CHURCH GROUP: Oakwood Church

Hello Parents!

To register online with your church, you will need to go to the site below and follow the directions below to access the online registration system.

You will set up a new account and log in, which can be used now and in the future, to access your account and sign-up for other programs.

## Your GHR ID (Group Hold Registration ID) is: OCFB2025

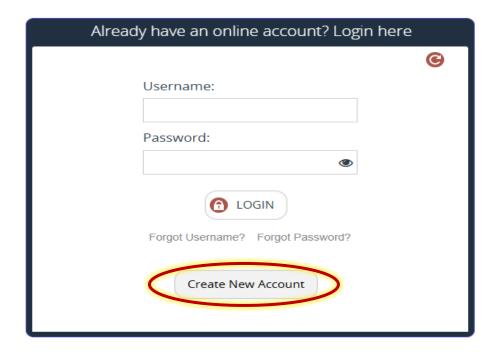
CLICK HERE to access our website and online registration system.

How to Register:

If you have an existing account - login below and skip to Step #6

For new accounts, please continue to follow the steps below.

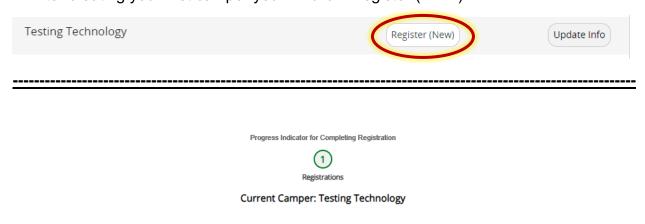
- 1. Click on the LINK above to go to the online registration page and click on the top, right corner that says, "Register or Login". When you get to the Login page, click on the button that says, "Create New Account."
- 2. The first screen is where you will set up your username and password. The name and email address you use here is for your account not the person you are registering for. Keep the username and password in a secure place and use it whenever you wish to return to update information or register for other camp sessions.

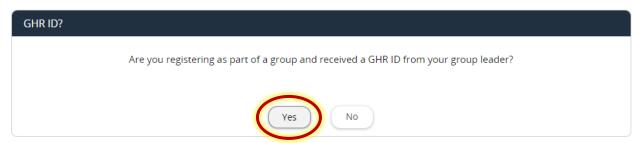


3. Once you have entered and confirmed the information, click NEXT, and the system will walk you through each screen in the registration process.

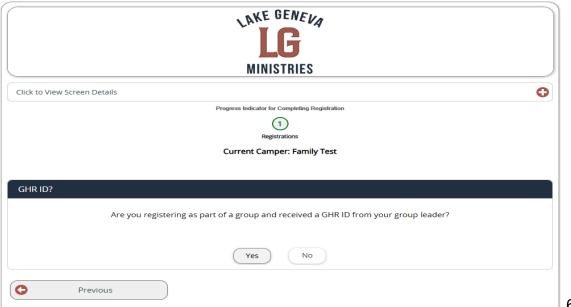
Create your FIRST Camper OR create a Camper with different contact information than existing Campers

4. After creating your first camper you will click "Register (NEW)"





5. Click the "Yes" button



6. You

must enter a **GHR ID (OCFB2025)** to connect your child with the church you are attending. You can find this code in the highlighted section near the top of these instructions.

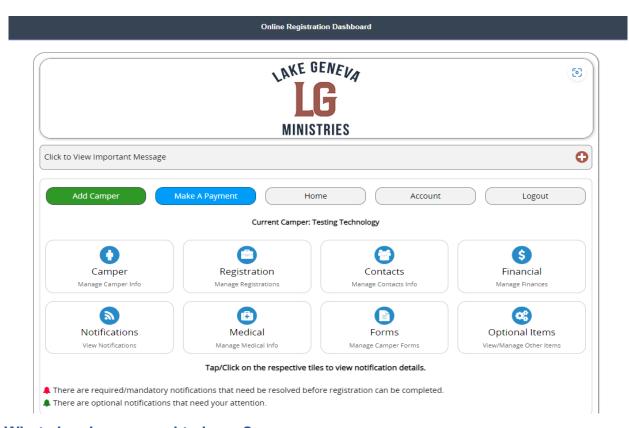
7. After entering the code in, you will select the correct available session for your child, and you will continue the registration process until the end.

Current Camper: Testing Technology



8. If you ever lose your place along the registration process for whatever reason, you will come back to this page with your camper's name and select "Update Info". It should bring you to this Online Registration Dashboard.





## What else do you need to know?

If you encounter any issues or have a special payment situation – please email Eliza or Taylor at registrar@lgyc.org and we can take care of this.

Experience any difficulties during the registration process? You will see a **Contact Us** button at the top of the screen that includes the technical support phone number and the camp phone number.

You may also reach us at <u>registrar@lgyc.org</u> – which is monitored regularly in the evenings and weekends.

Call or email us if you need assistance. We are so excited that your group will be joining us this year at our upcoming Fall Blast camp!

Eliza & Taylor
The Registration Team at Lake Geneva Youth Camp
registrar@lgyc.org
262-248-5500
www.lgyc.org