

ST. MARY'S EPISCOPAL CHURCH
VESTRY MEETING
MINUTES
November 20, 2025

Present: Senior Warden-Richard Updegrave, Junior Warden-John Corbishley, Treasurer-David Brierley, Clerk-Mattie Gustafson, Jerry Culver, Jason DeFalco, Alex Simmons, David Burke, Cory Thurston, Sarah Barker, Nancy Kimble, Lauren Lema, and the Rector, Jennifer Pedrick.

Absent: Murry Edwards and the Rev. Dr. John Gregory Prior

Jennifer called the meeting to order at 6:04 p.m. by reading a prayer from the BCP on Thanksgiving and playing the song *Gratitude* by Brandon Lake.

Reconnecting with each other in the presence of God – Jennifer

Vestry members shared what they felt gratitude and thanksgiving for, both in their lives and at St. Mary's Church.

Rector's Report – Jennifer

Children and Youth Development – We currently have 32 children attending St. Mary's, counting only those who are regularly involved in worship or some other activities. Age distribution is -

0-5	17 children
6-9	10 children
10-12	11 children
13-18	4 children

Jennifer remarked that we really need to serve these members of our community. The "how" is the problem. Sarah and Nancy mentioned having resources available for parents that would help them involve their children more fully in worship and ministry. Christian Formation is working on this, but it needs some thought and creativity.

Stewardship Update – Pledges thus far total \$261,252. We have 13 new pledges this year, which total \$25,600. There are 40 pledges still not submitted, including some people who generally give larger amounts. Rita is sending out a reminder to those who have not pledged and after Thanksgiving her committee will personally call any folks who have still not returned their pledge.

Investment Committee – The committee has begun meeting with its new chair, Ron Machtleay. Things are going well, and we thank him for his leadership.

Miscellaneous happenings

- The Vestry's December meeting will focus on approving the budget for 2026 and passing the yearly housing allowance. This *pro forma* meeting will be followed by Christmas festivities at the Rectory.
- Vestry Retreat – Will be held Friday evening, February 27th, including dinner and morning and afternoon, Saturday, February 28th.

Junior Warden's Report – John Corbishley

- Some stone walls around the property are in need of repair, which repair is very expensive. Sarah said she has a friend who does stone walls, and she will ask her about fixing ours.
- We have replaced and upgraded locks on the barn.
- Jon would like to paint the gathering space.
- There are some trees that are in danger of falling on gravesites. John and Jon are working on it.

Tuck Fund Resolutions – David Brierley

The following 8 motions were made by David Brierley, and seconded by Richard Updegrove. All 8 motions were proposed and discussed individually.

1) *Be it resolved that the scholarship program maintained by St Mary's Church will hereafter be known as the "St Mary's Episcopal Church Scholarship". This program will be supported by two separate funds: the Adeline Tuck Fund, with a balance of \$370,092 as of December 31, 2024, and the Mary Mitchell Fund, with an initial principal balance of \$446,381.*

2) *Be it resolved that in keeping with the restrictions of Mary Mitchell's will, the proceeds from the sale of the land donated to St Mary's will be designated as the Mary Mitchell Fund and will be marked as restricted for the purpose of scholarships. Distributions from the Mary Mitchell Fund shall be based upon a prudent percentage of "Total Return" (as defined under UPMIFA), which encompasses two main components: (i) Current income (interest, dividends, and rents generated by investments), and (ii) Appreciation (increase in the value of the underlying assets over time through both realized and unrealized capital gains).*

3) *Be it resolved that the remaining balance of the Tuck Fund will be designated as the Adeline Tuck Fund and will be marked as unrestricted.*

Discussion on resolution 3 - Church members might question why we are now making the "Tuck Fund" unrestricted. The answer is simple. It was Vestry *policy* to use the monies contained in this fund only for scholarships, but the fund itself was never formally restricted.

4) *Be it resolved that in February of each year, the vestry will authorize the total amount available that may be awarded for scholarships for the upcoming academic year (June to June), with the amount per student to be determined at the discretion of the scholarship committee.*

5) *Be it resolved that applicants from the St. Mary's congregation must be active members or dependents thereof (as defined by the Internal Revenue Code). As used herein, active member is defined as being present in our community, registered as a member of the parish, and up to date on pledge.*

6) *Be it resolved that qualified applicants may apply for grants from the St. Mary's Episcopal Church Scholarship in support of eligible educational programs, including accredited college or graduate degree programs, recognized technical or vocational training, and reputable professional licensing or certification courses offered by qualified institutions. Applicants may continue to apply for scholarship grants in support of such programs as long as they are able to document satisfactory progress toward completion of the applicable degree, licensing, or certificate program.*

Discussion on resolution 6 – The differences in this resolution reflect only a minor change from past practices.

7) *Be it resolved that in recognition of the great blessing that Adeline Tuck and others have provided to St. Mary's in the creation and endowment of the St Mary's Episcopal Church Scholarship Fund, that we extend this blessing by giving the scholarship committee the discretion to award an annual, need-based scholarship to a deserving student nominated by a reputable local non-profit organization.*

8) *Be it resolved that the above resolutions for St Mary's Episcopal Church Scholarship approved by the Vestry on November 20, 2025 supersede all previous scholarship resolutions and policies.*

All eight motions were passed individually and unanimously.

Treasurer's Report – David Brierley

David Brierley reviewed for the second time, the proposed 2026 budget. The final budget will be presented for vestry approval in December. The December budget will include the "final" number from the current pledge campaign.

Consent Agenda

David Brierley made a motion, seconded by Jason, that we pass the Consent Agenda, consisting of the Treasurer's report, and Minutes for October 2025. The motion passed.

The meeting was adjourned at 7:30 p.m. with a prayer.

Respectfully submitted,
Mattie E. Gustafson, Clerk