

Area Property with Purpose Coordinator (PPC)

Salary: \$75,000 – \$95,000 | **Status:** Exempt | **Reports to:** Chief Program Officer | **Work Environment:** Hybrid (Fulton, MD • Dover, DE • remote with regional travel)

About the Role

The **Area Property with Purpose Coordinator (PPC)** helps congregations imagine how their buildings and land can serve God's preferred future. By combining spiritual discernment, financial strategy, and technical expertise, the PPC guides churches in re-envisioning their property as an instrument of mission, community transformation, and sustainability.

This position serves both the **Baltimore-Washington** and **Peninsula-Delaware** Conferences, supporting the work of district Missional Action Planning (dMAP) teams and the Property with Purpose Advisory Team. The PPC acts as a bridge between ministry and marketplace—helping local churches repurpose or redevelop property in ways that advance vitality, justice, and faithful stewardship.

Key Responsibilities

- Serve as the **primary point of contact** for property redevelopment and affordable-housing inquiries.
- Equip and advise congregations through **discernment, feasibility, and pre-development** phases.
- Build partnerships with **developers, funders, community leaders, and technical experts** to expand missional opportunities.
- Align redevelopment projects with **area mission, vision, and governance**, ensuring compliance with the *Book of Discipline* and Trustee policies.
- Facilitate training and share best practices that strengthen **property stewardship and community collaboration**.
- Maintain ongoing **reporting and evaluation** on impact, outcomes, and lessons learned across the area.

Qualifications

- Bachelor's or Master's degree in **Urban Planning, Community Development, Real Estate, Theology**, or related field.
- Minimum **5 years of experience** in property redevelopment, affordable housing, or community-based development.
- Working knowledge of **United Methodist polity** and property processes.

- Strong skills in **project management, stakeholder engagement, and partnership development.**
- Passion for aligning mission, justice, and financial sustainability in ministry contexts.

Application procedure:

To apply for this position, send a resume and cover letter outlining how you meet the specific requirements of the position to HR-BenefitsOffice@pdcbbc.org Applications will be reviewed until the right candidate is identified.