

## SUPPORT & DEVELOPMENT

# WORSHIP RESOURCE MANAGER

**REPORTS TO:** S&D WORSHIP DIRECTOR

**WORKS CLOSELY WITH:** S&D WORSHIP TEAM, CAMPUS WORSHIP STAFF

**CLASSIFICATION:** FULL-TIME//SALARY//ON-SITE//SATURDAY - WEDNESDAY //INCLUDES HOLIDAY, WEEKEND, AND EVENING HOURS.

Under the direction of the S&D Worship Director, the Worship Resource Manager partners with the broader worship team to aid in the acquisition, creation, and distribution of all music resources for Flatirons worship experiences.

### PERSONAL QUALIFICATIONS:

- Submits their life to God and the authority of His Word.
- Understands and supports Flatiron's vision and values; uses vision to filter decisions.
- Embraces key values integral to Flatirons staff culture: integrity, honor, mission.
- Exemplifies qualities core to Flatirons DNA: humility, vulnerability, authenticity, humor.
- Willing to take calculated risks or try unconventional ideas to yield impactful results.
- Committed to continual growth: spiritual, personal, professional; invests in the growth of others.
- Uses humor to connect with people and is a relational team-player.
- Models' humility and plays a part in the greater vision for worship ministry.
- Willing and able to lay down personal preferences for the sake of the Kingdom.
- Flexible and able to adapt to a fast-paced working environment.
- Trustworthy, kind, and wise - aids and uplifts the Flatirons worship team culture.

### PROFESSIONAL QUALIFICATIONS:

- Proficient in Ableton, ProTools, and Logic (DAW).
- Expert skill in music theory and nashville number system.
- Competency in an instrument(s) - keys, bass, guitar, or drums.
- 2+ years of applied ministry experience.
- Proficient in church management software (PCO, Microsoft Teams, Monday, etc.).
- Experience with studio recording and engineering.
- Understanding of live sound and live worship experience.

### PRIMARY RESPONSIBILITIES:

- Responsible for providing musical resources to all campuses for weekend worship gatherings and events under the direction of the S&D Music Director.
- Assists in discipling, onboarding, and equipping musicians across all campuses.
- Ownership over song charts, tracks, Ableton session assets, rehearsal mixes, PCO management, and MIDI infrastructure.
- Works closely with Flatiron's production team in the management of technical systems for worship experiences (Ableton, ProPresenter, MIDI, Timecode, etc.).
- Collaborates in the production of musical content to support the vision and execution of worship ministry at Flatirons.
- Works closely with S&D Music Director & operates as an integral part of the Flatirons Worship Team by exhibiting a "see-the need-meet the need" work ethic.



## BENEFIT INFORMATION:

- Salary Range/year: \$50,000-\$60,000
- An additional 20% of Trimester earnings available as a bonus based on church health, goal completion, and employment for the measurement period.
- Base Health, Dental, and Disability Insurance 100% cover by Flatirons
  - Buy up options and additional coverage, including vision and insurance, are available.
- 3 weeks of PTO per year with an additional week off after Christmas services.
- 403(b) retirement plan with a matching contribution of up to 10% of your salary.
- Discount on Tuition at Flatirons Academy.