

Community of Grace Church Council August 15, 2024

Call to Order and Roll Call

Present: Mike Hamernick, Darrin Vick, Mike Mathisen, Dennis Engman, Carl Albing, Craig Pearson, Wendy Fitzsimmons, Joe Ehrman, Andy Hennig, and Tim Meier

Excused: Angie Way, Stephanie Battista, Carol Carlson, and Sam Hunter

Meeting called to order at 7:00 pm

Approval of Minutes:

- The minutes from the June Council meeting were reviewed.
- Carl offered an amendment that the Groups report in June said there was training for groups in September. The training will be for group **leaders**.
- Minutes were approved as amended.

Pastor Darrin's Report

- Darrin offered a devotion based on the power of the Holy Spirit.
- Thanks was offered for his July vacation, which was full of travel, reconnection with colleagues, activities and rest.
- An update on the work of the Kairos team was shared, and plans for the Fall sermon series.

Pastor Angie's Report

- No report

Children's Ministry – Wendy Fitzsimmons

- Summer ministry camps have been going great with robust attendance.
- HISKids (up to 6th grade children's ministry) will be rebranded as GraceKids.

Students – Tim Meier

- Thanks to Melinda who is helping lead a BRNC mission trip this week, although no CGLC youth were participating.

Service and Missions – Joe Ehrman

- Orange wall/Welcome space has been revamped with a new screen and kiosks for people to connect and sign up for activities and service opportunities.
- Current total raised for School Tools is \$6100 with 278 backpacks filled and delivered.
- Ministry fair will be on 9/22, and Food packing event will be on 10/12.

Seniors – Carol Carlson via Mike Hamernick

- Pastor MaryEllen, in collaboration with the quilters, sewed, filled and distributed 186 bags with goodies to homebound seniors.

Worship – Sam Hunter

- No report

Groups – Carl Albing

- Training session for Group Leaders on 9/7 will emphasize “Who’s Next?” – identifying new leaders for ministry and groups.
- A survey will be distributed this fall to see how groups ministry is being received and identify areas of opportunity.

Adults/Welcome – Craig Pearson

- iPad Kiosks are installed in the Welcome area – this will streamline communications and engagement.
- 4 new members joined the Welcome team, and 2 others joined the Hospitality team.

Treasurer’s Report – Dennis Engman

- Reviewed July General Operating fund actuals and balances, including Missions funding.
- Reviewed July Endowment fund balances.
- Reviewed July Reserve fund balances.
- Mike Mathisen asked the council to adopt a corporate resolution dated 8/13/24 to update the resolution previously adopted in 2022 to allow the Executive Director to make updates to bank accounts.
 - President Hamernick asked for a motion to adopt the resolution.
 - Motion moved, seconded and passed unanimously.
- Mike Mathisen requested an allocation from reserves up to \$6000 to hire Pope Design Group to review the Community of Grace campus structures to determine suitability for any possible future plans stemming from the Kairos project.
 - Motion made by Dennis Engman, seconded by Carl Albing. Discussion ensued.
 - Motion passed unanimously.

Facilities – Mike Mathisen

- New monitors installed in Lobby.

Secretary – Stephanie Battista

- Andy serving as secretary in Stephanie’s absence this month.

Vice President – Andy Hennig

- Audit Committee (Andy Hennig, Mike Mathisen, Keith Nelson, Sue Quinn, Rex Kiekhofer, Steve Nelson, Jeff Montgomery) met June 23rd, and reviewed the final report from an external audit by Brian Ulrich of CCS which concluded in April of 2024.
 - For the first external audit in decades, the recommendations were very minor.
 - At the time of the Committee meeting, all recommendations had been acted upon and resolved to the satisfaction of the auditor except 2 open items:
 - Develop a Records Retention Policy

- The team has asked for examples to create a policy and present to council.
- This will be the subject of a future council meeting.
- Develop an Unreconciled Aged Items Policy
 - These are checks written by CGLC but not cashed by recipients.
 - Steve Nelson agreed to research MN Statutes on this matter and propose a path to the team. This was determined not to apply to our process.
 - The team has now created and implemented a policy to reconcile items aged more than 12 months old each month.
- The auditor recommended a once every 3 years audit cycle for the future.
- Planning for Rally Sunday Breakfast – signup will be sent this week

President – Mike Hamernick

- Offering Collection Duties for upcoming months
 - August
 - 9:00 am Traditional: Carl Contemporary: Tim
 - 10:30 am Contemporary: Tim
 - September
 - 9:00 am Traditional: Carol Contemporary: Tim
 - 10:30 am Contemporary: Sam

Meeting closed in prayer led by Mike Hamernick

Meeting adjourned at 8:35 pm

Respectfully submitted by Andy Hennig