



PALMETTO CHRISTIAN ACADEMY

Job Title: High School Personal Finance Teacher

Status: Part-time position for the 2025-26 school year
M, T, TH, F 1:00-3:30pm
Instruction Time: 1:40-3:15pm

Prepared by / Date: JD Zubia / June 2025

Position Summary

Palmetto Christian Academy is seeking a part-time High School Personal Finance teacher who can teach students the principles of personal finance such as budgeting, saving, avoiding debt, living on less than you make, saving for the future, and being generous, all through a biblical lens. The second semester course will focus on entrepreneurship. The candidate must possess at least a bachelor's degree and the preferred candidate will possess a degree in business and have experience in business as a finance professional, as well as some teaching experience.

Organizational Status:

This position reports to the Upper School Principal.

Roles and Responsibilities

- Planning, creating and implementing lessons that promote an engaging, positive and interactive learning environment.
- Prepare, administer and evaluate tests and classroom assignments following curriculum guidelines.
- Work closely with Upper School Instructional Coach to deliver approved curriculum.
- Work closely with Upper School Instructional Coach to review textbooks.
- Perform administrative duties under the direction of the Upper School Principal to include grading, discipline, attendance, etc.

Qualifications and Requirements

- Possess a Bachelor's degree or higher in science from an accredited university and have professional experience in business.
- Must have a credible profession of faith and testimony, and be actively involved in a local church, as this person will serve as a role model in attitude, speech, and actions for the school community.
- Must be able to articulate his/her Christian worldview and philosophy of Kingdom education versus secular education.
- Must be able to implement policy and procedures of the department and school.
- Must possess strong communication and interpersonal skills.

- Must be proficient with MS Office Suite and/or Google Workspace.
- Must have familiarity or willingness to learn Blackbaud software for student management.
- Attend faculty meetings, professional development seminars, and devotions as needed.

Candidates must be in agreement with the PCA Statement of Beliefs which can be found [HERE](#).

If you believe you are qualified, we invite you to submit an online application at the link below.

<https://eastcooperbaptist.wufoo.com/forms/ecbc-pca-employment-form/>

Please direct your questions or resume to Mrs. Amanda Mooney, Executive Assistant to the Principals at amooney@palmettochristianacademy.org.