

KIDS MINISTRY ASSOCIATE DIRECTOR

Flatirons Church | West Campus

REPORTS TO:

Campus Kids' Ministry Director

CLASSIFICATION:

FULL-TIME//SALARY//PASTORAL//ON-SITE// INCLUDES HOLIDAY, WEEKEND, AND EVENING HOURS.

WHY THIS ROLE MATTERS

Flatirons isn't just another church, and this isn't just another job. We're building something that demands attention and drives action. If you have a desire to help build a "No Matter What, No Matter Where" culture that inspires others to follow Jesus, we want to hear from you.

RAW AND REAL. FUN. INNOVATIVE

We are looking for someone who is passionate about being responsible for the Kids Ministry experience at their campus. Under the leadership of the Campus Kids Ministry Director, the associate director works with volunteer teams to execute from inception to completion all kids ministry events- including weekend programming and special events such as kids camp, baby dedications, volunteer appreciation, and more. This role has administrative responsibilities and requires significant people leadership and interpersonal skills as this role is integral in the recruiting, care development, and leadership of volunteers.

WHAT YOU BRING

PERSONAL QUALIFICATIONS:

- Submits your life to God and the authority of His Word.
- Model a commitment to developing the character of Christ.
- Understand and support Flatirons' vision and values; filters decisions through that lens.
- Embrace key values integral to Flatirons staff culture: integrity, honor, mission.
- Exemplify qualities core to Flatirons DNA: humility, vulnerability, authenticity, humor.
- Willingness to take calculated risks or try unconventional ideas to yield impactful results.
- Committed to continual growth—spiritual, personal, and professional—and invests in the growth of others
- Uses humor and relational connection to lead well and build a strong team culture.

PROFESSIONAL QUALIFICATIONS:



- Experience recruiting and leading volunteers.
 - Ability to connect and cast vision in various environments and group sizes.
 - Demonstrates teamwork – welcomes feedback, cultivates a healthy culture and connection among teams of people, puts success of team above own interests.
 - Demonstrates a “see the need, meet the need” work ethic.
 - Bachelor’s degree in Christian ministry or another relevant field.
 - 2+ years of experience in Kids Ministry.
 - Passion and love for Kids and their families.
 - Understands a “Be” before “Do” lifestyle that prioritizes daily time with Jesus, rest, and other spiritual rhythms to lead from a place of overflow.
 - Proficient in Microsoft Office Suite including Outlook, Excel, and Teams.
 - Ability to use Rock RMS and various digital platforms that support church wide communication and scheduling.
 - Superior communication skills, written and verbal
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WHAT YOU’LL DO

- Assist in the execution, from inception to completion, all kids’ ministry events, including but not limited to, weekend programing, kids camp, baby dedication, volunteer appreciation, and more.
 - Coordinate kids’ ministries volunteers for weekend programing and special events.
 - Processing reimbursements, expense reports, and contributing to budget management.
 - Leading, developing, and recruiting volunteer leaders.
 - Maintaining Rock RMS (volunteer database).
 - Other duties as assigned.
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COMPENSATION & BENEFITS:

- **STARTING SALARY** \$40,000 - \$45,000 – We recognize the value of your skills and dedication as we work together to bring the awesome life of Christ to a lost and broken world. Our salary range is designed to reflect your expertise and commitment to our mission.
- **HEALTH COVERAGE** – Enjoy peace of mind knowing you’re covered. We offer 100% paid Health, Dental, and Disability Insurance for you and your family through Flatirons. You can also customize your coverage with optional buy-up options, including voluntary insurance coverages, ensuring you’re supported in every aspect of life.
- **TIME OFF** – We believe in the importance of rest and renewal. You’ll receive 3 weeks of Paid Time Off (PTO) each year to recharge, plus an extra week after Christmas services so you can truly unwind and spend time with loved ones.
- **RETIREMENT** – Your future matters as we work together to share Christ’s love. Take advantage of our 403(b)-retirement plan with a generous matching contribution of up to 10% of your salary, so you can plan for tomorrow, today.
- **ACADEMY DISCOUNT** – We’re committed to your growth of and the growth of your family. That’s why we offer a tuition discount at Flatirons Academy to develop your kids’ faith and knowledge.

