



## Leader of Child Education Ministries

### PERSONNEL JOB DESCRIPTION

We are seeking a dedicated Christian leader who possesses both educational qualifications and practical experience in teaching, along with a genuine passion for working with children. This individual will be responsible for leading and enhancing Armstrong's Sunday morning children's programming, creating an engaging and spiritually enriching environment that nurtures the faith and development of our youngest members.

### STATUS:

Part-time, estimated 8-10 hours/week. Required Sunday mornings, typically 9am-12pm EST. The remaining hours are flexible and can be managed in the office or via remote.

### COMPENSATION & BENEFITS:

\$25/hour, dependent on experience

### GENERAL PURPOSE OF POSITION:

The Supervision of the Teacher for Child Education Ministries is committed to fostering a genuine passion for Christian development and aims to expand participation while enriching the overall Christian experience for all involved. This dedicated educator will take on a leadership role in Sunday morning children's programs and group ministries, encouraging engagement and spiritual growth among the youth. By creating an inclusive and nurturing environment, the Teacher will inspire children to explore their faith and build meaningful connections within their community, cultivating a lifelong journey of Christian understanding and practice.

### REPORTS TO: Lead/Senior Pastor

### DUTIES & RESPONSIBILITIES:

- Develop and implement an environment and system of discipleship which enables children to find Biblical grounding for spiritual growth, to grow in obedient faith in Jesus Christ and to be equipped for ministry.
- Coordinate with Office support staff to purchase supplies and curriculum for Sunday morning experience.
- Provide supervisory leadership and oversight for volunteers and paid staff in children's area.
- Create a culture where volunteers love to serve through accurately assessing needs and leading the development and implementation of ongoing ministries.
- Recruitment, orientation, inclusion, and training of volunteers.
- Implement a variety of age-appropriate curriculum choices.
- Support the strengthening of Christ-centered homes and families.
- Adhere to Safe Sanctuary policies and provide additional training and updating, as necessary.
- Partner with Traditional Music Director to support a Christian music component within the children's Sunday School program.

**QUALIFICATIONS:**

- Passionate working with kids, Christian faith and teaching/education experience • Completed or in progress of an Associate's/bachelor's degree in early child development behavioral/Personal Characteristics.
- Character and conduct compatible with the Christian faith and the tenants of the United Methodist Church
- Passion for growing people in their faith
- Experience working with the congregation, diverse individuals, and teams of volunteers • Entrusted with strict confidentiality and act as a Mandatory Reporter in conjunction with Safe Sanctuary Policy.

**SKILLSETS:**

- Outgoing and relational, works well with others
- Operates with considerable independence within the areas of responsibilities
- Excellent time management skills; detail-oriented
- Strong communications skills
- Computer skills such as Microsoft Word, Excel, etc.

**TERMS OF EMPLOYMENT:**

- The position shall be subject to Armstrong Chapel United Methodist Church's Employee Handbook and the UMC Book of Discipline.
- Understand, agree to, and maintain compliance with (and supervise volunteer compliance with) Armstrong Chapel's Child Protection Policy (Safe Sanctuary Policy), including health, safety, evacuation, and protection standards.
- Background check required
- Valid Driver's License/Official Photo ID • There is a probationary period of 90 days.