

**General Dentist Job Description**  
**First Presbyterian Church Fort Worth**

<b>Position:</b>	General Dentist	<b>Reports To:</b>	Director, Community Crossroads
<b>FLSA Status:</b>	Hourly, non-exempt	<b>Schedule:</b>	Part-time. Dental clinics are Mondays and/or Fridays, 8:30a – 1p
<b>Location:</b> Community Crossroads, 1516 Hemphill, Fort Worth, TX 76104			

***Opportunity:***

Salt and Light Together, Inc. seeks dental professionals for our 501(c)(3) clinic serving Tarrant County's underserved populations. Founded in 2001 by First Presbyterian Church Fort Worth members who identified a critical lack of accessible dental care, our clinic has provided free essential services to thousands in need. We offer three ways to serve:

- **Paid Position:** Part-time General Dentist for Monday clinics (8:30a – 1p)
- **Volunteer Opportunity:** Volunteer your dental skills during a Friday clinic (8:30a – 1p)
- **Team Building Service Opportunity-** Dentists and their teams can enjoy a day of service and team building while serving hygiene and/or general dentistry needs during Friday clinics

Join our dedicated community and experience the reward of practicing dentistry where your skills directly transform lives one smile at a time.

***Contributions Defining Impact:***

*The essential functions listed are representative of those required to successfully perform the job.*

- Partner with volunteers, staff, church members, and community resources to provide a continuum of dental services, also known as our dental ministry, to culturally diverse neighbors experiencing difficult times or homelessness
- Provide essential dental care to underserved populations in compliance with the Dental Practice Act, including examinations, fillings, composites, extractions, and other necessary procedures
- Develop and implement individualized treatment plans for patients and provide referrals for complex care
- Promote oral health through educating patients on appropriate oral hygiene strategies and preventative measures
- Maintain accurate patient records and electronic charts, ensuring confidentiality and compliance with HIPAA regulations
- Ensure quality, consistency, support, and compassion of the congregation's outreach efforts and coach, train, and enable volunteers and new staff within the dental ministry
- Partner and coordinate with the Dental Coordinator for volunteer needs, including identifying needs and supporting onboarding and orientation
- Communicate and ensure compliance with safety protocols, such as emergency preparedness and equipment preventative maintenance
- Assist with the development of standard operating procedures, dental clinic manual of operations, and safety protocols for the clinic
- Must maintain a current personal malpractice policy of \$1m per occurrence/\$3m aggregate listing the clinic as an insurer
- Contribute to the overall success of the Church and the ministries by performing additional duties as assigned

**Essential Requirements:**

Education & Experience

- Doctor of Dental Surgery (DDS) or Doctor of Dental Medicine (DMD) degree from an accredited dental school
- A current, valid, State of Texas dental license
- One (1) year or more of previous general dental experience
- CPR & Basic Life Support (BLS) certifications
- Must be competent and have experience in basic oral surgical procedures
- Ability to maintain patient confidentiality and adhere to HIPAA regulations
- Experience working with underserved populations is highly preferred
- Experience with Open Dental software is highly preferred
- Bilingual in Spanish is highly preferred

Knowledge, Skills & Abilities

- Comprehensive understanding of dental procedures, including preventative, restorative, and emergency care in compliance with healthcare laws, regulations, and ethical standards
- Demonstrated commitment to supporting low-income and underserved populations
- Knowledge of public health issues and awareness of cultural, social, and economic factors that impact patient care
- Must adapt to workplace stressors like noise, emergent situations, and competing priorities while maintaining the security/safety of people
- Skilled in adjusting communication styles to effectively engage with diverse audiences and exhibit professionalism in handling interactions or concerns
- Ability to exhibit compassion while maintaining compliance with established rules and procedures
- Ability to adhere to and apply process protocols timely
- Excellent oral and written communication (in English), interpersonal, cross-functional collaboration, and problem-solving skills. Bilingual in Spanish is highly preferred
- Ability to engage in problem resolution, assess the situation objectively, and potentially manage unexpected emergent situations with composure
- Must be legally authorized to work in the US without sponsorship (currently or in the future)

**Environment:**

*The physical demands reflect requirements to successfully perform the essential job functions. Reasonable accommodations may be provided for individuals with disabilities.*

- Constant movement throughout building and dental clinic and ability to sit, stand, walk, crawl, stoop, kneel, bend, crouch, twist, squat, push/pull, and move up to 15 pounds regularly.
- Digital dexterity, maintaining steady hands and arms, excellent hand-eye coordination, and fine motor skills are required to perform precise dental procedures
- Fine visual acuity to perform activities, such as examining patient's teeth or gums accurately, reviewing x-rays, viewing a computer terminal, and extensive reading
- Must hear with aid, effectively converse with stakeholders in English (and preferably Spanish), and respond quickly to sounds or emergency situations in potentially noisy environments
- Exposure to bodily fluids and illness-causing bacteria and viruses may occur
- Must adapt to workplace stressors such as complaints, emergent situations, loud noises, or competing priorities
- Must adhere to and apply process protocols timely
- Flexibility to changes in work schedules may be required

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**Other Duties:**

This job description is not intended to cover or contain a comprehensive listing of activities, duties, or responsibilities required of the employee and may change at any time, with or without notice.

**Team:**

At First Pres, we foster a diverse team united by empathy, authenticity, and collaboration. Our workplace promotes growth and mutual support, guided by our core values: humble service, transformational relationships, and radical hospitality.

As an equal opportunity employer, we welcome all qualified candidates eligible to work in the United States; however, we are not able to sponsor visas.

**Compensation:**

Pay is determined by previous qualifications, market data, and internal equity and begins at \$90.00 per hour, paid on a semi-monthly basis.

To apply, email resume to [HR@fpcf.org](mailto:HR@fpcf.org)

By signing below, the employee confirms understanding and acceptance of the job description, which may change without notice and may include unlisted duties at the organization's discretion.

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Employee

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date