

Church Service Interest Packet

Fredericksburg United Methodist Church

FUMC Mission: As followers of Christ, we Seek others in our community, Serve their needs, Grow in the love of Christ, and Connect with each other.

Go, therefore, and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe everything I have commanded you. And remember, I am with you always, to the end of the age.”

- Matthew 28:19-20

If we are to fulfill Jesus’s Great Commission, we need to look, both individually and corporately, to serve our Lord by sufficiently organizing our Church to carry out our mission. The work of FUMC is unending, vital, and sacred work. As such, we ask all interested candidates for service to complete the “Nomination Interest Form.” The Nominating Committee will prayerfully review each form and will make recommendations for selection. Following the nominations process, the committee will notify everyone on their status for serving in the coming year. The Nominating Committee will keep all interest forms for subsequent years as a starting point for next year, unless one desires to withdraw their consideration. We ask that you prayerfully consider serving, and ask the Holy Spirit to guide you in your decision.

At present, we are seeking interested members to fill the following positions:

- Chair AND Vice Chair, Church Council
- Nominations/Lay Leadership Development Committee (three positions)
- Chair, Staff Parish Relations
- Staff Parish Relations Members (three positions)
- Trustee (three positions)
- Finance Committee (three positions)
- Foundation Finance Committee (three positions)
- Generosity (Stewardship) Committee (two positions)

Please return this form to the church’s main office, or email Holly Suwannakam, Church Administrator, at hollys@fumcva.org.

If you have any questions, please contact Pastor Tim (pastortim@fumcva.org) or Pastor Chelsea (pastorchelsea@fumcva.org).

Leadership Committee Interest Form

Name: _____

Home phone: _____ Email: _____

Best Time and Best Way to Contact You: _____

Membership:

How long have you attended FUMC? _____

Are you a member? If so, how long have you been a member of FUMC? _____

If not, why are you not a member?

Check all areas below in which you are fulfilling the expectations of membership:

_____ Worshiping regularly, whenever you are not sick or out of town.

_____ Participating in an activity, outside of worship, where you are growing in your faith.

_____ Actively serving in a ministry, according to your gifts.

_____ Giving financially in proportion to your income, moving toward the goal of tithing.

Commitment:

Are you willing to prepare and engage in meetings, as well as possibly fulfill Committee tasks in between monthly meetings?

_____ Yes Comments (optional):

Would you need childcare in order to participate as part of leadership? (Yes / No)

Service:

List ministry areas in which you have been heavily involved. Please briefly indicate any particular joys or challenges you experienced as you served in these roles. Is there a specific role or Committee in which you feel called to serve in the coming year? (see list below)

Spiritual Growth:

List programs that have helped prepare you for this role of spiritual leadership? (e.g., Disciple Bible Study, Small Groups, Adult Classes, Mission Opportunities, etc.)

Motivation:

Why do you desire to serve?

Experience:

What specific gifts do you have that may be a benefit to this ministry area? (Please refer to the list of core competencies listed on the committee descriptions pages which follow this form.)

What background or expertise might you bring to this position? (note: specific expertise is not always required)



Positions/Descriptions Committees and Leadership Roles

Church Council, Chair or Vice Chair

The Church Council meets monthly as the administrative Committee that sets and guides the vision, thus strategically leading FUMC to ensure all ministries and functions are aligned with the church's vision and core values.

The Chair presides over leadership meetings, collaborates with Committee members to set strategic priorities, and ensures consistent overall governance for the church. This position is similar to a board of director's chair overseeing the general operation of an organization. The chair is usually asked to serve one-year at a time.

The Vice Chair supports the Chair, and steps in when the Chair is unavailable.

Lay Leader (6 positions, 2 representing each of our worship services)

A Lay Leader makes weekly announcements as part of worship, connects with members of their specific worship service, shares feedback with the pastors, and represents the views/perspectives of those who attend their specific service to church leadership. The position offers a non-judgmental ear to hear praises, concerns, and suggestions from the congregation, thus providing the clergy and leadership insights to the state and well-being of the church family. The Lay Leaders meet quarterly with the pastors.

Finance Committee Member / Chair

The Finance Committee meets monthly to discuss, oversee, guide, and approve the finances of the church, as well as the Annual Budget. In conjunction with the Lead Pastor and Church Administrator, the Finance Chair meets monthly to prepare for Finance Meetings and assure understanding of the financial health of FUMC. The Finance Committee works with the Generosity Committee (see below) to implement plans to raise sufficient income to meet the budget. Finance Committee members should understand the

Finance Policy, help the Church follow it, and help review it annually. Committee members are usually asked to serve three-year terms.

