



Woodside Christian Preschool

Teacher's Assistant Job Description

Overview

Woodside Christian Preschool provides a unique preschool experience in a loving and caring Christian environment. Being a child's first educational experience is a vital opportunity for us to lay the foundation for each child to develop their God-given potential. Working at Woodside Christian Preschool should be an enjoyable and rewarding experience for all members of our staff who feel called to come alongside young children and their families, giving them the best early years of education we can offer. Our staff clearly enjoy and appreciate being with children, are proud of their role in the school, and add to children's healthy Christian experience.

This position services a specific classroom by supporting the Lead Teacher to help run an organized and safe learning environment, being alert to the needs of students individually and as a group. Job duties include, but are not limited to:

- Help the Lead Teacher plan activities according to the curriculum for the assigned class.
- Assist the Lead Teacher to implement daily activities, i.e. aspects of the morning meeting, center activities, reading books, etc.
- Prep craft/art activities and decorate the bulletin boards.
- Keep the classroom, storage room, tables, and bathroom clean and orderly.
- Be present with children on the playground and in specials as needed.
- Assist the teaching team with student needs – redirecting children with social/emotional learning opportunities, and providing comfort and/or guidance to students as needed.
- Support the teaching team with updating Brightwheel with messages, attendance, pictures, etc.

Qualifications

- High school diploma. Successful experience as a teacher or assistant teacher in a nursery or kindergarten program appreciated.
- An Assistant Teacher is a reliable, resourceful person who relates well with children, parents, and staff.