

## Job Description

**Petra Youth Pastor****High School – Middle School – Young Adults****Primary Function**

Pastor, equip, and nurture healthy student ministry teams for creating a vibrant dynamic youth ministry in a growing church of 1,700+ attendance.

**Responsibilities**

1. Administrate, direct, and oversee all student ministry related to the Middle School, Young Adults and High School, keeping them in step with Petra's vision. Includes overseeing Middle School and Young Adult Coordinator.
  - a. Primary focus with time will be High School, attending weekly High School event, assisting with Middle School and Young Adult events as needed.
  - b. Oversee ministry teams and outreach programs. The primary focus is to develop the spiritual life, gifts, and sense of purpose in our youth.
  - c. Recruit, Develop and train multiple teams of volunteers to lead our student ministries. Include youth in helping to lead and plan student ministry. Secure approval from the Executive Pastor for all youth leaders' and team members wishing to serve also for outside resource speakers.
  - d. Assist and guide the student ministry leaders in their activity planning keeping it in line with our Petra philosophy, safety, properly chaperoned and consistent with the church's teaching.
  - e. Work with the Executive Team in finding ways to integrate the youth into the life of the church. Involve the youth in church family activities and church services.
  - f. Create and execute the annual budget for Middle School, High School, and Young Adult Ministries.
2. Oversee all teachings, plan a healthy teaching diet following the approved Scope and Sequence. Regularly share in the teaching in student ministries and address cultural issues relevant to teen life.
3. Develop a core leadership team in each of the ministries; to assist, to lead, to train, and support.
4. Work with and involve the parents of youth in various activities and ministry opportunities. Resource the parents with teachings that will help them in their parenting roles. Keep the parents informed; invite and receive their counsel.
5. Encourage, promote participation, and provide oversight to the Petra Bible Quizzing program.
6. Implement the music, dating, video, and other standards and policies set by the Elders or Executive Team.
7. Attend required training, seminars, and other meetings.
8. Develop written plans and goals annually for review by the Executive Director.
9. Oversee planning, structure, resourcing, and execution for all Student Ministry Retreats.
10. Support Petra's apostolic role and ministry to the Hopewell Network of Churches.
11. Gets involved in reaching into the ELANCO community and is involved in regional youth connections.

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### Qualifications

1. Biblical character qualifications of a pastor.
2. Baptized in the Holy Spirit and personally flows in the gifts of the Spirit.
3. Approaches Scripture with a belief in their total authority and inspiration.
4. Clear anointing and calling to youth ministry. Gifted, trained and experienced in working with youth; able to work with youth from various backgrounds; a pastor's heart.
5. Outgoing, great people skills, engaging, fun, youthful, and grateful.
6. Proficient in learning systems; Office 365 and Church Management Software.
7. Experience in working with a large church and proven ability to develop and lead a growing ministry.
8. Willing to embrace Petra's philosophy of ministry and commit to the vision of the Lead Pastor and Elder Team.
9. Training and experience in Biblical studies with good teaching skills.
10. Administrative and equipping skills; able to raise up a multiple staff of youth leaders and give oversight to several departments.
11. Actively pursues personal and spiritual growth, enrichment, and educational opportunities.
12. If married, spouse needs to demonstrate similar Biblical qualities and be supportive of the ministry.

### Petra Church Values Statement

Petra Church believes that the breadth of its ministry is directly related to the depth and sincerity of commitment to Jesus Christ as demonstrated by each employee. The Church also believes that the effectiveness of its public ministry is directly related to the authenticity and pervasiveness of a private faith commitment by each employee. The Church believes in the Biblical truth of "a little leaven leavening the whole loaf", which must guide the careful selection of its staff. The Church believes that the Biblical analogy of the human body to the body of Christ and the essentiality of each member maintaining an organic relationship to the head is directly applicable to the Church and its employees. This truth requires that each employee have and maintain real and vibrant fellowship with Jesus Christ as their Lord and Savior. Therefore, each employee is regarded as a full-time ambassador of Jesus Christ and the Church. All employees shall behave on and off the job in a manner consistent with demonstrating the message, mission, and character of Jesus Christ. Each employee shall pray for the Church, its staff, its ministry, and its public constituency on a regular basis. Each employee shall regularly participate in staff devotional activities as the other duties permit and shall be prepared to pray with and provide biblical counsel to those seeking ministry services, if and when periodically requested by his or her supervisor.

### Conduct Policy

We believe our staff, pastors, ministry leaders, members and volunteers need to demonstrate Christian character and high moral values. The Bible is our guide and it gives us instructions for holy living, such as found in Galatians 5:19-23; 1 Thessalonians 4:3-8, 1 Corinthians 6:9-11. The use of illegal drugs, life-controlling practices, viewing of pornographic materials, sexual activity outside of a heterosexual marriage, and homosexual and transgender behavior are incongruent with the Christian standards of character and morality we promote. Our mission is to be a healing and safe place for all people; we support those in recovery and in transformation. For this reason, we discourage the use of tobacco and alcohol.

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**Accountable to** - Primary accountability to the Executive Director of Program Ministries

**Term** - Two-year review by the Executive Director of Program Ministries

**Time** – 40 hours per week Salaried, Married couples please inquire regarding hours arrangement

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