Chair is a member of the Church Council and leads the entire Finance Committee.

Treasurer

The Church Treasurer works with the Church Administrator and Finance Committee chair to ensure that expenditures are properly entered and signs checks.

Generosity Committee Member / Chair

The Committee meets every other month and is tasked with encouraging healthy stewardship, faithful giving, and education for how members and friends can financially support the church today and tomorrow. Members are usually asked to serve three-year terms.

The Chair leads this committee.

FUMC Foundation Board Members / Chair

FUMC has an established Foundation which manages two major funds, the Endowment Fund and Open Capital Fund. They receive and allocate all bequests, as well as extra-ordinary gifts, and decide on an annual distribution of funds generated by the Foundation. They meet at least once a year, then on an as needed basis.

The Chair leads this Board.

Staff-Parish Relations Committee member / Chair

The Staff-Parish Relations Committee (SPRC) meets monthly, acting as liaison between staff, clergy and the congregation, and vice versa. This committee functions similarly to that of a personnel office or Human Resources department in other organizations. The SPRC annually reviews personnel policies, supports the staff (individually and collectively), and works with staff to assure the mission of the church is realized. The SPRC Committee Chair leads this effort, to assure the effective and efficient work of our staff. Members are usually asked to serve three-year terms.

Trustee Committee member / Chair

The Trustees meet monthly to supervise and maintain all property and contracts belonging to the congregation so that the ministries of the congregation can be effective. Trustee issues can include several legal, practical, and administrative functions related to the church property and equipment.

The Chair works with the Facilities Manager, Church Administrator, and pastors to assure the building is safe, kempt, and in good order, while also acting as liaison between the church and agencies with legal and contractual matters. Members are usually asked to serve three-year terms, and Trustees elect their own Chair and Vice-chair annually.

Seek Team member / Chair

The Seek team updates the FUMC volunteer spreadsheet which helps get volunteers for different special services and ministries in the church, as well as help with monthly dinners. They are a key part of coordination of the Annual Ministry Mash. The Chair leads this team and calls the meetings as needed, and is a member of the Church Council which meets monthly. The Chair is part of the Seek/Serve/Connect/Grow teams who work together to coordinate Wed night monthly meals and various programs that cross ministries.

Serve Team member / Chair

The Serve team supports the many mission teams at FUMC. The Chair serves as the point of contact for bringing structure to volunteer opportunities and dispersing its information to the congregation. Duties include holding bi-monthly meetings with mission leaders to discuss their successes and needs and following up on action items. Chair also serves as the liaison to Church Council regarding Serve interests. The Serve Chair is expected to take part in mission opportunities but should primarily delegate lead roles and encourage others to grow in their own leadership capacities. The Chair is part of the Seek/Serve/Connect/Grow teams who work together to coordinate Wed night monthly meals and various programs that cross ministries.

Connect Team member / Chair

The Connect team shepherds and supports the Connect ministries, which seek to provide opportunities for members and friends within the church to connect with each other. The Chair needs to be willing to meet/greet people, getting to know both FUMC regulars and those who are new. The Connect leader keeps a list of connect ministries and contacts, meets with the Connect ministries to check so the Chair is aware of issues and/or coordinating groups to work with one another. The Connect Chair must be flexible and help where they are needed. The Chair is also a member of the Church Council which meets once a month. The Chair is part of the Seek/Serve/Connect/Grow teams who work together to coordinate Wed night monthly meals and various programs that cross ministries.

Grow Team member / Chair

The Grow team works with the staff to coordinate Discipleship opportunities such as Sunday School and small groups. The Chair reports minutes and feedback from the Preschool, Children's, and Youth ministries to Church Council. The Chair is part of the Seek/Serve/Connect/Grow teams who work together to coordinate Wed night monthly meals and various programs that cross ministries.

Annual Conference Representative (2)

The Virginia Annual Conference meets once a year for 2-3 days. One of the 2 Annual Conference representatives is a member of the Leadership Committee, updating the Committee on Conference issues, as well as being connected in the church so they can represent FUMC at the Conference.

Youth/Young Adult Representative

One member of the Leadership Committee aging 12-35 serves to represent the needs and perspective of the Youth and Young Adults in the congregation.

Preschool Board Member

The Preschool Board works with the Pastor and Director of the FUMC Preschool as the liaison and guiding connection of the Preschool and the Church. All issues pertaining to the Preschool

are dealt with by the Preschool Board. The Chair is responsible for leading monthly meetings to discuss preschool business. They work with the preschool budget and the registration fees and works closely with the director and assistant director. The Preschool Board also sends in treats to the preschool teachers occasionally and attend preschool graduations.