



Position Title: Critical Care Ministries Pastor

Position Summary

The Critical Care Pastor serves as the primary pastoral responder to care needs within the WoodsEdge Community Church body. This role provides compassionate, timely, and discerning pastoral care through crisis triage, prayerful presence, and coordinated response, while equipping and leading teams who walk alongside individuals and families during seasons of suffering.

This position also supports the development and healthy practice of spiritual gifts at WoodsEdge by coaching leaders, overseeing prayer initiatives, and fostering a biblically grounded balance of Word and Spirit. Pastoral care in this role is practiced not only as crisis response, but as discipleship and spiritual formation, helping people experience God's healing presence and guiding them toward restoration, wholeness, and renewed connection to Christian community.

Key Roles and Responsibilities

Care & Crisis Response

- Serve as the first line of response to care needs within the WoodsEdge body
- Assess incoming care requests, triage crises, and coordinate timely and appropriate responses
- Provide a calm, attentive, and prayerful pastoral presence for individuals and families experiencing grief, trauma, illness, loss, or major life transitions
- Refer individuals to established care resources and long-term recovery pathways as appropriate
- Operate Pastor on Call during the work week, coordinate weekend handoff to other pastoral staff, and provide follow-up for all calls responded to
- Assist ITW walk-in guests during the work week by discerning and addressing immediate needs

Teams & Leadership Oversight

- Coach, equip, and oversee crisis response care teams, including:
 - Elders Hospital Visitation Team
 - Chaplain Team
 - Funeral Team
- Coordinate funerals, officiate services as needed, and provide leadership and oversight to funeral teams and officiants
- Equip leaders to care wisely and effectively for individuals in crisis
- Foster spiritual and leadership development among Prayer & Care Team Leaders
- Empower leaders to cast vision, set goals, and cultivate healthy, sustainable teams

- Meet regularly with team leaders for prayer, encouragement, coaching, and problem-solving
- Identify, recruit, and train volunteers to care for the WoodsEdge body

Prayer & Spiritual Gifts Ministry

- Collaborate closely with the broader Prayer & Care team, especially the Prayer & Care Resource Manager
- Assist in the development, coaching, and oversight of Spiritual Gifts ministries, including:
 - Prayer Partners
 - 24/7 Prayer
 - Word & Spirit

Strategy, Administration & Stewardship

- Operate within designated budgets and financial guidelines
- Ensure quality, integrity, and ethical standards of care within all Prayer & Care ministries
- Practice consent-based pastoral care, seeking permission before prayer, spiritual rituals, physical touch, or sharing care-related information
- Maintain knowledge of ethical practices and safety standards that reduce church liability
- Communicate effectively and timely, generally within 24 hours
- Complete administrative responsibilities such as:
 - Communication and correspondence
 - Group management
 - Calendaring and scheduling
 - Room reservations
 - Expense reporting
- Meet established and reasonable deadlines

Church & Staff Engagement

- Be an active participant and member of WoodsEdge Community Church
- Participate in staff prayer, staff meetings, training sessions, retreats, ministry-related classes, and all required staff events
- Intentionally disciple others through relational ministry and spiritual guidance

As part of your role as a WoodsEdge Pastor, you are expected to lead and engage in the following services:

- Provide:
 - Religious instruction
 - Spiritual counseling
- Willing to perform:
 - Baptisms
 - Marriage services
 - Funeral services

- Worship services
- Serve Communion

Success Outcomes

- A healthy and effective triage ministry that reflects Christ's redemptive care within the WoodsEdge body
- Developed leaders who are equipped to walk alongside individuals and families through crisis with wisdom and compassion
- Effective connection of care recipients to long-term healing, recovery, and discipleship pathways
- Individuals and families experiencing crisis are thoughtfully reintegrated into healthy Christian community and relational support
- Widespread understanding and responsible practice of spiritual gifts throughout the Prayer & Care Ministry, maintaining a strong balance of Word and Spirit

Requirements

- A vibrant love for Jesus Christ and commitment to following Him
- A prayer-dependent life marked by reliance on the Holy Spirit
- Servant-hearted leadership characterized by humility and grace
- Emotional maturity, self-awareness, and emotional intelligence
- High integrity with the ability to maintain confidentiality
- Commitment to resolving conflict biblically and extending grace
- Respect for authority and dedication to unity within the church
- Alignment with "*When Helping Hurts*" principles (Steve Corbett & Brian Fikkert)
- Operates within biblical counseling guidelines
- Commitment to personal healing, wholeness, and spiritual formation in Christ
- Passion to help others experience wholeness through union with Christ
- Ability to maintain a healthy and sustainable work-life balance
- Demonstrates consistent rhythms of spiritual formation that sustain healthy pastoral presence
- Ministry experience preferred, but not required
- College degree or equivalent experience preferred, but not required

Staff Expectations

- Commitment to personal time with God every day to pursue a heart that loves Jesus
- Participation in staff prayer, staff meetings, training sessions, retreats, ministry-related classes, trainings or events, and all staff events as required
- Commitment to ongoing personal growth in spiritual maturity and professional growth
- A valuable team player that seeks to make others better through service to others, development, leadership, collaboration, and healthy conflict resolution
- A life-long learner willing to be coached, evaluated, and held accountable
- Passion for welcoming and connecting people to God, His church, and one another
- Active prayer intercessor

- Agreement with our Statement of Faith and demonstration of faith through actions and lifestyle
- Ownership of the WoodsEdge mission & values emphasizing prayer, passion, humility and kingdom-mindedness
- Attend WoodsEdge Community Church
- Additional Responsibilities as assigned. Servant's heart for whom no job is too small.

Performance Measures

- Getting it Done - Ability to perform role and responsibilities; work ethic
- Moving the Needle - Success outcomes and the ability to deliver excellence to your role for the good of WoodsEdge's initiative
- Practicing Greatness - Commitment to ongoing spiritual, personal, and professional growth
- Living it Out - Strong commitment to living out WE mission, vision and values
- Building Teams - Seeks to make others better through development, leadership, collaboration, and healthy conflict resolution
- Coaching & Feedback - Willingness to be coached, evaluated, and held accountable