

# HOW TO SET UP ONLINE GIVING TO CALVARY

### Thank you for your generosity!

Calvary uses Planning Center Giving to make online giving safe, secure, and simple.



## **OPTION 1**

## **GIVE THROUGH OUR WEBSITE**

- 1. Go to https://calvarychurchalex.churchcenter.com/giving/to/annual-fund
- 2. Click "Give Now."
- 3. Enter your gift amount.
- 4. Choose **one-time** or **recurring** gift.
- 5. Select your **fund** (Annual Fund, Make Room Fund).
- 6. Enter your **payment method** (bank account, debit card, or credit card).

Please note that <u>bank account</u> is Calvary's preferred method, as it has the lowest processing fees and is less likely to change due to no expiration date like credit cards.

7. Confirm your gift.



## **OPTION 2**

## GIVE THROUGH THE CHURCH CENTER APP

- 1. Download the <u>Church Center App</u> (App Store or Google Play).
- 2. Search for Calvary Lutheran Church in Alexandria, MN.
- 3. Log in with your phone number or email.
- 4. Tap "Give Online."
- 5. Enter your gift amount and choose recurring.
- 6. Select your fund and confirm payment.



## MANAGING YOUR GIVING

- View your giving history anytime through the website or app.
- Update payment methods and recurring gifts.
- Download statements for tax purposes.



## **FAQ**

### Is online giving secure?

Yes — Planning Center Giving is PCI-compliant and fully encrypted.

### Can I give by bank account instead of card?

Yes — giving via ACH (bank transfer) has the lowest processing cost.

### Can I change or cancel a recurring gift?

Yes — you can edit or stop it anytime through the app or website.



## **NEED HELP?**

If you have any questions, please contact the Church Office.

#### **Contact Person:**

Katie Rentschler

320-763-5178

office@calvaryalex.org