

## CUSTODIAN

### JOB STATUS:

FULL-TIME

### EXEMPTION STATUS:

HOURLY, NON-EXEMPT

### OVERVIEW

This position is responsible to work in concert with the Custodial Services Director to ensure the cleanliness of the church, to set up and tearing down for various activities held on church property, and to maintain the building and grounds.

### RESPONSIBILITIES:

- Maintain facility cleanliness, including sweeping, mopping, vacuuming floors, dusting furniture, etc.
- Ensure that restrooms are cleaned on a regular basis
- Wash interior and exterior windows
- Replenish supplies
- Move furniture, set up (and tear down) tables and chairs for church activities, weddings, funerals, etc.
- Set up educational areas for regular and special activities
- Minor repair/repainting jobs as needed
- Assist in building and grounds maintenance – landscaping, snow removal, etc
- Support and complete with excellence all other assigned duties

### SKILLS/ABILITIES:

- A strong work ethic and passion for cleanliness and organization
- Strong attention to detail
- A passion for excellence
- Ability to problem solve and tend to basic maintenance issues

### REPORTING:

- Reports to the Custodial Services Director

To apply, email Laurie at [laurievc@sunnybrookchurch.org](mailto:laurievc@sunnybrookchurch.org)