



QUALIFIED CHARITABLE DISTRIBUTION

INSTRUCTIONS ON USING THIS FORM

What is a Qualified Charitable Distribution (QCD)?

A QCD allows individuals age 70½ or older to transfer up to \$100,000 per year directly from an IRA to a qualified charity. These gifts can count toward your **Required Minimum Distribution (RMD)** but are not included in taxable income.

HOW TO USE THE FORM

- **Complete Page 2** of this form with your personal information.
- **Indicate the distribution amount** you would like to give.
- **Sign and date** the form.
- **Send this form to your IRA custodian/financial advisor** (not to the church).
 - Some custodians may require their own form — please check with yours.
- Your custodian will send the gift directly to:

Calvary Lutheran Church

605 Douglas Street

Alexandria, MN 56308

EIN: 41-0721646

IMPORTANT NOTES

- QCDs must be **sent directly from your IRA custodian to the church** to qualify.
- You will receive an acknowledgment from Calvary for your records.
- Always consult your **financial or tax advisor** to confirm how a QCD may benefit your personal situation.

Thank you for considering a gift through a Qualified Charitable Distribution.
Your generosity supports the mission and ministry of Calvary Lutheran Church!

QUALIFIED CHARITABLE DISTRIBUTION (QCD) REQUEST FORM

To My IRA Custodian/Financial Institution:

Please accept this letter as my request to make a Qualified Charitable Distribution (QCD) from my Individual Retirement Account in accordance with IRS rules.

ACCOUNT HOLDER INFORMATION

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

IRA Account Number: _____

DISTRIBUTION REQUEST

I request that you distribute the following amount directly to the qualified charity listed below:

- **Distribution Amount:** \$ _____
- **Date of Distribution** (if applicable): _____

CHARITY INFORMATION

Charity Name: Calvary Evangelical Lutheran Church

Address: 605 Douglas Street, Alexandria, MN 56308

EIN (Tax ID): 41-0721646

Contact Person: Katie Rentschler

Contact Phone: 320-763-5178

DELIVERY INSTRUCTIONS

- ☐ Mail check payable to **Calvary Lutheran Church** at the address above.
- ☐ Electronic transfer (if available – please contact the church for details).

ACKNOWLEDGMENT

It is my intention that this distribution be made as a Qualified Charitable Distribution (QCD), which satisfies part or all of my Required Minimum Distribution (RMD) for the current tax year. Please send the payment directly to the charity, not to me personally.

Signature of Account Holder: _____ Date: _____