



Position Title: Local Missions Pastor (Full-Time; 40 hours/week)

Position Summary

The Local Missions Pastor provides vision, leadership, and strategic oversight for all local mission ministries of WoodsEdge Community Church. This role equips the congregation to serve the Houston community, builds partnerships with local organizations, and ensures that the church embodies the compassion, justice, and evangelistic mission of Christ in our city. This position works collaboratively with the Director of Mobilization to engage, equip, and deploy volunteers for local service while providing pastoral leadership and care for those served by local outreach programs.

Key Roles and Responsibilities

1. Vision and Strategy

- Develop and articulate a clear, biblical vision for local missions that aligns with WoodsEdge's mission to Love Jesus, Journey Together, and Bring Hope to the World
- Create and manage an annual ministry plan and budget for local outreach initiatives in collaboration with the Missions and Mobilization Pastor
- Lead, train, and mentor staff and volunteer leaders involved in local missions
- Identify emerging needs within the greater Houston community and develop ministry initiatives to address them

2. Community Engagement and Partnerships

- Build and maintain strategic partnerships with local nonprofits, schools, shelters, and community agencies
- Develop ministry initiatives addressing food insecurity, homelessness, refugee care, foster care support, and justice initiatives
- Represent WoodsEdge in local collaborative networks and community events
- Seek opportunities for the church to play an active role in addressing community needs and making Houston a City of God

3. Congregational Mobilization

- Equip congregants to live missionally through serving opportunities, training, and discipleship
- Identify local mobilization opportunities and collaborate with the Director of Mobilization, who will verify opportunities and create the systems and communications to mobilize volunteers for short-term service events and ongoing commitments
- Promote a culture of compassion, service, and evangelism across all ministries of the church

4. Local Outreach Ministry Oversight

- Provide pastoral leadership and serve as the ministry lead for all local mission programs including food pantry, tutoring programs, community care, and seasonal outreach events such as Giving Tree and Turkey Drive

- Oversee program development, implementation, and evaluation to ensure effectiveness and sustainability
- Ensure each ministry operates with integrity, safety, and excellence in accordance with WoodsEdge policies
- Collaborate with Communications staff to tell stories of impact and foster congregational awareness of local mission opportunities
- Recruit and coordinate volunteers and team members to execute local outreach and ministry partner events

5. Shepherding and Pastoral Care

- Offer pastoral and fulfill sacerdotal duties in support of volunteers, ministry partners, and individuals served by local outreach programs
- Pray with and counsel those in crisis; provide support for benevolence requests in coordination with the Missions and Mobilization Pastor, who maintains approval authority
- Preach or teach occasionally, as assigned

6. Financial Stewardship

- Develop and manage budgets for local missions, ensuring responsible use of resources
- Ensure compliance with church policies, risk-management procedures, and legal guidelines
- Maintain regular reporting accountability to the Missions and Mobilization Pastor

As part of your role as a WoodsEdge Pastor, you are expected to lead and engage in the following services:

- Provide:
 - Religious instruction
 - Spiritual counseling
- Willing to perform:
 - Baptisms
 - Marriage services
 - Funeral services
 - Worship services
- Serve Communion

Success Outcomes

- Increased congregational participation in local outreach opportunities year over year
- Strong, sustainable partnerships with local community organizations
- Effective stewardship of ministry budget with documented impact metrics
- Clear discipleship pathway connecting local service to spiritual formation
- Growing culture of compassion and service embedded throughout WoodsEdge ministries
- Positive volunteer experience with strong retention and leadership development

Essential Qualities

- Bachelor's degree: seminary degree or equivalent ministry experience preferred
- 3-5+ years of ministry leadership or nonprofit/community engagement experience
- Bilingual (English/Spanish) preferred
- Committed follower of Jesus with a vibrant and growing walk with God
- Agreement with and embodiment of WoodsEdge's mission, vision, values, and Statement of Faith
- A heart for marginalized populations and a passion for community transformation

- Strong leader and communicator who inspires action and sustains momentum
- Ability to build relationships across diverse cultural and socioeconomic groups
- Organizationally savvy with strong planning, delegation, and program evaluation skills
- Servant-hearted and collaborative

Organizational Relationships

This position is directly accountable to the Missions and Mobilization Pastor. The Local Missions Pastor will work collaboratively with the other pastors and leaders in the Missions and Mobilization team, including the Director of Mobilization and Pastor of Church Multiplication. This role involves extensive collaboration with WoodsEdge ministry staff, community partner organizations, and volunteer leaders.

Staff Expectations

- Commitment to personal time with God every day to pursue a heart that loves Jesus
- Participation in staff prayer, staff meetings, training sessions, retreats, ministry-related classes, trainings or events, and all staff events as required
- Commitment to ongoing personal growth in spiritual maturity and professional growth
- A valuable team player that seeks to make others better through service to others, development, leadership, collaboration, and healthy conflict resolution
- A lifelong learner willing to be coached, evaluated, and held accountable
- Passion for welcoming and connecting people to God, His church, and one another
- Active prayer intercessor
- Agreement with our Statement of Faith and demonstration of faith through actions and lifestyle
- Ownership of the WoodsEdge mission & values emphasizing prayer, passion, humility, and kingdom-mindedness
- Attend WoodsEdge Community Church
- Additional responsibilities as assigned. Servant's heart for whom no job is too small

Performance Measures

- Getting it Done—ability to perform role and responsibility; work ethic
- Moving the Needle—success outcomes and the ability to deliver excellence to your role for the good of WoodsEdge's initiative
- Practicing Greatness—commitment to ongoing spiritual, personal, and professional growth.
- Living it Out—strong commitment to living out WoodsEdge's mission, vision, and values
- Building Teams—seeks to make others better through development, leadership, collaboration, and healthy conflict resolution
- Coaching & Feedback—willingness to be coached, evaluated, and held accountable