

# New Online Giving Platform

## My.Oakdale.Church Database

- Reduced Transaction Fees
- One Login to Give and to Access Statement/Giving History

**How to transfer your recurring gift to the My.Oakdale.Church database** Please read and follow the instructions below or watch the steps by video by [clicking here](#):

1. Visit [My.Oakdale.Church](#)
  - a. If you know your login to the My.Oakdale.Church database (where you might have accessed your giving history, statements or updated your contact information before) please use your email and password
  - b. If you do not know your login or believe you do not have an account with the My.Oakdale.Church database please select “request password” and follow the instructions to reset your password or create an account.
2. After logging in, you should see your profile tab with your contact information. Underneath your name and contact info you will see several tabs > select Giving.
3. This will display your contribution history. At the upper righthand corner of this tab you can click the button that says, “Manage Your Recurring Giving” or “Make a One Time Gift” to access the new giving form.
  - a. **You can get directly to this form by visiting [my.oakdale.church/give](#)** – underneath the Make a Gift header to the right hand side is an icon of a person and “Sign In”. Please click there to quickly login to the My.Oakdale.Church database by using a code sent to you by text or email, without needing to remember your username or password.
4. Setup your recurring gift by filling in the form. It will pre-fill your address as you are already logged into the system.
  - a. Select the frequency for your gift by clicking the button. You can then modify the start date/withdraw date immediately below the buttons by clicking on the blue underlined dates.
5. At the bottom of the form there are two checkboxes that are pre-selected.
  - a. Make Default Payment Method
  - b. Add \$\_\_\_\_\_ to each gift to cover transaction fees
    - i. You can un-select the blue checkmark so that Oakdale would cover the transaction fee. Keep it selected to cover these yourself.
      1. Credit/Debit: \$0.30 + 2.29%
      2. ACH: \$0.30 + 0.4%
6. Click Complete Setup to finalize your recurring giving plan.

**Then go back to <https://oakdale.church/give/> and click the Legacy Giving (Simple Give) button to cancel your recurring gift that is currently setup with the Simple Give platform.**