completed for any reason as determined by RLC Council, the remaining restricted contributions will be used where most needed.

Accounting for Restricted Funds

Accounting for restricted fund activity will occur within the accounting system to track the contributions and the costs incurred to release the restrictions. The monthly financial reports to the Finance Committee will show the activity within the restricted and designated funds separate from the undesignated funds or operating portions of the budget.

RLC will avoid using restricted funds for budgeted or unbudgeted operating expenses. However, when necessary, these fund asset balances may be used to pay for operating expenses, with proper fund tracking to ensure that the restricted balances are accounted for and the intent that the funds will be used for the donor intended purposes, or released in accordance with policy above.

This policy was updated and approved by the RLC Council on April 18, 2024.

Ministry: Organ Project Team

Date: 4/18/2024

Prepared by: Erik Storlie

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Fundraising: as of 2/28/24 = **\$795,295.59** or 94% (146 donors)
 - Pennies for Pipes (2/15-3/18): \$22.90; total pennies for pipes = **\$278.42**
 - The family of RLC member Ada Kirscher suggested memorials be given to the Organ Fund
 - Kathy Arveson is contact until Finance Director position filled.
- 4/8/24 *Meet the Organ Builder* recap
 - New pipe organ design was explained and revealed. Renderings have been added to the organ poster in the commons and near the office.
 - Over 70 attendees; lots of positive, enthusiastic comments after the event
 - 9 RLC volunteers helped make the event successful (provided sound, recording, slide management and refreshments for the reception after the event)
 - the *Meet the Builder* presentation with slides is posted on the organ webpage and has received 70 views.
 - The organ builder, J.F. Nordlie, and RLC's organ consultant, Dr. Gregory Peterson, have worked on numerous organ projects. Both thanked the Organ Project Team for their transparent communication, outreach to all ages of the congregation, project management, and flexibility. Both commented they wished all committees they've worked with had similar strengths.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- The Organ Project Team will step back from active fundraising during pRAISE and FMSC. With \$56,052 remaining, the team will ~~focus onto continue by~~ building project awareness via ongoing congregational communication and organ related events such as:
 - ~~May 4, 9:30 am - Build a Pipe Organ (all ages): Nordlie will loan RLC a 2-octave traveling wooden pipe organ kit; all ages can learn how pipe organs are built, help assemble the 133-piece kit and play the organ with hand-pumped bellows. OPT would also like to use the kit with RLC kids.~~
 - **April 29 at 6:30 pm** - Community-wide Hymn Sing. This is a pRAISE event that the Organ Project Team will help coordinate (promote the event to ~20 neighboring churches, requested ice-cream donation, work with Will on reception and help greet and serve sundaes).
 - ~~May 4, 9:30 am - Build a Pipe Organ (all ages): Nordlie has loaned RLC a 2-octave traveling wooden pipe organ kit; all ages can learn how pipe organs are built, help assemble the 133-piece kit and play the organ with hand-pumped bellows. OPT has reached out to Jenna and Sher to possibly demo it for RLC kids and the preschool.~~

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Organ Project Team Report to Council

- **May 21:** additional volunteers may be needed to help remove and pack 85 pipes from RLC's organ to be shipped to Ohio for refurbishing, and provide and serve lunch to the work crew May 21-22. 10 RLC volunteers going to Birmingham will be involved. Note: RLC's organ will remain usable until the entire organ is removed in January 2025.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Consider making a donation to the organ project if you haven't already done so and encourage others.

Staff / Ministry: Nominating Committee

Date:04/15/2024

Prepared by: Jim Stark

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- The committee has met several times, remotely, over the last month. I am pleased to let you know that we have a nearly complete slate of candidates. We are still in need of 2 positions on the nominating committee. We should have a full slate of candidates for your review at our May Council meeting.
- A notification, asking for names from the congregation, was included in the Update and in the worship folder. It was not very successful.
- Committee members: Elizabeth Jacobson <jacobsoe@csp.edu>; Kevin Miller<kevin.j.miller@comcast.net>; Abell Jan <tkt005@gmail.com>;David Werner (chair) <werne012@gmail.com> and Jim Stark <jim.stark@lcc.mn.gov> (ex-eficio)
- Standing topics:
Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove? (Nothing needed at this time)
- Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might the Council provide to help support their efforts at this time? (Nothing needed at this time)