



Valley Community Baptist Church Job Description

Valley Simsbury Childcare Worker

Ministry Division: Valley Simsbury

Purpose: The paid Childcare Worker is responsible for providing a safe and loving environment for children so they can experience the love of God. This is a part-time, per-session position.

Candidate Attributes and Qualifications

To be effective in this role, a successful candidate will be a growing, committed disciple of Jesus Christ. Candidates must be Evangelical and Baptist in convictions, and ascribe to Valley's Affirmations of Faith as contained in the church Constitution.

The candidate should possess many of the following core gifts, passions, and qualifications:

1. Successfully complete Valley's KidSafe and employment applications and screening process
2. Demonstrate dependability and willingness to serve on a regular basis
3. Be a team player who takes initiative to keep the unity of the body of Christ
4. Demonstrate a heart for the salvation and spiritual growth of children
5. Commit to participating in ministry training and development

Ministry Responsibilities

1. Arrive on time to welcome the parents and children in the class that session.
2. Make sure all of the toys and equipment are clean for that session.
3. Check in the children for that session, and make sure to ask the parent if they have any special instructions.
4. For classrooms with kids ages 2 and up, follow the schedule or curriculum for the particular class for the session.
5. Facilitate free play, games, or activities.
6. Implement the curriculum for the day (story, craft and activities).
7. Distribute snacks and closely supervise the children as they eat.
8. Help children with clean-up.
9. Change diapers/pull-ups as needed and assist with children who are toilet-training.
10. Check-out: Greet the parents, share any positive or encouraging thoughts about the child, then dismiss the child after all of the check-out procedures have been followed.
11. Follow cleaning and sanitizing procedures, leaving the room ready for the next event.

Key Working Relationships

1. Reports to the Valley Simsbury Kids Associate

Other Details and Important Information

Exempt: No.

Status: Part-Time, Per-Session

Date: Jan. 23, 2024

Posted by: Valley Simsbury Kids Associate

Employment At-Will

All employees of Valley are at-will, and as such, are free to resign any time without reason. Valley, likewise, retains the right to terminate an employee's employment at any time with or without reason or notice. Nothing contained in this job description or any other document provided to the employee is intended to be, nor should it be, construed as a guarantee that employment or any benefit will continue for any period of time.

How to Apply

If you are interested in this position, please download and fill out the Valley job application form (on the Employment page on the website). Email the application and a cover letter to Valley Simsbury Kids Associate Jillian Conway at jconway@valleycommunity.cc.