

**TUITION AGREEMENT—BETHANY LUTHERAN CHURCH PRESCHOOL**

A **non-refundable** registration fee of \$225 per student for the academic year and \$75 for summer camp is required at the time of registration. This fee covers enrollment materials, supplies, a t-shirt, yearbook, curricular items, and includes a one-time \$10 Disaster Supply Fee. **A \$75 monthly diapering fee applies to children who are not toilet trained.**

Tuition is based on an annual rate and may be paid in full or in ten equal monthly installments (August–May) through the *FACTS* Tuition Management Program. Parents may select the 5th or 20th of the month for automatic withdrawal. A 5% discount is offered for full payment received by August 1. **Tuition is non-refundable and not prorated for absences due to illness, vacation, or emergency closures, including those caused by natural disasters, pandemics, or other unforeseen events.** This policy ensures we can continue to support staff and maintain school operations during unexpected closures. We follow the directives of the Long Beach Unified Superintendent for citywide emergencies and the Los Angeles County Superintendent for regional matters. A sibling discount is available for families with more than one child enrolled.

If your start date is after the first day of your child's program, the tuition rate is pro-rated based on how many days your child is actually enrolled in our program. Two consecutive weeks of unexcused absence may result in removal from the class roster. **A two-week written notice is required for withdrawal; tuition will be charged through the notice period. All balances must be paid in full, prior to a child's departure.**

Each February, currently enrolled students are **automatically re-enrolled** for the upcoming school year, and the registration fee is charged via *FACTS*. **Written withdrawal must be submitted within 14 days to reverse this fee.** Tuition is prorated only for students beginning after the start of the academic year.

Late payments are subject to a \$30 fee unless prior arrangements have been approved by the Director. **Tuition delinquent by one month may result in disenrollment.** Returned checks and declined credit card transactions incur a \$30 fee. Schedule changes require a written request 30 days in advance and are subject to a \$100 fee. Extra attendance days may be arranged in advance, space permitting, at a rate of \$50 per half-day or \$75 per full day. **A late pick-up fee of \$25 per ten-minute (10) interval will be charged. Habitual late pick-ups will result in higher fees. It is the parents responsibility to contact their child's teacher if a late pick-up is to occur.** All payments and charges are made via your *FACTS* account and may be subject to *FACTS* late fees outside of Bethany Lutheran Preschool late fees.

Preschool Summer Day Camp (SDC) tuition is separate from academic year tuition and is billed in three sessions to enable and encourage family vacations. A sibling discount is only available for the academic year not SDC.

This agreement will be placed in each child's permanent file, indicating the parents' commitment to adhere to the tuition policies outlined in the Bethany Lutheran Preschool Parent Handbook.

My (Our) child \_\_\_\_\_ will attend the following session:

Part Time 8:30 AM —Noon	1st child	2nd child	3rd child or more
3 days	\$5,250 (\$525.00/mos)	\$4,770 (\$477.00/mos)	\$4,620 (\$462.00/mos)
4 days	\$6,150 (\$615.00/mos)	\$5,560 (\$556.00/mos)	\$5,380 (\$538.00/mos)
5 days	\$7,150 (\$715.00/mos)	\$6,480 (\$648.00/mos)	\$6,280 (\$628.00/mos)
Full Day 7:00 AM-5:30 PM	1st child	2nd child	3rd child or more
3 days	\$7,150 (\$715.00/mos)	\$6,480 (\$648.00/mos)	\$6,280 (\$628.00/mos)
4 days	\$8,600 (\$860.00/mos)	\$7,760 (\$776.00/mos)	\$7,510 (\$751.00/mos)
5 days	\$10,100 (\$1,010.00/mos)	\$9,100 (\$910.00/mos)	\$8810 (\$881.00/mos)

Revised February 2026

I have read and understand the above "Admissions Contract" with regard to my financial obligations to the school.

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_