

Armstrong Preschool 2024-2025 Tuition Information

There are three options for tuition payments. Please reference the reverse page for detailed dates, amounts and payment instructions.

Annual Tuition Schedule:

August 5th: Full tuition payment due

Biannual Tuition Schedule:

August 5th: First biannual payment due

January 6th: Second biannual payment due

Monthly Tuition Schedule:

August 5th: this payment is for the month of May 2025 (paid in advance)

Each Month (September – April): Monthly tuition is due on or before the 5th of each month.

Late Fee: A \$10 late fee must be included if the payment is made after the stated due date.

Select the option that will work best for your family, for this school year. **Your first tuition payment, due by August 5th, will indicate which tuition schedule you plan to follow.** Tuition information can be found on the back of this page, in the parent handbook and on the preschool website for your reference throughout the year.

All checks, paper or electronic, should be made out to Armstrong Chapel United Methodist Church with "preschool" and the child's name in the memo line. August payments should be dropped off or mailed to the church office to the attention of Amy Voss. During the school year, checks should be placed in the mailbox in the preschool hallway, given to your child's teacher or mailed to the church. Payments can also be made online using the Preschool Payment Portal. Payment options and instructions are summarized on the reverse of this letter.

If a child is withdrawn, a thirty-day notice must be given in writing in order for any tuition to be refunded. This written notice must be mailed to the preschool mailing address or handed to Amy Voss and received at least thirty days prior to the withdrawal date. You will be refunded any tuition pre-paid past the thirty-day period. The thirty day notice also applies if a child is withdrawn between August 5th and the first day of school.

If tuition is not paid monthly, and attempts are not made to bring the account up to date, the child will no longer be enrolled in the preschool program. May tuition will not be refunded.

Tuition is computed on a yearly basis and divided by nine, so that you pay the same amount each month regardless of the number of days. There are no tuition reductions for holidays, illness, weather, or any other absences.

Payment Methods

Drop Off Payments:

Preschool Drop Box: located next to the director's office.

Church Office: Jefferson Center, white old school building across the street from the main building.

Church Office Hours: 8:00-3:00 Monday-Thursday. There is a mail slot in the door for after-hours use.

Mail Payments: Armstrong Preschool, Attn: Amy Voss 5125 Drake Rd. Cincinnati, OH 45243

Online Payments: Scan the QR Code shown on the right or visit the preschool website armstrongpreschool.org/tuition



**Armstrong Preschool 2023-2024
Tuition Information – Continued**

Below is the detail about the payment options for your child for Armstrong Preschool for this year. **Please keep this letter as a reminder of when your tuition is due. Please note that your first payment is due by August 5th.** Payments not received by August 5th will be considered late. A \$10 late fee must be included with late payments.

If your child will be attending preschool one day per week:

Total Annual Tuition: \$879.75

Annual Tuition: One payment by August 5th of \$879.75.

Biannual Tuition: Two payments on August 5th and January 6th of \$439.88.

Monthly Tuition: Monthly payments from August 5th to April 5th of \$97.75.

If your child will be attending preschool two days per week:

Total Annual Tuition: \$1500.75

Annual Tuition: One payment by August 5th of \$1500.75.

Biannual Tuition: Two payments on August 5th and January 6th of \$750.38.

Monthly Tuition: Monthly payments from August 5th to April 5th of \$166.75.

If your child will be attending preschool three days a week:

Total Annual Tuition: \$2018.25

Annual Tuition: One payment by August 5th of \$2018.25.

Biannual Tuition: Two payments on August 5th and January 6th of \$1009.13.

Monthly Tuition: Monthly payments from August 5th to April 5th of \$224.25.

If your child will be attending preschool four days a week:

Total Annual Tuition: \$2484.00

Annual Tuition: One payment by August 5th of \$2484.00.

Biannual Tuition: Two payments on August 5th and January 6th of \$1242.00.

Monthly Tuition: Monthly payments from August 5th to April 5th of \$276.00.

If your child will be attending preschool five days a week:

Total Annual Tuition: \$2990.00

Annual Tuition: One payment by August 5th of \$2990.00.

Biannual Tuition: Two payments on August 5th and January 6th of \$1495.00.

Monthly Tuition: Monthly payments from August 5th to April 5th of \$332.22.

PM Enrichment: A sign-up genius will be sent out in August for sign-ups with detailed information.

Student must be 4 years old or older by the first day of each session and you may sign up for 1, 2, 3 or all 4 days

Session One: September 23rd – January 13th

Session Two: January 20th – May 5th

Mondays: 1st session \$490 one payment due by Sept. 4th; two payments of \$245 on Sept. 4th and December 9th

2nd session \$455 one payment due by January 6th; two payments of \$227.50 on January 6th and April 14th

Tuesdays: 1st session \$455 one payment due by Sept. 4th; two payments of \$227.50 on Sept. 4th and December 9th

2nd session \$490 one payment due by January 6th; two payments of \$245 on January 6th and April 14th

Wednesdays: 1st session \$455 one payment due by Sept. 4th; two payments of \$227.50 on Sept. 4th and December 9th

2nd session \$490 one payment due by January 6th; two payments of \$245 on January 6th and April 14th

Thursdays: 1st session \$455 one payment due by Sept. 4th; two payments of \$227.50 on Sept. 4th and December 9th

2nd session \$455 one payment due by January 6th; two payments of \$227.50 on January 6th and April 14th

Monday Enrichment: Will not begin until October. An invitation email will be sent out in September to all eligible families with 3 year olds that will include the topic of study for the month. The month your child turns 3, you will receive an invitation email to sign your child up for the class. You may reply to that email letting the director know you would like to sign your child up for that month. Payment varies depending on the number of Mondays in each month. The cost is \$30 per Monday in each month and it is a monthly commitment so you will have to pay for the entire month. An invitation email will be sent out on a monthly basis.