



PALMETTO CHRISTIAN ACADEMY

Job Title: 3rd Grade Teacher

Status: Full-time position for the 2025-26 school year
M, T, Th, F from 7:30am-3:30pm
W from 7:30am-4:00pm
Instructional Day: 8:00am-3:00pm

Prepared by / Date: JD Zubia / June 2025

Reporting Structure: This position reports to the Lower School Principal.

Position Summary

Palmetto Christian Academy is seeking a full-time 3rd grade Teacher who can teach courses with a distinctly Biblical worldview integrated throughout the curriculum and instruction. The candidate must possess at least a bachelor's degree in education with a minimum of one year of teaching in an elementary school setting. The preferred candidate will possess an ACSI or South Carolina teaching certificate and a degree in math education or science education.

Primary Responsibilities

- Planning, creating and implementing math lessons that promote an engaging, positive and interactive learning environment.
- Prepare, administer and evaluate tests and classroom assignments following curriculum guidelines.
- Work closely with Lower School Instructional Coach to deliver approved curriculum.
- Work closely with Lower School Instructional Coach to review textbooks.
- Perform administrative duties under the direction of the Lower School Principal to include grading, discipline, attendance, dress code management, lunch/hall/dismissal supervision.

Qualifications and Requirements

- Possess a Bachelor's degree or higher in education from an accredited university and have a minimum of one year of experience in teaching elementary school students, preferably in a Christian School environment.
- Be willing to work toward an ACSI teacher certification.
- Must have a credible profession of faith and testimony, and be actively involved in a local church, as this person will serve as a role model in attitude, speech, and actions for the school community.
- Must be able to articulate his/her Christian worldview and philosophy of Kingdom education.
- Able to implement policy and procedures of their department and school.
- Must possess strong communication and interpersonal skills.
- Must attend faculty meetings, professional development seminars, and devotions.
- Must be proficient with the various functions in Google Workspace.
- Must have familiarity or willingness to learn Blackbaud software for student management.

Candidates must be in agreement with the PCA Core Beliefs which can be found [HERE](#) and must demonstrate a strong, personal relationship with Jesus Christ. If you believe you are qualified, we invite you to submit an online application using the link below.

<https://eastcooperbaptist.wufoo.com/forms/ecbc-pca-employment-form/>

Please direct your questions to Mrs. Amanda Mooney, Executive Assistant to the Principals, at amooney@palmettochristianacademy.org.