

Position Title: Local and Global Missions Director

Reports to: Associate Pastor

Effective Date: September 1, 2024

Status: Full-Time

Position Summary:

As a part of the staff team at Providence, assist in providing direction and leadership over Local and Global Missions at Providence Church. Ensure that Providence Church is a congregation that is engaging internationally and locally through both practical and holistic Gospel centered missions and strategies. Inspire, equip, and mobilize the Prov Church family to participate in serving and proclaiming the Gospel.

Position Responsibilities:

- In cooperation with the Associate Pastor and elders, promote and provide vision for local and global missions at Providence Church according to our agreed upon values and [mission convictions](#).
- Oversee and shepherd local missions program leaders ensuring that there is clear communication and partnership when necessary. (i.e. Refugee Resettlement Lead, Latino Ministry Coordinator, ASL Ministry Leaders, Upward Leadership)
- Mobilize volunteers needed for local missions opportunities and programs, short term missions to our global partners, and cultivate a pipeline of long term missionaries
- Ensure that Providence is effectively partnering with local and global missions partners
- Evaluate and implement any future community outreach ministries, events, and prayer focuses with the Associate Pastor.
- Evaluate all requests for global missions partnerships with the Associate Pastor and the Missions Oversight Team.
- Work with the Multiplication Pastor to expand local missions efforts and relationships in areas where future Providence Church sites will exist.
- Provide leadership over the Mission Oversight Team, supporting individual MOT roles of mobilization, development, care, budget and partnership.
- Engage in character, theological, and competency development of the Providence members who seek to serve and feel a calling from the Lord to engage in local or global missions.
- Work in tandem with the Care Pastor and care team to evaluate inquiries for financial assistance from those in the community.
- Work with the communication team to ensure we celebrate and share impact stories.
- Develop Monthly Missions Partner Spotlights in partnership with the communication team.
- Develop and Coordinate Missions Moments within ProvKids, ProvMiddle School, and ProvHigh School to ensure teaching the next generation about missions.
- Ongoing implementation of Missions Partner Fair and the Missions Grow Course.
- Oversee the ongoing training and implementation of the short-term missions teams.
- Be present and actively serving on Sunday mornings, while weekly programs are in operation and during special service events to ensure needs are being met, communication is clear and relationships are being built so that our local community can easily be integrated into the life of Providence Church.
- Ensure that all administrative needs are filled for local ministry programs and events. Oversee budgets.

Essential Skills and Experience:

- High school diploma required. Bachelor's degree preferred or equivalent Leadership and missions experience.
- 5-7 years of leadership experience.
- Clear testimony and ongoing spiritual growth.
- Full agreement with Providence Doctrinal Summary, Mission, and Vision.
- Excellent communication and teamwork skills
- Ability to speak fluent Spanish a requirement
- Ability to take initiative and manage multiple tasks
- An emotionally healthy lifestyle

Desirable Gifts, Qualities, Skills:

- Spiritual Gifts: Leadership, Shepherding, Teaching, Administration, encouragement
- Passion for Christ and equipping the local church for Kingdom service
- Passion for the unreached to hear the gospel
- Compassionate, relational, approachable, team player/builder
- Able to effectively recruit, train, and manage volunteer staff