



## School Advisory Commission Agenda + Minutes

April 23, 2025

Members Present/~~Absent~~: Adam K., ~~Nate S.~~, Bridget G., Kate J., Dan G., ~~Kim M.~~, Rachel M., Rob D., Rebecca M., Simon O., Travis G., Principal Brita W., Teacher Representative Katie A.; PC Dan H., PC Chris M.

- I. Opening Prayer
- II. Minutes: March Minutes up for approval, Travis motioned for minutes approval, Simon seconded, majority approval, motion carries
- III. Reports:
  - a. Chair Report – Adam Keller
    - i. Reminder of discernment of candidate process
  - b. Pastor Report – Fr. Dennis or Fr. Sweeney
    - i. No report/Not present
  - c. Principal Report – Brita Willis
    - i. No report
- IV. Committee Business (10+? minutes)
  - a. Catholic Identity
    - i. Book vendor options presented to principal. Principal stated Scholastic is in last year of book fair as vendor. New vendor will have more alignment with values of school.
    - ii. Continuing pursuit for school field trip to Holy Hill
  - b. Technology
    - i. Waiting for guidance from school and parish on assessment to determine what needs are
  - c. Marketing
    - i. Refresh of SAC research and recommendation made to Fr. Dennis and former principal Dempsey regarding updating of school/parish website and social media. Principal provided a few ideas for changes. Information communicated to principal for implementation. SAC communicated that they will work with principal on a plan.
- V. Unfinished Business
  - a. Survey re: relationship with Christ (brought by Pastoral Council)
    - i. Pastoral council postponed survey process until fall. Dan H. and Chris M. informed SAC the purpose will be that each member shares their faith journey at future SAC meetings in 2025-2026.
  - b. Spirit wear (brought by Travis G.)
    - i. School principal is working on comparison of items and options through current and proposed new vendor.
  - c. School Security Planning (brought by Rob D.)



- i. Michael Ricci to hire Elite Protection Services to conduct campus-wide integrated vulnerability assessment. Walk through with facilities and stakeholders is to occur week of 4/28.
- d. Playground Project (brought by Adam K.)
  - i. Sub-committee formed – Nate Schuld, Kim Mateljan, Travis Gardner, Adam Keller
  - ii. Adam met with Waukesha and Brookfield parks directors as mentors and process advocates
  - iii. Referred to (2) trusted vendors via mentors and introductory meetings scheduled
  - iv. Timeline – 2026
  - v. Budget and overall approval or project at discretion of Fr. Dennis
  - vi. Involvement of student body/student council desired in Fall 2025
- e. New members for discernment and term expiration (brought by Adam K.)
  - i. 6 candidates in discernment process, 3 spots available
  - ii. Josh Umfleet-school parent
  - iii. Doreen Lange-parish member
  - iv. Mark Delaney-school parent
  - v. Jessica Liesmeyer-school parent
  - vi. Kelly England-school parent
  - vii. Luke Eskau-school parent

VI. New Business

- a. Marketing and Social Media Plan (brought by Rachel M.)
  - i. Information communicated to principal for implementation
- b. School Calendar (brought by Kate J.)
  - i. Concern with school start date and available extended care options, principal addressed she is working on a solution

VII. Announcements – Open Forum

- a. Simon O. questioned staff departures. Principal address not to worry, all were pre-planned months in advance, all were well earned retirements. Early education positions were filled. Principal received resumes for all open positions. Principal working on 2<sup>nd</sup> administrator interviews.

VIII. Adjournment – Drive Safe

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Please Note - 2024/2025 Common Meeting Nights:

- Wednesday, April 23
- Wednesday, May 14
- June TBD – Summer Social

2024/2025 St. Dominic Catholic School – School Advisory Commission Roster

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|----------------------------------------------------------|-----------------------------------------|
| · Adam Keller (Chair), Marketing, term through 2025      | adam.keller@nm.com                      |
| · Rob Dillon (Vice Chair), Technology, term through 2027 | rdillon@kelloggalumni.northwestern.edu; |
| · Nate Schuld (Secretary), Technology, term through 2025 | njs137@gmail.com;                       |
| · Brigitte Glinski, Catholic Identity, term through 2025 | bglinski80@gmail.com;                   |
| · Kate Jirschelle, Marketing, term through 2025          | katejirschele@gmail.com                 |
| · Kim Mateljan, Catholic Identity, term through 2025     | chungas32@hotmail.com;                  |
| · Travis Gardner, Marketing, term through 2026           | gardner2472116@gmail.com                |
| · Rachel Moore, Marketing, term through 2026             | moorefamily2840@gmail.com;              |
| · Simon Orozco, Catholic Identity, term through 2026     | spporozco@gmail.com;                    |
| · Dan Gundrum, Catholic Identity, term through 2027      | dangundrum@yahoo.com;                   |
| · Rebecca Murray, Technology, term through 2027          | rlang2302@yahoo.com;                    |