

Union Church Fire Evacuation Procedure

2024 Jun

Fire Evacuation Procedure

- Stop all activities immediately. Leave all your things except mobile phone where they are and save yourself.
- Follow EXIT signs to the nearest safe exit. Do not use elevators!



- Use the stairs. Walk briskly, but do not run. Stay on the right in order to allow emergency response personnel clear access up the stairs, along the left side.

Fire Evacuation Procedure

- As you approach the landing of each floor, allow evacuees from that level to enter the stairwell.
- If evacuation becomes difficult via a chosen route, because of smoke, flames or blockage, re-enter the facility on a safe floor. Continue evacuation via the nearest safe exit route.

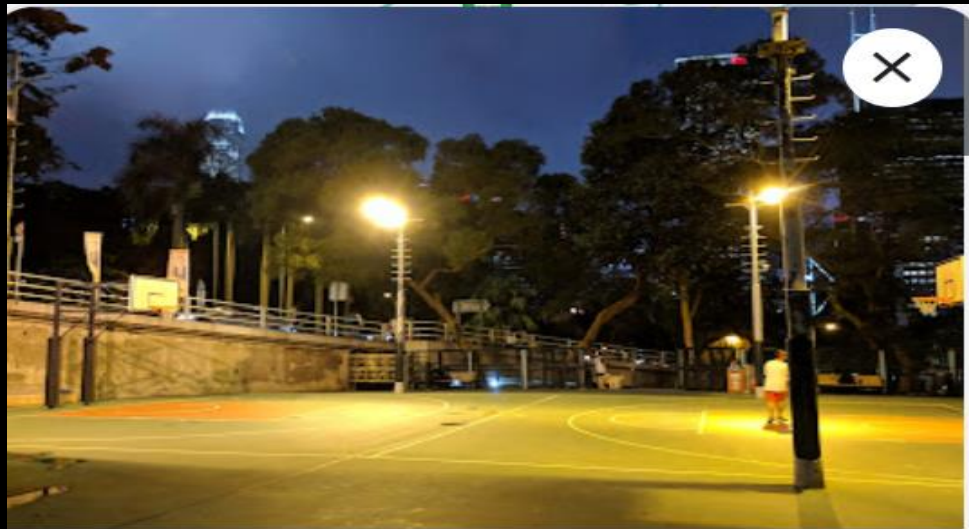
Fire Evacuation Procedure

- Once you have exited the facility, proceed to the Evacuation Assembly Area.
- Do not re-enter the building under any circumstances without an “all clear”.
- Sunday school children or youth will be escorted out to the Evacuation Assembly Area by Ministry staff and assigned volunteer teachers. Please **DO NOT** collect your children at 3F or youth at 2F but meet them at the Evacuation Assembly Area.

Fire Evacuation Procedure

- If closed doors or handles are warm or smoke blocks your primary escape route, use your second way out. Never open doors that are warm to the touch.
- If you must escape through smoke, get low and go under the smoke to your exit. Close doors behind you.
- If smoke, heat or flames block your exit routes, stay in the room with doors closed. Place a wet towel under the door and call the emergency services by calling 999 and advise your location. Open a window and wave a brightly colored cloth or flashlight to signal for help.

Evacuation Assembly Area



Kennedy Road Playground

堅尼地道遊樂場

- Assembly area: Kennedy Road Playground
- Estimated 3-5 minutes' walk from Union Church to the Assembly Area.
- How to get to the Assembly Area: Exit the church, turn left and walk for 2-3 minutes till you just pass Kennedy Heights (10-18 Kennedy Road). You can see a staircase with a sign of “To Y.W.C.A”. Please follow the staircase, walk for another 1-2 minutes and you will see Kennedy Road Playground.