

Position Title: Local and Global Missions Director

Reports to: Associate Pastor

Effective Date:

Status: Full-Time

Position Summary:

As a part of the staff team at Providence, assist in providing direction and leadership over Local and Global Missions at Providence Church. Ensure that Providence Church is a congregation that is engaging internationally and locally through both practical and holistic Gospel centered missions and strategies. Inspire, equip, and mobilize the Prov Church family to participate in serving and proclaiming the Gospel. Work alongside the Local Outreach Coordinator to minister to the Latino community at Providence and in our community.

Position Responsibilities:

- In cooperation with the Associate Pastor and elders, promote and provide vision for local and global missions at Providence Church according to our agreed upon values and [mission convictions](#).
- Oversee and shepherd local missions program leaders ensuring that there is clear communication and partnership when necessary. (i.e. Refugee Resettlement Lead, Latino Ministry Coordinator, ASL Ministry Leaders, Upward Leadership)
- Build relationships with individuals and families in our local community through proactive ministry and the various programs that exist at Providence Church
- Continue to develop the existing ministry to the Latino community through practical services, Bible study, pastoral care, and connection in the church.
- Mobilize volunteers needed for local missions opportunities, programs, and short term missions to our global partners.
- Evaluate and implement any future community outreach ministries, events, and prayer focuses with the Associate Pastor.
- Work in tandem with the Care Pastor and care team to evaluate inquiries for financial assistance from those in the community.
- Evaluate all requests for local and global missions partnerships with the Associate Pastor and the Missions Oversight Team.
- Work with the Multiplication Pastor to expand local missions efforts and relationships in areas where future Providence Church sites will exist.
- Provide leadership over the Mission Oversight Team, supporting individual MOT roles of mobilization, development, care, budget and partnership.
- Develop a process and pipeline for Prov attendees who feel a call to long term missions, partnering with missions agencies and partners as a sending church.
- Lead the annual missions partner Sunday at Providence.

- Work to develop short term trip opportunities to various partners and locations around the world. Raise up trip leaders and train and develop them to lead well. Ensure all policies and procedures are managed well as a team. Oversee the ongoing training and implementation of the short-term missions teams.
- Work with the communication team to share impact stories, spotlight our partners, and mobilize volunteers for acts of service. Work with Next Gen to teach the Next Gen about missions.
- Ensure that all administrative needs are filled for local ministry programs and events.
- Attend all Prov staff meetings and retreats
- Meet one on one with the Associate Pastor bi-weekly for personal and ministry development and coaching.
- Grow as a disciple of Jesus through ongoing spiritual formation practices, life group engagement, and mentorship.

Essential Skills and Experience:

- High school diploma required. Bachelor's degree preferred or equivalent Leadership and missions experience.
- 5-7 years of leadership experience.
- Clear testimony and ongoing spiritual growth.
- Full agreement with Providence Doctrinal Summary, Mission, and Vision.
- Excellent communication and teamwork skills
- Ability to speak fluent spanish, or be fluent within a year is a requirement
- Ability to take initiative and manage multiple tasks
- An emotionally healthy lifestyle

Desirable Gifts, Qualities, Skills:

- Spiritual Gifts: Leadership, Shepherding, Teaching, Administration, encouragement
- Passion for Christ and equipping the local church for Kingdom service
- Passion for the unreached to hear the gospel
- Compassionate, relational, approachable, team player/builder
- Able to effectively recruit, train, and manage volunteer staff