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 www.northsidecommunity.com/preschool

2025-2026 School Year

Welcome to our school family!

Northside Preschool is a non-profit ministry of Northside Community Church. We are a half-day preschool serving children ages 15mo - 5 years. Please review this at-a-glance letter for information to help you decide when and how to register your child(ren) for the 2025-2026 school year. Thank you for considering our preschool. We are excited for the opportunity to support you as we navigate through these Early Childhood years together. We are aware of this great responsibility we have as partners in teaching and nurturing your child(ren). Please reach out if you have any questions about our preschool and/or the registration process.

Danielle Glenewinkel, Northside Preschool Director

PROGRAM INFORMATION

Our school year begins the Tuesday after Labor Day and ends the Wednesday before Memorial Day. We offer a half-day program with flexible scheduling Monday through Friday. Please see below for the hours of operation based on class offerings. All Classes dismiss at 12:00pm on Fridays to allow for Teacher Professional Development time. Our play-based curriculum allows your children to explore their unique interest and discover their growing skills through daily indoor and outdoor classroom experiences. We enjoy time on the playground each day. Chapel and music/movement are offered weekly along with Dragonfly Nature monthly. Students bring a healthy snack, water bottle and lunch from home daily.

CLASS OFFERINGS *August 31, 2025 is the age cut off date.

ONE-Year Old *15 months -23months 8:50am-12:50pm M-TH 8:50am-12:00pm Fri	TWO-Year Old 8:50am-12:50pm M-TH 8:50am-12:00pm Fri Monthly Tuition	THREE-Year Old 8:50am-12:50pm M-TH 8:50am-12:00pm Fri Monthly Tuition	Fours & Fives 8:50am-12:50pm M-TH 8:50am-12:00pm Fri Monthly Tuition
2 Days (T,Th) \$300	2 Days (T,Th) \$300	2 Days (T,Th) \$275	
3 Days (M,W,F) \$375	3 Days (M,W,F) \$375	3 Days (M,W,F) \$345	4 Days (M-Th) \$410
5 Days (M-F) \$475	5 Days (M-F) \$475	5 Days (M-F) \$440	5 Days (M-F) \$460

Northside Preschool Board approved the following class options and tuition rates for the 2025-2026 school year:

REGISTRATION DATES & PRIORITIES

REGISTRATION FEE

The non-refundable registration fee is equal to one month's tuition and is not applied toward tuition. Families registering more than one child will pay a maximum cap of \$600 per family. Once we receive your Registration Form you will be invoiced via the Brightwheel App and will have 24 hours to pay the fee. If you do not pay within 24 hours, your application will be returned to the waiting list. Registration is first come first serve.

First Priority: **January 27, 2025** - Currently enrolled students and siblings.*

Second Priority: **February 3, 2025** - Northside Community Church Partners.

Third Priority: **February 10, 2025** - General Public.

*All currently enrolled families are guaranteed a spot as long as they register by 5pm on February 2.

Northside Preschool T-shirt AND ACTIVITY FEE FOR IN HOUSE FIELD TRIPS

Our school family enjoys time together for fun, learning, and connecting! Special events such as the **Fall Festival** and end of the year **Field Day** are all hosted by Northside Preschool with help from our P.O.P Committee, Staff, Family Volunteers and outside vendors. The cost for all events & a school t-shirt is included in a one-time \$30 Activity Fee collected with the Registration Fee.

TUITION PAYMENTS

Tuition is due on the 1st day of the month, September through May. If tuition is not paid by the 5th of the month, a \$5 per day late fee will be added to your account beginning on the 6th of the month. Tuition invoices go out monthly via BRIGHTWHEEL and the automatic payment feature (using either a debit or credit card) is the preferred payment option. There is no additional fee for direct debit from a banking account. Merchant fees DO APPLY if using a credit card. We do not accept cash or check.

There will be no refunds or credit given for days missed for any reason including sickness, vacation or the closing of school for inclement weather or unforeseen events.

SIBLING DISCOUNT

A sibling discount of \$15 per month is automatically credited and will be reflected on the younger sibling(s) tuition invoice. Full tuition is due for the oldest sibling, then a \$15 discount is offered for each younger sibling.

**Tuition Aid Assistance information is available upon request. All Tuition Aid applications must be received by March 14, 2025 in order to be considered for assistance for the 2025-2026 school year.

MEDICAL INFORMATION

Emergency Contact Form and Medical Form including immunization record must be completed and returned **prior to the first day of school.**

Northside Preschool is an **Allergy Aware School**. If your child has any food allergies, you will be required to have an Allergy Action Plan completed by your pediatrician and on file before the first day of school. A meeting will be set up with a School Administrator and your child's teacher prior to Meet the Teacher to discuss a plan of action.

To provide the safest environment for all children, we may ask all parents to limit the foods they send to school with their child(ren). If you have any questions regarding these requirements, please contact us through Brightwheel or email us at preschool@northsidecommunity.com.

Asthma Action Plan - If your child has asthma and needs an inhaler or nebulizer while in our care, an Asthma Action Plan must be completed by your pediatrician and on file before the first day of school. A meeting will be set up with a School Administrator and your child's teacher prior to Meet the Teacher to discuss a plan of action.

BRIGHTWHEEL

Northside Preschool uses the Brightwheel App for all communication and payments. Please make sure you download the Brightwheel App on your phone or smart device to be able to communicate with your child(ren)s teachers and administration team. It is used for all check ins, check outs, absences, tuition payments and notes to and from the teachers and admin. You will receive daily pictures of your little ones and weekly updates on what the classrooms are working on, and a weekly newsletter from the director on current or upcoming events.

HOW TO REGISTER

A link will be sent out from Brightwheel to our current families to be able to register. We ask that any *new* families click on the Registration Button on the website to fill out the registration form. You will receive confirmation within 48 hours after submitting the registration form.