



Youth Director

Status: Part-time/ Non-exempt

Reports To: Rector

Direct Reports: Youth intern

Summary

This role is designed to support St. Mark's Church and the Rector by championing the church mission and discipleship strategy. The successful candidate will lead the St. Mark's Youth Ministry, StM Youth (sixth through twelfth grade). The director will be an active participant on the St. Mark's staff team.

Job Responsibilities

- **StM Youth** – Leadership of the St. Mark's youth ministry – whose primary expression is through Sunday morning and Cornerstone Groups (St. Mark's small group ministry) – through volunteer and leadership development, connection, and promotion.
- **StM Youth Events** - Leadership of all StM Youth events (e.g. retreats and service projects).
- **StM Youth Web Presence** - Create, manage, and update website content for all StM Youth pages
- **Confirmation** – Plan and implement logistics and communication for Confirmation for 8th and 9th graders
- **Acolytes** – Recruit, develop, and deploy acolytes to serve in all weekly Eucharistic worship services.
- **Youth Intern** – Oversee the hiring, duties, and formation of the youth intern
- **Staff meeting** – Attendance at weekly staff meeting

Desired Skills

- Teamwork
- Leadership
- Communication
- Volunteer development
- Relational intelligence
- Heart for teenagers

Qualifications

- Bachelor's degree preferred
- Physically able to fulfill the essential functions of the role
- Basic proficiency in common Microsoft and/or Google office applications
- Ability to work a flexible work schedule based on ministry needs

For more information or to apply, contact Fr. Jonathan French at 630.232.0133 or jfrench@stmarks-geneva.org, or visit <https://stmarks-geneva.org/open-positions/>.