



*St. Malachy Catholic School forms saints in the doctrine
and traditions of the Catholic faith by learning, loving,
and living in Christ.*

Week of August 4, 2025

Dear parents,

It was so wonderful to see all of you at Back-to-School Night! We have 516 students enrolled in preschool through 8th grade. Please join me in praying for a wonderful school year. We look forward to partnering with you to help your children grow spiritually, academically, physically, socially, and emotionally this year! I know we presented a great deal of information to you last night; therefore, **I'm sending out my regular Monday Parent Email today.**

Here is the link to the Back-to-School forms:

https://na2.documents.adobe.com/public/esignWidget?wid=CBFCIBAA3AAABLb_lqZhC1XpIIP8-9IZWWnxyGeSq2RSu_Becs5fUUIINJt_zhkK0e-4ksS7XEioeO75pUPcB4*

Medical form for each student:

https://na2.documents.adobe.com/public/esignWidget?wid=CBFCIBAA3AAABLb_lqZhAxHV838g3LxitiPZTJrbzge1xyzbCfQL567juUsnXhBgLSlpboagXfGXRgs2DuuUtI*

In Christ,

Mrs. Sandra Kennison, principal

Next Mass Days and Times

All school Mass: Wednesday, August 6, 2025

Vocations Cross: office staff

Thursday Class Mass: **no class Mass this week**

Servers for Wednesday, August 6, 2025 all school Mass:

Reader 1	Head Sacristan	Sacristan 1
Hannah Pettit	Erin Duke	Camryn Schenkel
	Molly Townsend	

MC	Incense	Boat	Cross	Chalice & Missal	Torches	Torches	Torches
Joe Rushenberg	Peter McCluskey	Sean Gehring	Levi Buck	Dominic Cain	Kasey Dial	Noah Wright	Jonah Kiefer
Mikey Styck					Matthew Bell	Lincoln Nesbit	Peter Rushenberg

ATTENDANCE

Early is on-time, on-time is late, and late is unacceptable.

Morning care opens at 6:45am - \$1 per day for each child. Pay with cash.

IMPORTANT: ARRIVAL AND DISMISSAL REMINDERS

- School doors open at 7:20am. Enter the parking lot by the football field
- Please pull all the way forward; do not stop at the front door to drop-off.
- Don't pass in the drop-off line. Students will drop things and don't always understand traffic flow.
- All students should get out of the car on the side closest to the school.
- The preschool drop-off is in the back. This area is one way and the yellow parking spots are for you to park in and walk your preschooler into the school.
- No one should park in front of the school and walk up to the front door. This only slows down the line of traffic.
- If you need to come into school during morning drop-off, please park by the gym entrance and walk on the sidewalk – do not drop off your kids from there.
- In the afternoon, please be respectful of the painted parking spots as these are reserved parking spots purchased through ShamRockIt.
- If you have a grandparent, family member or neighbor pickup, please remind them not to park in the painted spots.
- Help others in the parking lot especially if it looks like this is their first time.

Here are the items I talked about last night

- The first day of school is Tuesday, August 5. School doors open at 7:20am unless your child/children are going to morning care (6:45am - 7:20am). Students need to be in their classrooms before 7:45am and the tardy bell rings at 7:50am.
 - Arrival considerations:
 - The line will move slowly the first week.
 - Do not pass in the drop-off line.
 - Preschooler Drop-off is in the back (see the attached map in the). The road behind the school is one way.
- School advisory Council Members. sac@stmalachy.org:
 - Amanda Capps
 - Derek Dant
 - Linda DeCesare

- Ellen Ernstberger
- Joe Harrity
- Allie Kirkman
- Rachel Nesbit
- Amy Selby
- Kathleen Sippel
- Jon Zarich
- Absences - In order to have more accurate attendance records for the Indiana Department of Education, any student arriving an hour after the start of the school day will be counted as absent excused for a half day, and any student leaving during the school day, even if returning to school, will be counted as absent excused for a half day. The details of time and why the student was absent must be entered in PowerSchool, and then this information is communicated to the Indiana Department of Education.
- The Cans in your Hands monthly fundraiser is being updated to improve stewardship; therefore we will not have Cans in your Hands at this time.
- Middle school does not offer ASAP any longer. Middle school students that stay after must attend Extended Day.

Important Contacts

- School Office: 317 - 852 - 2242. schooloffice@stmalachy.org
- Lindsay Rawski is our Cafeteria Manager. You can contact her with any questions at lrawski@stmalachy.org.
- Karin Bell is our school nurse. You can contact her at kbell@stmalachy.org.
- Safe Visitor is our security system. There is information in your packet. New families will receive your codes this week.
- If your child is going to attend extended Day and has NOT attended Extended Day previously, please register with Mrs. Wheeler, extday@stmalahcy.org.

Events come up

- **St. Malachy Cub Scout Pack 397 will be hosting a back to school call out event** for all SMS students considering joining Cub Scouts for the upcoming school year. Please join us for food, fun, and rocket launches at Camp Coyote on Friday, August 8 beginning at 5:00 p.m. Food and drinks will be provided.
- **PTO** meets every month. The first meeting is on August 24th at 6:00pm in the art room. Enter at the Gym Entrance doors. Amanda Capps is St. Malachy's PTO president. You can reach her at PTO@stmalachy.org
- PTO trash bag sale begins Friday, August 8, 2025

Calendar Corrections

- 1. March 20 – 1pm dismissal; no Extended Day**
- 2. April 6 – E-Learning Day**
- 3. May 15 – No Extended Day**
- 4. May 21 – Last Day of School**
- 5. No Cans in your hands and No ASAP – even though it is in the handbook.**

School Needs and/or Employment Opportunities

- We always need substitute teachers. Contact Lori Koontz if you want more information or are interested in being a sub. lkoontz@stmalachy.org.
- Extended Day is hiring for aftercare. Contact Mrs. Wheeler at extday@stmalachy.org.

Helpful links

School website - <https://stmalachy.org/school/>

Student/Parent Handbook and Calendar - <https://stmalachy.org/handbook/>

School data - IDOE -GPS Data -

<https://stmalachy.org/school/about/idoegps-data/>

Report an Incident Link -

<https://docs.google.com/forms/d/e/1FAIpQLSc5NofilvYjY-2x2wfvq-dZxn9nsgv9YncbRyz4S8wWrTjmww/viewform>

Record your service hours -

<https://stmalachy.fellowshiponego.com/external/form/6bb41c04-0152-4629-8b70-02a3983c2435>



- Please call our Guidance Office, 317-924-4333 ext 420, to schedule a tour or to get more information.

Spiritwear, Pro-Life Shirts, and uniform shirts

You can purchase shirts at Rose Promotions –

<https://www.rosepromos.com/collections/st-malachy>