

LAFAYETTE CAMPUS

ELEMENTARY SMALL GROUP STAFF

REPORTS TO: LAFAYETTE ELEMENTARY DIRECTOR

WORKS CLOSELY WITH: LAFAYETTE KIDS STAFF//KIDS DIRECTORS//RESOURCE COORDINATOR

CLASSIFICATION: FULL-TIME//SALARY-PASTORAL//ON-SITE//HOURS SAT-WED//INCLUDES HOLIDAY, WEEKEND, AND OCCASIONAL EVENING HOURS.

The Lafayette Campus Elementary Small Group Staff works in conjunction with the broader Kids Ministry team who is responsible for supporting the vision, development, and execution of the small group portion of the elementary ministry (1st-5th grade).

PERSONAL QUALIFICATIONS:

- Submits their life to God and the authority of His Word.
- Understands and supports Flatiron's vision and values; uses vision to filter decisions.
- Embraces key values integral to Flatirons staff culture: integrity, honor, mission.
- Exemplifies qualities core to Flatirons DNA: humility, vulnerability, authenticity, humor.
- Willing to take calculated risks or try unconventional ideas to yield impactful results.
- Committed to continual growth: spiritual, personal, professional; invests in the growth of others.
- Uses humor to connect with people and is a relational team-player.

PROFESSIONAL QUALIFICATIONS:

- Passionate about kids and their families.
- Experience recruiting, developing, and leading volunteers.
- Superior communication skills, written and verbal.
- Self-motivated, with excellent organizational and time management skills.
- Ability to recruit, develop, equip, and mobilize volunteers.
- Experience creating and supporting a large number of small groups.
- Experience serving small groups in a ministry format.

PRIMARY RESPONSIBILITIES:

- Oversees all aspects of the Lafayette Elementary small group experience.
- Recruits, trains, leads, equips, develops and motivates small group leaders.
- Ensures weekend small group leader presence
- Builds relationships with small group leaders and small group coaches.
- Communicates vision and curriculum to small group leaders.
- Assists with administrative tasks and needs of the ministry - credit card reports, emails, communication with parents, tracking attendance, etc.
- Contributes and collaborates with larger kids' ministry vision.
- Collaborates with cross-campus Kids Ministry peers in shared initiatives.

BENEFIT INFORMATION:

- Salary Range/year: \$45,000 - \$50,000
- Base Health, Dental, and Disability Insurance 100% cover by Flatirons
 - Buy up options and additional coverage, including vision and insurance, are available.



- 3 weeks of PTO per year with an additional week off after Christmas services.
- 403(b) retirement plan with a matching contribution of up to 10% of your salary.
- Discount on Tuition at Flatirons Academy.