

ST. MARY'S EPISCOPAL CHURCH
VESTRY MEETING
MINUTES
August 22, 2024

Present: Senior Warden-Richard Updegrave, Junior Warden-John Corbishley, Treasurer-David Brierley, Clerk-Mattie Gustafson (a tad bit late!), Lauren Lema, David Burke, Jason DeFalco, Jerry Culver, Cory Thurston, Anne Wood, Rita Verespy, Associate Rector Meaghan Brower, and the Rev. Jennifer Pedrick.

Absent: Sarah Barker and Alex Simmons

The Rector opened the meeting by saying the Good Use of Leisure prayer from the BCP.

Reconnecting with each other in the presence of God – Jennifer

The vestry was asked to think about and discuss “How did your summer leisure renew your mind or body?”

Rector's Report – Jennifer

- Received a second check for the rectory project. Donations for this project now total \$50,000. We are still waiting for contract bids, to move forward.

[A motion awarding a contract for this project, made via email,
can be found at the end of these minutes.]

- Thinking about sabbatical with no real goals, except resting. Planning travel, time out west, and time with colleagues.
- Nominating Committee has a “simple” job this year of putting together a slate – we need 3 vestry members. Marlo will chair the group, which will include outgoing vestry members (Rita, Anne, and Jerry).
- Personnel – Reviews for staff have been finished except for Michael DiMucci. This is because of scheduling issues, and also, he is so new, there isn't as much to cover.
- Karen's job has changed significantly as the church has grown and as the procedures regarding the churchyard have changed. Her management and pastoral responsibilities have also grown.

Jennifer made a motion to change Karen's job title from Parish Administrator to Pastoral Associate for Administration, and to increase her hours to full time. David Brierley seconded the motion. The motion passed unanimously.

Associate Director's Report – Meaghan

Christian Formation - Jason

The team has been meeting often and enthusiastically, beginning with focusing on exploring what is Christian Formation today, and how will we know if we are successful.

The group began by assessing what we already do, that is actually Christian formation. They are also looking at patterns and trends.

This fall they will be using the theme "Walk in Love" (also the Stewardship theme). Ideas include

1. Recording a digital library read-aloud for young children, which will be available to the whole community. The long-term goal would be to produce a digital library for use by parents and guardians and anyone who would like a story read to them!
2. Month Family Dinners – NOT just for families, but for the whole parish family.
3. Monthly Newsletter – highlighting Christian formation resources and activities

Fruits of the Spirit – Meaghan

We are concluding our Fruit Sundays with Peach (August) and Apple Sunday (September).

Things have gone very well! Rick congratulated Meaghan and all those who helped for such a wonderful summer program.

Junior Warden – John C.

The new procedures surrounding funerals are still being refined and reworked. John suggested that everyone resume the practice of filling out a Work Order Form when they are requesting the staff perform any extra or time-dependent tasks.

Property Day will be Sunday, November 3rd and may include a simple meal for volunteers. Details to follow.

Senior Warden – Rick U.

Budget Task Force

The new date for meeting will be September 11th. Work will include

- Discussing scheduling regular meetings of the Finance Committee, (which is required by our By-Laws!),
- Reviewing fees for funerals and burials

Rick also suggested that vestry members review what Diocesan Committees are looking for members and consider offering to join. He thinks St. Mary's should have a stronger presence at the Diocesan level.

Rick made a motion, seconded by Rita, to add a short report from David Brierley, Treasurer, to the agenda. The motion passed.

Treasurer – David Brierley

We have received the bill for the window repairs in the amount of \$61,616. We also received a payment from the insurance company in the amount of \$13,706. When he was reviewing the endowment report, John C noticed that there was a line item labeled “Perry – altar window.” I reviewed this information with the senior warden, the junior warden, the rector, and the chairperson of the investment committee and we all agreed that this would be an appropriate use of the funds, assuming that we get vestry approval.

Therefore, I would like to make a motion that we withdraw \$47,910 from the vestry restricted fund named “Perry – altar window” for the purpose of paying for the repairs to the stained-glass windows in the church.

John C. seconded the motion. The motion passed.

Consent Agenda

Rick U. made a motion, seconded by David Brierley, that we pass the Consent Agenda, consisting of the Minutes and Treasurer’s Report for July 2024. The motion passed.

The meeting was adjourned at 7:15 p.m. by saying The Lord’s Prayer

Respectfully submitted,
Mattie E. Gustafson
Clerk
(With assistance from Meaghan B.)

Motion for Rectory Renovation – Made by email

August 2024

Rick Updegrave made the following motion via email -

I move that the Vestry accept the proposal by GW Renovations for the renovation to the rectory. John Corbishley shall be the contact person for the contract and is authorized to sign a contract consistent with GW’s bid.

Motion seconded by John Corbishley.

Votes in the affirmative –

Rick Updegrove

John Corbishley

Rita Verespy

Lauren Lema

Jason DeFalco

David Burke

Jerry Culver

John Corbishley

Mattie Gustafson

Anne Wood

David Brierley

Alex Simmons

Sara Barker

The motion passed.