



Role: Contract Graphic Designer

Role Type: Part-Time, Contract-Based (hours vary based on project load)

Responsible to: Communications Director

Oversees: Design and Visual Brand Assets

Member of Teams: Communications

Rate of Pay: ~\$25/hour (commensurate with experience)

Position Description:

The EHills Contract Graphic Designer supports the church's communications and design needs on an ongoing, as-needed basis. This role is ideal for a creative professional who thrives on quick turnarounds, meets deadlines consistently, and knows how to incorporate the EHills brand into every design.

We need a dependable designer who can take on projects as they arise. The workload will vary week to week, so flexibility is important — as is the ability to meet deadlines and handle occasional rush jobs with ease.

Essential Duties and Responsibilities:

- Create and deliver design assets for print, digital, and internal communications.
 - Adapt designs to fit existing brand and usage standards.
 - Understand branding and effectively incorporate the EHills brand into all designs.
 - Manage projects from concept to final delivery, ensuring accuracy and timely turnaround.
 - Communicate proactively about timelines, progress, and project needs.
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Qualifications and Requirements:

- Bachelor's degree in Graphic Design.
 - 3–5 years of professional graphic design experience (agency, in-house, or freelance).
 - Proficiency in Adobe Creative Suite (Illustrator, InDesign, Photoshop) and Canva.
 - Strong attention to detail and ability to meet deadlines.
 - Excellent communication and collaboration skills, with the ability to receive feedback well.
 - Knowledge of design and production best practices for both digital and print.
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How to Apply:

Applications must include a portfolio to be considered. Email your resume and portfolio to christie.carver@ehills.org.