

First Reformed Church
529 Newark-Pompton Turnpike
Pompton Plains, NJ 07444
(973) 835-1144

Application for Use of Facilities for Repast

Date of repast: _____ Time of repast: _____

Name of Deceased:

Name of Contact:

Address: _____

Telephone: _____ email: _____

Active Member: Yes _____ No _____

Facilities Desired:

Estimated number of people attending: _____

Friendship Hall: _____ Grace Chapel: _____

Active Church Members: No donation required for Building Use (*Maintenance fees still apply*)

Non-Member Fees:

Friendship Hall: (occupancy: 208 w/tables & chairs, 445 chairs only) \$400/4 hours

Grace Chapel: (occupancy 87 w/tables, 155 chairs only) \$75/per hour

Maintenance fees: \$35/hour (amount to be determined by Facilities Manager)

Women's Ministry Services: (Members only)

To help offset the costs of paper products and supplies to make a repast hospitable please reference the following schedule of suggested donations

- If you expect less than 50 people at the repast: a \$50 suggested donation
- If you expect between 50-100 people at the repast: a \$100 suggested donation
- If you expect more than 100 people at the repast, please consider an appropriate donation as you feel you are able

Notes & Special Requests:
