

GATEWAY LEARNING CENTER

Financial Agreement and Tuition Contract

Upon enrollment at Gateway Learning Center all families are required to comply with the Parent Handbook and Tuition Contract. This contract is an agreement between Gateway Learning Center and the parent/guardians enrolling their child/children for childcare services. In signing and receiving services, parents/guardians agree to be financially responsible for their childcare services, paying tuition charges entirely and consistently throughout their contracted year. All families are responsible for their weekly tuition while their child is enrolled at Gateway Learning Center, regardless of attendance or closures. All contracts will be renewed annually, the first week of January along with the annual fee of \$50. Renewal fees are automatically charged to your account at that time. Should the parent/guardian wish to change care options, they need to submit a new Tuition Contract form to the Director. All contracts are pending approval and subject to center availability. Upon approval, the Director will facilitate these changes and provide appropriate paperwork.

Name of Child(ren): _____

The days/hours I need childcare are:

Monday _____ am/pm to _____ am/pm

Tuesday _____ am/pm to _____ am/pm

Wednesday _____ am/pm to _____ am/pm

Thursday _____ am/pm to _____ am/pm

Friday _____ am/pm to _____ am/pm

Average Weekly Hours (Cannot exceed 50 hrs per week in preschool, and 45 hours in infants) _____
(Circle One) Full time / Part Time

Should there be a need for care that exceeds the maximum allowance, \$20 per/hr. charge will be applied for any overage if approved. Please see Director for this special accommodation and more details

*See Back

I understand that the set tuition on this contract is subject to change according to the hours and or days of need requested by the parent and available by the center. Tuition will never be changed without approval and a revision of contract between the parent and director.

Therefore my weekly tuition rate is being set at \$_____ and is due on the first day of care as outlined in the parent handbook. I understand that I am responsible for my weekly tuition payment so long as my child is enrolled at Gateway Learning Center.

I understand a \$5 late fee will be added for **Each Day** my payment is late unless special accommodations have been made with the Director. By signing this contract, I, the Parent, confirm that I understand and will comply with the yearly tuition agreement as described in the parent handbook, between myself and Gateway Learning Center.

Parent Signature _____ Date _____

Director Signature _____ Date _____