

Instructions for Filling out Memorial/Dedication Form:

Reminder: All submissions must be received by December 22, 2024 in order to be included in the CPC Christmas Eve bulletin.

When you click on the link, the form will open in a new window.

Use the Tab key to navigate between fields.

- Type in the name of the person whom you are honoring or memorializing.
- In Honor Of should be used for a loved one who is living.
- In Memory Of should be used for a loved one who has passed away.
- Put your name in the Given By field
- Put your phone number in the Phone field.
- Write in the amount you are paying in the Amt. Paid field.
- Check the box next to Check if you are paying with a check and Cash if you are paying with cash.
- Go to File and then Print to print your form, or right click on the form and choose Print.
- Follow the instructions for returning the form to us in person or via mail.