

**1. Opening Prayer and Mission**

- a. Fr. Danda opened the meeting with prayer.

**2. Minutes – Approval**

- a. November minutes were reviewed and approved on motion.

**3. School Update**

**a. Enrollment-506**

**b. Pet Therapy**

- i. The anticipated start date has been pushed to February. Owners are still in the process of finalizing insurance details with the Diocese will circle back as required insurance details are finalized.

**c. 26.27 School Calendar**

- i. Mrs. Kennison asked the council to review the proposed calendar for the 2026-2027 school year and provide feedback before it is approved.

**d. Admission Policy**

- i. Additions have been made to the Admission Policy.
  - 1. Added the requirement of turning in letters of recommendation from teachers and schools for any students transferring into Middle School.
  - 2. Added the requirement that tuition and financial obligations at past school must be met before they can be enrolled.
- ii. Asked whether students enrolled at St. Malachy's preschool have priority to enroll in Kindergarten. Priority order given to:
  - 1. Sibling attended St. Malachy in K-8 the previous school year & parent is an active parishioner at St. Malachy
  - 2. Parent is an active St. Malachy parishioner
  - 3. The student has a sibling that attended the previous year, but is not an active parishioner.
  - 4. All others

**e. Open House**

- i. January 25, 2026 11:00 am - 1:00 pm
- ii. One of the most frequently asked questions at the open house is: How many spots are available in the Clover classroom?
- iii. It was suggested that Mrs. Kennison prepare an FAQ document before the open house and share it with school advisory council members so they can address questions from attendees.

**4. AI Policy: Draft**

- a. The council reviewed a draft policy provided by Mrs. Kennison. The draft policy was developed using common practices and examples from other schools in the Diocese. Members asked clarifying questions and provided suggestions.
- b. The subcommittee will review and share out at the next meeting.
- c. The policy may be piloted in the fourth quarter with the middle school, followed by revisions over the summer for implementation next school year.

## **5. Uniforms**

- a. The council reviewed the edited uniform policy.
- b. An idea of designating specific days when the casual passes purchased through Shamrock It can be used was discussed.

## **6. Shamrock Spectacular**

### **a. Subcommittee for planning**

- i. The subcommittee met before Christmas.
- ii. Next steps include sending out a "Save the Date" and securing a food vendor/volunteer.

## **7. For the Good of the Cause**

- a. Parent Presentations
  - i. The parent presentations have not been well attended. The group shared ideas on how to get more people to attend.
- b. Agenda item for next meeting: scheduling events and rooms on campus.

**Next Meeting: February 5, 2026**